



MSGIC Executive Committee Meeting Minutes

May 9, 2012

9a.m. – 12p.m.

2664 Riva Road, Heritage Office Complex, Annapolis, MD

Attendees:

Jim Cannistra, MDP (Chair Elect)

Julia Fischer, DBED (Secretary)

David Gillum, Anne Arundel County Government (Local Government Caucus Co-Chair)

Charlene Howard, MWCOG (Regional Council Caucus Co-Chair)

Roger Barlow, USGS (Federal Government Caucus Chair)

Barney Krucoff, Governor's Office (GIO)

Vince Skretch, DBED Intern

Sandi Stroud, BMC

On Phone Attendees:

Mark Helmken, CGIS (Education & Outreach Subcommittee Co-Chair)

Scott Jeffrey, CCBC (Education & Outreach Subcommittee Co-Chair)

Matt Felton, MacKenzie GIS & Research

Scott Messier, KCI

Doug Reedy, Frederick County Government

Mike Sheffer, SHA

Open Meeting – Michael Scott

Announcements

- Mid-shore Regional Council Meeting – May 16, 2012
- CCBC – May 25, 2012 – GIS in Business Conference
- Delaware Geographic Data Committee Quarterly – Tomorrow
- CMUG – Friday at Morgan State University
- Western Maryland User Group Meeting
 - May 18, 2012 (Frederick County Public Safety Training Facility)
- Utilize MSGIC LinkedIn site to spread the word about upcoming events

GIO Briefing – Barney Krucoff

Budget News

- Budget as well as staff, in doomsday budget
- Some funds to spend in addition to moving staff from one agency to another
 - Development resources to compliment funds being spent at CGIS
 - Money to come through DoIT on its way to Towson
 - Money for interest others in doing one big project each year – Addressing for example

- Executive Committee appointments still open until May 18, 2012 – not an overwhelming response to date
 - Questions can contact Barney Krucoff
 - URL been posted in multiple places, but not easy to find
 - Local governments, 1 per region, but coverage not yet

Address Sharing Proposal with USCB

- Formatted several state pilots and Maryland is on the ground floor
- Looking to work with a couple counties, Barney only state person on calls
- Pilot can't change Title 13
 - Which does not allow the census bureau to show your address
- Title 39, post office can't show address – a little easier to work with
 - Willing to work together
 - USPS isn't advertising county projects, understaffed
- County send in an entire list of the county to USPS and get back information about the quality
 - Spelling
 - How it rolls up to other layers?
 - Is it deliverable?
 - Tell you if you are missing sub-units
 - Won't tell you the addresses they have that you don't, just tell you a lot more about your addresses
- Census – total count of census addresses by block and can see how it matches what we have and see where they don't match up for canvassing purposes
 - Allows for improved targeting
- 3rd program with USPS – 90% of addresses in an area, has to be bounded by zip codes, hit the 90% threshold, they give you back information you don't have
 - Restrictions to protect the mail industry
 - Title 13 to protect integrity of the census and not scare people off to speak with census
- Looking for some counties to participate and contribute MDPV
 - Obligation to make changes and resubmit
 - No obligation to canvas
 - Could RFP for private sector canvassing in the future
 - Information would allow for bidding the RFP more accurately
- Sense of the scope of our problem
 - Looking for counties to step up to participate, some counties have worked with USPS in the past
 - Timeline they could be ready in late June 2012 to move
- Separate from the CAP Grant
- Biggest work is to reformat the addresses into their standard
- Census Bureau gets MDPV points, not in their format
 - Perhaps start with 1 county, get detailed feedback on and go from there
 - Feedback appears to be automated
 - Don't expect them to go through the addresses 1 by 1
- ESRGC counties are bringing their information together and see if they might volunteer for this opportunity
 - Meeting tomorrow, will discuss
- Anne Arundel County is interested
 - Currently bidding RFP on the street for canvassing

- Not competitive at this time, multiple people can determine who might step up to participate in the pilot
- Encourage seeking out a rural county because they have different issues and concerns (Perhaps Anne Arundel County & a rural county)
 - Doug Reedy to investigate with Frederick County, has city and county and borders another state – Eastern Shore
 - Let Barney Krucoff know your interest
- Survey results completed 2 years ago about status of address points, existence and maintenance – Sandi Stroud
- USPS & Census Bureau wondering if they can unify their input document format
 - Looking to get this back from the pilot feedback

MSGIC Reorganization Progress Report

- Bank account has been opened with Bank of America
- Username and password – Chris Slavin, Jim Cannistra & Mike Scott
- Taken in \$660 from supports of MSGIC
- Filed for State status
- About to file for Federal Non-profit status
 - Cost \$400 and there is exactly \$400 in the account
 - Need at least a small donation so don't have to zero out the account
- MCC board authorized a \$500 donation
 - Want to know what kind of membership they will get with this donation

Committee on Membership Meeting – April 23, 2012

- Went over existing benefits of MSGIC membership
 - Anything else that hasn't been included?
 - #1 is the power and value of being involved in advocacy for GIS
 - As a member of MSGIC helping to support advocacy for GIS in Maryland and part of conversation
- Added benefits
 - Branding
 - Potential for training cooperative purchasing
 - GISP application and other professional affiliation help
 - MSGIC broker discounts at other conferences
 - Virtual membership space: member only space that has areas dedicated to troubleshooting and technology space – beef up blog, job postings, co-chairing
 - Suggestion: for discount of attendance
 - Appropriate to request a discount as in-kind donation as a membership or in-kind in addition to their membership
- Left off internships and project sponsorships for now – next phase

Events

- Combine TUgis with an annual Maryland conference (MSGIC?) perhaps
- Jay Morgan hasn't responded no or yes
 - Awaiting financial reaction from TU on this past conference

- Want to drop the price and maximize the attendance is one idea from the state
- GIS in Business Conference could also be lumped together with the TUgis conference
 - Similar to Education Conference with Esri UC
- Conference could be moved around the state and TU wouldn't always shoulder the burden
- Want to be cautious when considering partnering with a specific company (Esri)
 - Esri MUG looking to dilute the connection with Esri more in the future
- Potential NAPSIC training session to get tacked onto Esri MUG Conference
 - Help obtain membership conference if tacked on with training opportunity
 - Comes from a different funding stream
- Change to 2 semi-annual meetings
 - 1 with special interest group focus and 1 semi-annual 1 day conference
 - Some break-out sessions
 - Spend a lot of time talking with ourselves (other GIS people)
 - Need to get more non-GIS people into the discussion and get them information they need to know
 - Idea to make free to members or small fee to members and higher cost for non-members for conference
 - On-going discussions and should keep these discussions from moving forward with some reorganization of events
 - Current quarterly meetings are little to no cost to MSGIC membership
 - Might need to consider whether we can get sponsors for food, if we are also asking these companies to pay membership into the organization
 - Have to consider the line to walk between
 - A very tangible benefit of being a member, when don't have to pay for meetings and larger events
- Prepared to move forward with a beefed up 1 day conference regardless of coordination with TUgis conference in the future
 - As an organization, have to have 1 main event where organizational goals and objectives are shared and officers are voted on

Membership Dues

- Membership and sponsorship are separate things
- Organization could have an individual membership and would designate 1 individual to participate and represent their organization at events and meetings
- Should the amount of sponsorship be more clearly defined between Tier 1 & Tier 2 sponsorship (presentation, logo viewership, thank you note, etc.)
- Sponsorship benefits could be memberships or other recognition for Tier 2
 - With certain levels of sponsorship comes membership
 - Some state agencies would want to pay the amount and just get membership, but don't want to be sponsors or vice versa
 - Pay for sponsorship and membership separate
- Sponsorship starts at \$500 & membership, membership is \$200 for 5 members, \$350 for 10 members
- Conference sponsorship would be separate or built into the membership sponsorship structure

Question: Free membership for board members?

- In order to be a board member you have to be a member

Question: In-kind sponsorship, if a sponsor hosts an event, rather than a monetary contribution – can contributions be valued in-kind, rather than cash?

- Ranges of value to assign for sponsorship – exceeds a threshold – event specific only – preference for an event b/c it keeps the costs of the event down
- Offer free year of membership to students who are volunteering at an event
- Separate category for in-kind sponsorship donations
- Consideration for pro-rate for those who join during the year
 - Join at different times of the year the amounts are the same, but the coverage of membership would be different
 - January 1 thru June 30 of the following year (FY – July 2013 to June 2014); potential for \$25 if join for half year
- Consider PayPal option for collecting dues
- Chris Slavin also looking to purchase space on web hosting service (\$10/month)
 - Use open source web building tools to create website with PayPal option and remove the website from the DNR infrastructure

Subcommittee Guidance

- Ability for these groups to do more with making decisions about training courses, outreach
- There is no real authority or position on the board to coordinate and facilitate the subcommittees
- Suggest assigning someone with the responsibility of this oversight to the subcommittees and the subcommittees are clearer on tasks and roles
- Each subcommittee have a charter of goals and tasks
- Keep subcommittees to a minimum
- Discussion about subcommittees with MD iMap and subcommittees with MSGIC
 - Clearly define what each group is tasked to accomplish and their goals clearly defined
- Reorganize database for allowing download of subcommittee members
- Take a look at charter templates from MD iMap & NAPSIC
- Don't really see the subcommittees as a significant definition alongside the caucuses
- Does one subcommittee take over responsibility of website updates, rather than this falling to one specific person?

Action Item: Put this together in a formal proposal for voting on by membership at July quarterly

- Executive Committee would need to vote on at June meeting
- Not to include decision of the future direction of subcommittees
- By-laws have little information about the sub-committees

MSGIC Coordination – Data Resources Subcommittee

- Meeting with state agencies and Governor about open data executive order, contenders is Socrata
- State is thinking about this and state agencies would be directly effected
- Similar to New York, D.C. & Chicago about any data that is being paid for with tax payer dollars needs to be publicly available
 - However there are concessions in many organizations for many reasons and all of these things need to be considered

MSGIC Communications

- Newsletter was well received
- Next quarterly newsletter to go out before next quarterly meeting
 - Contact Scott Jeffrey if there are organizations or businesses that would like to highlight
 - Provide some information related to the idea will speed the process along

GIS in Business Conference – May 25, 2012 (8a.m. – 1:30p.m.)

- Non-Profits is the focus
- Open up to 80 attendees, no charge, 2 meals
- 2 concurrent sessions – focus on ArcGIS Online platform and Open Source Option
 - Attendees into 2 groups
 - Attendees will bring data with them and have it online once they leave
 - More of a workshop than a conference

Website

No updates at this time

MACO Summer Conference, GIS Discovery Zone – Marshall Stevenson

No updates at this time

Federal GIS Coordination Efforts

Monday dropped off Carroll County LiDAR

- Agreed to not license that data for USGS
- Bare earth, raw points, DEM and process points – to get inspected
- Check out the metadata, which appears to be minimal
 - Might have to connect with contractor concerning this
- Metadata 1m DEM combined Worcester County and will pass that along

Attended Ortho Review meeting for West of Chesapeake project – Federal government contributed

- Cursory review and no problems to report
- 1 item of discussion: enhancement of continuously operating reference system to support complete coverage in the state of Maryland – elevation discussion
- May 22, 2012 – MSS & Dave Doyle to discuss this information
- Achievable with a little bit of discussion and coordination
- Call and arrange with FEMA to get Allegany, Washington, Frederick Counties data to state agencies
 - Copy to go to Roger Barlow and he will redistribute
 - Once delivered, 1m DEMs created for the state already and with this delivery will a new DEM be created for the state – that is the plan by Salisbury Univ.
 - Standard FEMA collection standard – come in tiles and be mosaicked together

Suggested new agenda item of: Strategic Direction for High Resolution Data

- A lot of elevation considerations, cut/fill, sea level rise, Chesapeake Bay program, Marcella shale in Western Maryland, etc.
- Appalachian Region project – Jim Cannistra – keep in mind for some funding contribution

V Datum shoreline developed with LiDAR

- Shoreline will be inspected by Geodetic Survey to be included in NOAA datasets
- Like to see a similar imitative in Maryland – 24 hundred scale could have a lot of applications in Maryland

Map It Once, Use Many Times Bill

- Upfront focus is federal land mapping
- Lack of coordination of mapping federal lands
- Testifying going on this week
- Proposing restructuring of government mapping at the federal level
- Department of Interior was not very supportive
- Broad sweeping definitions and lack of detail will of concern
- Share any comments heard with Roger Barlow

State GIS Coordination Efforts

MD iMap

- ArcGIS Online Premium – UI Standardization for Desktop & Mobile Maps
 - Met with Frank Perelli & Greg Urban concerning standards for future web application development for desktop and mobile
 - SHA to pilot the updates to the Cycle Maryland Map and document template standards for future distribution
- CGIS Task Order
 - GIO currently in discussions with CGIS concerning task list for FY13 funding
 - Some tasks previously handled by CGIS are anticipated to be handled by the new GIO Office
 - This will free CGIS up to do more application development and database administration
- Google Earth Builder Pilot
 - Access has been granted to all of those involved in the pilot
 - Next meeting to be scheduled in the near future
- Next Technical Committee Meeting: Tuesday, May 15, 2012 – Cancelled; June 5, 2012 – Next Meeting

Parcels/Business Plan

- Delivery of integrated dataset occurred last week
- Waiting for Charles Co to finish with parcel data to get collected and onto MD iMap
- Start-up meeting tomorrow for CAP Grant Parcel Business Plan
 - Don't have purchase order to official start yet
 - Form 3 to 4 people committee to provide feedback, either before or at next Quarterly meeting

Broadband Availability

- Next couple of days, new broadband data will be posted to MD iMap servers and map
- New tab available to show mobile broadband testing that was done last summer
 - Mobile broadband hot and cold spots

Chesapeake Bay Critical Area Map

- Has happened, revamped CBCA mapping tool – not in html5 works across all platforms
- With update, pushed out critical area for Baltimore county
 - Public meeting starting to examine the map and everyone is informed of changes
 - Letter went out to all properties that have a certain range of change to their designation

dFIRM Conversion

No updates at this time

TMDL Effort

No updates at this time

Historic Image Initiative

No updates at this time

Regional GIS Coordination Efforts

Tri-County Council (Eastern Shore)

- Meeting last week
 - All things are go for potential impact of budget decisions on local government
 - Will impact GIS offices
 - Compared to 5 years ago, office now see GIS as a necessary piece of their government

Mid-Shore Regional Council (Eastern Shore)

- Meeting May 16, 2012 – open meeting in Talbot County Operation Center

MWCoG

- 2 positions available – mwcog.org (human resources tab → job listing)
- GIS general analyst position
 - Lower level, data development, data maintenance, software install
- Transportation planner
 - On data services team, data analysis on GPS and survey data
- To be posted on LinkedIn MSGIC
- Both within Department of Transportation Planning
 - Don't need to be well versed in transportation, but an advantage, GIS focus
- Contact Charlene Howard for more information

Western Maryland User Group

No updates at this time

Delmarva Emergency Task Force

- Meeting has occurred
 - Working on “cheat sheet”/mini explanation for emergency managers on Eastern Shore of what GIS and GIS professionals can do for them in the event of an emergency
 - How to interface with GIS professionals during an emergency
 - Asked for by local emergency managers
 - Quick executive summary
 - Share with the group once completed

Baltimore Metropolitan Council

- Ramping up transit study – Go Tran
 - GIS is starting to become involved
 - Looking at lots/transit offerings (Howard County, Carroll County, City of Annapolis)
 - Looking at TPD – transit proposed extensions have been received
 - Map existing MTA and proposed lines and looking at environmental justice data
 - Jobs data to see overall picture of where we doing with transportation lines
 - Ability to connect some of these lines will also be studied
- Baltimore urban area work group – received half of funding as Tier 2 city
 - Have a technology and business subcommittee
 - BMC to have involvement on the board, but will not have voting jurisdiction
 - Open component at quarterly meeting (presentations, topically focused)
 - Open meeting in Howard County
 - GIS presentation might be coming up
- Baltimore Environmental Police & BMC service agreement, supporting their GIS efforts
 - Fall quarterly presentation potential
 - Set up GeoPDF solution
 - Sharing markups from the field via email
 - Using Trimble Tablets as entire computer solution (desktop, mobile, etc.)
 - Fully functional field solution for law enforcement
- BRGISC – meeting tomorrow
 - Recently visited Fairfax County and Loudoun County
 - Northern VA seamless routable centerline representative were met with
 - Focus of pilot project and phases will be shared at the next meeting
 - Expect to move forward with this and geocoding as BMC effort
 - BMC also researching solution of where this is going to reside (Cloud solution – AWS is being considered)
- ArcGIS for Organizations as a solution
 - Enterprise web presence as a solution is being explored

MSGIC Events

MSGIC Quarterly Meetings

- Summer – July 18
 - Identified a place in Montgomery County
 - Wanted to have it in central, but not same place as before
 - Tentative reservation of a room on July 16, 2012 (Monday)
 - Confirm with Chris McGovern – want to bring in Montgomery County staff members

- 1 presentation on AppGEO confirmed to attend
 - Give a broad perspective of industry-wide application development
- Mention at MD iMap Technical Committee
- Ideas for presentations are appreciated – send to Jim Cannistra
- Also still need a sponsor
- Time to get the word out about elections
 - Need to get nominations and ballot together for June and do final counts on July 16, 2012
- Fall – October 17, 2012
- Winter – January 16, 2013
- Spring – April 17, 2013

Additional Business

Next Executive Committee Meeting – June 13, 2012 @ 2664 Riva Road, Annapolis, MD