



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

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Magnani, LLC

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Patrick Callahan
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MD Dept of Information
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Sid Pandey
Dewberry

Outreach

Ashley Samonisky
Dorchester Co. Emergency Svcs.

MSGIC Executive Committee Meeting Agenda

Friday, May 13, 2016 9:00 AM – 12:00 PM

2660 Riva Road, Heritage Office Complex, Parole, MD 21401

AAEC Multi-Media Conference Room, Suite 200 2nd Floor

Conference Call Details: Bottom of Document

In Attendance:	On the phone:
Marshall Stevenson	Mike Scott
Matt Sokol	Patrick Callahan
Julie Spangler	
Kenny Miller	
Mara Kaminowitz	
Julia Fischer	
Linda Liptrap	
Sid Pandey	
Patrick McLoughlin	
Charlene Howard	
Tari Martin	
Glen Sine	

Open Meeting & Announcements – Marshall Stevenson (MSGIC Chair)

- Approval of Prior Meeting Minutes
 - Marshall motion to approve
 - Matt second
 - General consensus to approve
- Open/General Discussion
 - Marshall→MDP is looking for planimetric database recommendations/guidelines. Lisa Lowe is appoint of contact right now. Glen Sine said AA Co's was a balancing act for requirements. Marshall would like someone to dig a bit deeper and will ask someone from MDP to attend one of our next meetings. Conversation centered on impervious surfaces and agreeing on definitions of type of impervious. Kenny Miller mentioned how a special use permit could build a porous paver driveway that would look pervious from the air/imagery. Patrick McLoughlin-trying to include unpaved surfaces as part of the analysis especially for stormwater management.
 - Glen Sine→Ashley posted AA Co's OIT GIS is looking for an unpaid summer intern. Kenny Miller is trying to hire someone for a small stipend for an intern for DoIT, but it has been a difficult process.
 - Kenny Miller→BPW has approved a COTS Master Contract. Esri was added to this list, but does not include AGO. All agencies, local govts, etc can purchase from the contract. It will be posted soon and Kenny will send out a link once it is released. In general, pricing is comparable to GSA pricing.
 - Kenny Miller→Now working on Master SaaS for GIS. This is in the pipeline. Were not procured together because terms and conditions for SaaS are different from regular software.
- Outstanding Action Items
 - Announce to the general membership that the Advocacy Chair has been filled
 - This was completed by Sid Pandey.



MSGIC Treasury Report - Al Wainger (via Marshall)

- Update
 - Account is healthy. Processing payments.
 - There may be some expenses incurred for upcoming trainings, but they will be minimal.
 - (Marshall) May want to start considering offering a stipend to trainers, or (Kenny) maybe offer them a complimentary MSGIC membership. (Kenny) Maybe invest back into the community, another intern, scholarships (Julia), (Patrick) produce higher quality web training/webinars as a product of the training classes (NY MSGIC group does this). Marshall-Have a more formal distance learning/collaboration system in place that MSGIC can use to make meetings more openly accessible. Julia Fischer reported that DoIT is going to get ESRGC to create webinars for LiDAR. Marshall brought up issue of technology specific webinars and how they get outdated so quickly. Julia said DoIT would like webinars for LiDAR, imagery, locators, and all resources that could be used through Desktop.
- Current Unpaid Orgs.
 - Marshall paid so late in the fall of 2015 that he would like to grandfather Latitude and QA for 2016 because they paid so late. Tari says that if paid in last quarter, they can carry membership for whole next year.
 - Marshall has been contacting sponsors to follow up.
 - List
 - City of Cumberland
 - City of Salisbury
 -
 - Latitude Geospatial (9/8/2015)
 - Maryland Legislative Services
 - Queen Anne's County Government (11/4/2015)
 - Baltimore County Government
 - Mara said they are working on it
 - Chesapeake Environmental Management, Inc.
 - Eastern Shore Regional GIS Cooperative
 - Marshall said they are working on it
 - Maryland Society of Surveyors
 - Julia said this group was difficult to find the right contact in the past. She contacted the President and the Treasurer.
 - Individuals have been notified to renew their membership. Marshall would like to set a date for making memberships inactive for non-payment. Marshall made a motion to make individuals inactive for non-payment immediately. Kenny Miller asked if policy is displayed on the website—we need to be transparent. Patrick McLoughlin checked and it is not on the website but it is in the bylaws that members out of good standing for 90 days will be inactivated. **Julie Spangler will have Ed/Ashley put an announcement on the home page that anyone who has not renewed has had their account deactivated; then add message on renewal page that explains the 90 day period as well.** Julia needs to check this list of inactive members against the list for the training on Tuesday.
 - Mara—given that we have some money and that our membership system is so difficult to use, do we want to put some money into developing a system? Something that could help track payments, who administrators are, who paid when, who is a member under certain organizations, and who organizational administrators are. **Kenny Miller suggested a small group to look at options and reach out to counterparts to see what**



systems they are using. Matt Sokol volunteered to lead the small group. Sid Pandey will assist Matt.

- Need to determine how a user becomes inactive and who has paid.
 - Mike Scott said that after calendar year rolls over the user goes to pending and then after 90 day grace period they move to inactive. It is an automatic process. He will verify how it works and report back.
 - We discovered that Julia needs to be given full admin privileges to the MSGIC site. Marshall gave Julia rights.

MSGIC Business

- GIO Update
- GISP's in Maryland - *Mike Scott*
 - Mike Scott → WV recognizes their members that obtain their GISP. Dr. Scott--(1) Could recognize members who have earned their GISP and (2) look at people receiving GISPs that are candidates for becoming MSGIC members. Tari Martin—was a nice thing when we had a newsletter. Could post something to the blog to acknowledge member accomplishments. Marshall—could extend to any type of GIS related accomplishment and not just limit to GISP. Patrick M—lean on caucus chairs for outreach to find out information on awards/accomplishments. Mara—send emails around quarterly meetings to solicit information. Julia—we could also use this as marketing for the GISP class to show who achieved GISP after attending the workshop.
- Internship
 - Ashley sent an email that we need to start looking at a new intern. Ed has not been as responsive as Ashley would like. <pull info from Ashley's email> Marshall—we need to advertise for at least one, possibly two interns. Requirements—still in school, more senior student. Need to be in school to assist with how we pay the intern. Need to be clear who is supervising the intern and what role on the exec committee with be the funnel. We need to follow up with Ashely how many hours a week she was actually working. When did Ed start—January 2016? When did Ashely stop—December 2015? **Julia suggested we need another small working group to tackle this—need to revise the job posting and remove the “for credit” portion. Sid Pandey volunteered to lead, Tari Martin may be able to help and also maybe reach out to Matt Webb to assist. Mike Scott said Salisbury can facilitate the contractual obligations regardless of which school they attend.**
- Conferences
 - MACo Summer Conference 8/17-20
 - Exhibitors
 - Marshall has asked Ashley to send the GIS Discovery Zone info to advertise to all sponsors and organizational members.
 - There are still 3-4 slots open in the Discovery Zone.
 - Delmarva GIS Conference
 - Recap
 - Julia Fischer attended; the conference was very different from TUGis. Just over 200 attendees. There were sessions, but not really anything else competing with the sessions. Main room with the plenary, and then there were 2-3 concurrent sessions after the plenary. Training was the day before. Didn't seem to be as many students in attendance. Location was not great at Dover Downs; logistically rooms were very disconnected and conference was intermingled with another unrelated group. 2 day event—workshop was the first day and conference was the second day.



- Additional groups/meetings
 - Send to Ashley
- Esri UC
 - Maryland Meet Up
 - Julie Spangler and Patrick Callahan are talking with Padres about a block of group tickets in the All You Can Eat section. The email will go out soon looking for interest.
- Quarterly Meeting Updates – *Patrick McLoughlin*
 - Spring
 - Recap (Patrick McLoughlin)
 - Turnout was solid again
 - Mara—presentations were exceptionally good; Jim Cannistra shared idea for presentation about drones, maybe as a drone/UAV 101.
 - A comment was made by another executive member that we will need to keep legislation on the radar since it could have an impact.
 - Summer Meeting
 - Dr. Scott is waiting to hear about a spot on Salisbury's campus, but feels confident that they will offer a space.
 - Wednesday, July 20th at Salisbury; maybe see if we can move it to Friday, July 22
 - Maybe look at a happy hour afterwards at Evolution or at the Wing Place? Julie talk to Tari and Marshall and Mike Scott
 - Presentations will include student presentations and standard presentations
 - Need to find sponsors to speak for the lightning talks; there was no interest for Spring session
 - Fall Meeting
 - Possibly in Montgomery County
 - Panel discussion on State of the State, locals, report on something from every single county
 - July Executive Meeting
 - Meeting is set for week of July 4th
 - Marshall would prefer to cancel or maybe set up as a conference call only.
- Education (Julia Fischer)
 - GISP workshop set for Tuesday hosted by BMC
 - Doug Adams will lead the workshop
 - It is not test prep; help demystify the application process
 - Patrick McLoughlin—this would be a great webinar. Maybe next time it is offered (Fall) record it. Julia will look at opportunities.
 - 27/30 seats filled.
 - MSGIC can provide coffee and donuts.
 - LiDAR Workshop – *Mike Scott/Julia Fischer*
 - July date
 - Python
 - No updates
 - NG911
 - Tari Martin
 - December 2016
 - Coordinate with the Chesapeake URISA chapter to reduce costs
 - We would pay \$500 for the workshop; but by partnering we would reduce fees from \$1000 to \$500
 - Hagerstown, MD is the location; possibly at the community college



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- Need to get in contact with the college to get it into their system as a continuing education program
 - 50 attendees would be ideal and could open it to Chesapeake URISA members
 - Have options to split seats among the groups
 - Tari to set up a call in next few months to work out these details
 - Would want to pay for hotel room for instructor
 - MD iMAP Intermediate GIS Training (6/7 @Towson)
 - Workshop is full
 - Coordinate with Ashley Buzzeo
 - Schedule for next sessions
 - Getting organized and want to be sustainable.
 - 6 trainings set up for this calendar year.
 - Goal was one every other month; looks like we are going to do 10 out of 12 months. Maybe target November for iMAP training again.
 - Other Educational Outreach Efforts
 - Mentoring in MD
 - Julie Spangler and Shawn Wampler collaborating on proposal to revive the group
 - Marketing/Outreach/Advocacy
 - Ashley sent out the MACO email
 - No other updates
 - Emerging Professionals – *Sid Pandey*
 - Will send an email around
 - MSS/MSGIC - *Patrick Callahan/James Shaw/Matt Sokol*
 - Datum 2022 Subcommittee
 - No updates
 - National Grid
 - No updates
 - New Business
 - MDP Planimetric Recommendation/Standards
 - Covered in open discussion
 - No additional new business



CONFERENCE CALL DETAILS:

→ [Join Skype Meeting](#)

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