



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

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MSGIC Executive Committee Meeting Agenda

Wednesday, August 9, 2017 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032

(1st Floor Conference Room – Side A)

Parking: Open - Visitors need to sign-in with guard at front desk to obtain a visitor badge

In Person:	On the Phone:
Julie Spangler	Brad Spittel
Patrick McLoughlin	Alison Banks
Kevin Coyne	Anthony Dowell
Al Wainger	Stephanie George
Jennifer Chadwick Moore	Peter Hanna
Patrick Callahan	Sid Pandey
Dawn Blanchard	
Julia Fischer	
Lynda Warthen	

Open Meeting & Announcements – Patrick McLoughlin

• Approval of Prior Meeting Minutes

○ Motion to approve-AI

▪ Julia seconds

▪ Passed

• New Topics & Open/General Discussion

○ Strategic Goals 2017

▪ Pat M—Will email everyone to remind of their group assignments

• Will send email recapping where things stand

○ Geospatial Data Act

▪ Pat M—recap of latest on this topic

• Dr. Scott (at quarterly) shared NSGIC follow up information

• Julia suggested this info get posted to the website (work with Ashley/Alison/Stephanie to get updated)

• Julia sent this info to the new legislative liason but has not heard back

• GISCI has also stated their position

• GITA is holding a webinar next week; Mara will send link to Pat M

• AAG, URISA and NSGIC positions have been shared with the membership

○ Emerging Professional & Membership Tracking – Sid Pandey

▪ Julie—Leading subcommittee for TUGis to engage emerging professionals. There is significant overlap between that subcommittee and this working group. Outreach will be year round with TUGis as a milestone.

• Julie will start google doc of contacts and conversations for everyone to contribute to.

- Julia—mentoring the next MSGIC executive committee; who would we want as a future EC members. Getting them involved in MSGIC activities. Second side is outward facing mentorship opportunities. Start small
- Al—agree to start small and focus on fundamentals
- Mara—doesn't have to be either or;
- Pat M—invite two new people to the EC meeting next month
 - Julie and Pat M to invite people to next month's meeting
- Patrick C—look at the past quarterly meetings to see who showed u
- Mara—show people the way into the GIS community, personal invites will go a long way
- Mentorship Program
 - Julia-maybe start small and just bring on one or two people
 - Conversation rolled into Emerging professionals notes
- Geographic name updates and new USGS Search API - Jen Chadwick-Moore
 - BGN met July 13; approved Rams Creek in Harford County. Now in GNIS.
 - (1) Number of barrens submitted all at once; will vote once they hear back from all the states (5 different) for a single vote
 - Originally proposed as Deer Creek Barrens in Harford County; now recommended as Cherry Hill Barrens
 - Land owner, county & locals support; Jen doesn't see any conflicts; MSGIC doesn't see any issues either.
 - (2) Commemorative Name assignments—the two sites don't have really strong proposals. BGN has a whole book on naming standards/policies.
 - First proposal: small 8-acre island off of Harper's Ferry. Family wants to name it Usery Island. Island is federally owned. Jen's research found they were not named in the 1860's because they were tidal. The Park service has no comment on their side. Proposal based on family tradition of visiting the island to clean it up. Family doesn't live near there anymore. BGN has asked for more info but there has been no response. There seems to be no documented evidence that this occurred. Jen does not support based on evidence provided; the proposal is weak based on the BGN's criteria.
 - Second proposal: naming a stream in NE Cecil County Burton's Run. Jen had emailed Kevin and Frank; head is in Elk Neck State Forest so she wanted to see if MD already had a name. There is a stream monitoring site on the stream. The proposal itself is weak; the man moved to the area and passed away a few weeks later. Jen does not support based on evidence provided; the proposal is weak based on the BGN's criteria. Jen does want to do due diligence to ensure MD doesn't already have a name for it. Kevin will help facilitate.
 - Julia asked Jen if any of this process is documented for the sake of transparency. Jen plans to stand up a web page to explain the process.
 - USGS has a search widget for all of the geographic names; Pat will send out the link to the API
- Call for Nominations
 - Email has to be out by September 1; Alison to send out by 8/29. Double check that the advocacy link goes to the correct description.

- Julie to resurrect schedule from last year's process

MSGIC Treasury Report - *Al Wainger*

- Spending about the same \$ that comes in
- Potential IRS payment of \$550; Al had to deal with 2015 issue of taxes paid in August rather than in May or 2015. Accountants had filed for an extension, IRS didn't acknowledge the extension. Al faxed paperwork to IRS. Expects to hear next year.
- UMD needs to send an invoice to MSGIC so Al can pay it.
- Julia: need to do some research, but there may be some opportunities for MSGIC to cover costs to send Peter to national NG911 conferences (NSGIC--Rhone Island in September, mid-year is in Utah) Would MSGIC be open to funding this?
 - Al—would want to assess the line between what MSGIC should pay for vs what the state should pay for?
 - Julie—does this get messy if the person works for a private company vs a state or local?
 - Example of NAPSG scholarships; what sort of documentation would be required? How do we stay clear in terms of integrity/ethics evaluations?
 - Potentially create allocation for scholarships to cover something specific like registration fees, evaluate this yearly
 - Establish process where person applies and documents the need based on MSGIC's mission.
 - Patrick—also important to attend local conferences as exhibitors (rather than just attendees)
 - Patrick to email Tari to ask how NAPSG handles this
- Pat M—also falls into Roger and Erin's proposal for a lidar ROI.

MSGIC Business

- Working Groups
 - NG911/Public Safety Working Group – Peter Hanna
 - Peter—
 - Last meeting few weeks ago (July 18? 19?) with the jurisdictions was well attended
 - Robert Horne attended the quarterly meeting to clear up misunderstandings
 - Robert has data for all jurisdictions except for four within MD.
 - Meeting notes will be posted by end of the week.
 - Maryland Elevation Working Group
 - Roger and Erin's proposal for the ROI
 - What is MSGIC's position on putting together an RFP for an ROI on a statewide elevation program?
 - At iMap meeting last week, Roger indicated that he planned to follow up with Julia on the State's willingness to support this project
 - Discussions circle back to needing strategic plan for MSGIC; Numbers Board may be able to provide direction on application process and maintaining transparency. Also maintain interests of membership and where the funding comes from
 - Pat M brings up ideas of using grants as potential funding sources
 - Kevin—no additional updates
 - Business Entity Data Working Group – Jake Lloyd
 - Pat M—next meeting is today; they are working to finalize the business case for this data that will then be presented at MSGIC EC meeting in September
 - Geospatial Career Outreach Working Group – Julie Spangler

- Update provided under emerging professionals conversation earlier in meeting/notes
- Mapping/Photogrammetry Committee – *David Alvarez*
 - Julia—there have been no recent meetings.
- Membership Tracking – Kevin Coyne and Sid Pandey
 - Kevin—Sid was able to connect the MSGIC email to the TidyHQ
 - Pat M—Sid was able to upload the membership data into TidyHQ.
 - Sid—was able to add a check box for self-identification as emerging professionals
 - For the larger membership subscriptions, may be difficult to ID emerging professionals
 - Needs to understand public facing side of the account
 - Needs to connect to PayPal
 - Pat M—need to confirm ID of when people pay and how to reset that on an annual basis for dues
 - Sid—can set up notifications; where should those go if we use them? Treasurer or to MSGIC email?
 - Pat M—need a workflow to handle pay by check, document how access is granted
 - Al—does site take individuals or sponsorships and memberships?
 - Suggests Sid talk to whoever maintains the current website and block diagram how the process works. Be ready to discuss at the next meeting. Kevin to assist.
 - Examples of JMT's organization and Prince George's County
 - Really need a housekeeping plan in place to determine what is managed by the users vs what is managed by MSGIC
- Quarterly Meeting Updates – *Patrick Callahan*
 - Summer Quarterly Recap
 - Patrick C—well attended; quite a few students involved with the poster session. About 50 people attended. Social afterwards was very well attended with about half those folks attending.
 - Thanks to Ashley/Alison/Lauren for work coordinating the Salisbury Quarterly meeting
 - Fall/Annual Meeting → is October 19
 - Patrick C--Looking to secure Miller Branch of Howard County library. MSGIC will provide lunch. Library doesn't open until 10 am, so meeting will be 10-4.
 - Pat M—Ashely/Alison will coordinate two Panera orders (breakfast and lunch)
 - ASPRS representative will speak; may have Jen peak about BGN; reaching out to Howard County for a local presentation and also Doug Adams.
 - New EC will be announced
 - May have sponsors talk at the meetings; will send out an email
- MD DoIT GIO Update
 - Julia/Pat M—
 - Progress on iMap 3.0 based on updates to infrastructure; 10.5.1 as standard version, portal to portal sharing and portal to AGOL sharing; migrating infrastructure from agencies to DoIT infrastructure. Will release a one-page plan summary and then start pilot project to create a fake agency and test sharing.
 - Imagery will be delivered to counties this fall
 - Next RFP for imagery program is being written; will cover multiple years and products. Expectation is to have RFP out in Spring 2018.

- Lynda—would this new contract have the opportunity for oblique imagery? Julia—there is a current buyup option for oblique, also exploring inclusion of lidar, mobile lidar and UAV as possibilities.
 - Julia—regarding Lidar—GIO’s office trying to set up a lidar program similar to the imagery program. It has hit some substantial obstacles; there is no primary funding source like there is for orthos. ESRGC has reached out to a number of partners, but there has been no substantial commitment. Group is assessing strategy and whether or not they should regroup and redirect focus. The idea of this program may go quiet until there is more resounding support for a statewide program. This is why the imagery contract may be broadened to allow for individual counties to collect the data.
 - Meeting with One Spatial—part of GIS MC—they have a number of software products that can help with data validation and can process large datasets quickly. Wanted to understand how the state could review all of the NG911 data and how to maintain data integrity in the years to come, counties upload to the consolidated dataset. Scott Roper also attended the demo, may help support the overall statewide effort related to NG911 data. Numbers Board wants a briefing and then there will be a funding request made of the NB.
 - SaaS master contract is still under review. Terms and Conditions will be negotiated after award. It will lengthen the purchase window but procurement is willing to flip those efforts to get the award out and then start those negotiations. Hopefully go to BPW in Sept or October.
- Education
 - Pat M--Education chair is still open.
 - Training opportunities for the next year?
 - Julia needs to talk with Art Lembo.
 - Salisbury is working on a relationship with Shady Grove.
 - Mara also suggested the HEAT Center in Harford County.
 - Lynda—spatial SQL
 - Mara—there was great feedback from the session last week.
 - Julia to follow up with URISA for GISP test prep class
 - Julia to talk to Dr. Scott about updating the lidar class
- Marketing/Outreach/Advocacy
 - AGOL Non-Profit Account – Sid Pandey
 - Pat M—as of quarterly our organization has been set up
 - Maps are well received at the quarterlies
 - MACo
 - Conference is next week
 - MSGIC is exhibiting, Patrick and Ashley are attending
 - There is another spot open if anyone wants it
 - TUgis
 - Pat M—Esri Fed conference has moved Feb dates into March; they now coincide with TUgis. TUgis is changing dates; looking at availability of venues and then new dates will be announced.
 - Peter—map app is looking to expand entries; maybe MSGIC can do some outreach for this.

Conference call info:

<https://global.gotomeeting.com/join/790573525>

(786) 535-3211

Access Code: 790-573-525