



MSGIC Executive Committee Meeting Minutes
August 14, 2013
9a.m. – 12p.m.
Heritage Office Complex – Anne Arundel County

Attendees:

Mark Helmken, CGIS
Jim Cannistra, MDP
Doug Reedy, Frederick County Government
Sandi Stroud, BMC
Roger Barlow, USGS
Barney Krucoff, DoIT
Ashley Buzzeo, CGIS
Erin Lesh, SHA
Patrick McLoughlin, Spatial Systems Associates, Inc.
Patrick Callahan, Prince George's County Government (Data and Resources Subcommittee Chair)
Matt Webb, Anne Arundel County
Russell Provost, DOIT/ESRGC

On Phone Attendees:

Tari Martin, City of Laurel

Open Meeting & Announcements – *Mark Helmken*

- Brief recap of the quarterly meeting in Charles County. Everyone pleased with attendance and participation – over 70 attendees.
- Student presentation were interesting - good to make an effort to encourage involvement

Local Users Group Meeting

- Jeff Edgin will be hosting Southern Maryland Users Group meeting on 9/14 – first in many years
- Announcements regarding upcoming events for the Western Maryland GIS User Group (8/23) and the Eastern Shore Regional GIS (8/21)

MACO Conference

- Numerous firms will attend (KCI, Spatial Systems), Barney and Russell, ESRGC staff
- Discussed plans and speakers for GIS presentation(s)
- MSGIC exhibiting for the 1st time in many years – Jim C. provided Barney with materials for booth – plots, bylaws, bookmarks, etc.
- Will display new website at conference

MSGIC Quarterly Meeting

- Will be held at Hagerstown Community College on October 16th. Bud Gudmonson from Washington County helped facilitate. They will use this as an opportunity to provide students and attendees with non-credit certificates of attendance. Jim C. will provide MSGIC certificates to the College representatives to use as they see fit.
- This is the first meeting in Washington County so it will be a good opportunity to increase western Maryland involvement.

TuGIS – *Mark Helmken*

- Conference planning is underway
- TuGIS website is being overhauled. There is an ongoing effort to find a keynote speaker. Suggestions for candidates for the keynote speaker are encouraged.
- A MSGIC member will ~~serve~~ serve on a Scholarship Board this year also.

GIO Briefing – *Barney Krucoff*

- Governor's Office has been focused on developing Smart Growth Atlas and have developed a prototype using template
- Also working on integrating and enhancing Osprey sites.

MSGIC Website

- Discussions regarding launch. It was generally agreed the sooner the better. Will be launched after Summer presentations are posted.
- CGIS (Sharon) is finalizing and coordinating transition from Cindy at MDP

MSGIC Business

- Discussed signatories for MSGIC documents (Chair and Treasure) and transitioning of Columbia bank account to new executive committee members
- Still waiting for IRS letter re regarding exempt organization status.
- It was recognized that MSGIC may need to retain the services of an accounting firm for year-end filings and accounting review. MD Society of Surveyors and possibly ASPRS will be contacted for suggestions.
- May want to add a statement to the bylaws authorizing the Chair, Secretary, and Treasurer to have access to ~~final~~ financial documents and login information. Everyone generally agreed this was a good idea.
- Voting – discussed voting protocols and the definition of a vote by the executive committee. It was suggested by Roger Barlow (and agreed to by the committee) that a vote for approval of a motion should be a super majority (60%) approval. Agreed that this should be incorporated into the bylaws.

Federal Coordination Efforts – *Roger Barlow*

- Roger indicated that the National Capital Region LiDAR (Montgomery, Prince George's Charles, and St. Mary's County projects are progressing into the contracting phase. The same applies to the Dorchester and Caroline Counties. Fall acquisition.

- Montgomery will actually be flown under a separate contract (their own) and data will be shared with USGS and others.
- Roger would like to set up and facilitate a meeting to discuss next work priorities.
- The LiDAR initiatives will include breakline data capture, hydro enforcement, and will have minimal classifications applied to the LAS files.
- NAIP imagery has been contracted and flights are expected in late August/September timeframe.

State Coordination Efforts

- Ortho Program - provided an update on ortho program – deliveries are being made on schedule, stakeholder QC is in progress. Expected completion by end of December, Also working on RFP for next round of flights in 2014 for the western shore counties. Brief discussion of CIR imagery deliverable for the eastern shore and the opportunities for environmental analysis to be performed. \
- Parcel Mapping: MDP is launching a new product using Quantum GIS software that has parcel data viewable with the open source software product. This data is targeted for lower end users that want more functionality that is able to be supported with a web viewer and that don't want or need full functionality of ArcGIS. Sample DVDs will be provided to Spatial Systems, DOIT, and ESRGC for any feedback they may have.
- Addressing: Data collection and normalization is continuing. Russell described the data download tool that is being developed. It is accessible to address stakeholders only at this time. Also working at cooperative efforts on replication with BMC counties primarily. Has provided normalized addressing data back to stakeholders with notes – working through getting feedback on comments.
- Floodplains: MD iMAP is exploring options for getting effective, preliminary, and best available floodplain data updated as map services. Will be discussed in more detail at the next MSGIC meeting.
- Impervious Data: Jim C. indicated that USGS will be providing MDP with annual impervious surface data (30m-resolution) for the period 1984 - 2010 and covering the entire State of Maryland. The annual impervious surface datasets will be completed by October 2013 and are being developed by researchers at the University of Maryland under contract with the USGS.

MSGIC Executive Committee

- Some discussion regarding roles, responsibilities, and tasks for executive committee members. There are several new committee members and further discussion about activities and goals needs to take place. Also, discussion concerning the roles of the Caucuses and Subcommittees urging them to take on more tasks for the organization such as, membership outreach, etc. Caucus and Subcommittee Chairs were urged to meet with their membership outside of formal quarterly meetings to allow for more collaboration and strategic planning opportunities.