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MSGIC Executive Committee Meeting Agenda

Wednesday October 11, 2017 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032

(1st Floor Conference Room – Side A)

Parking: Open - Visitors need to sign-in with guard at front desk to obtain a visitor badge

In Person:	On the Phone:
Julie Spangler	Lynda Warthen
Patrick McLoughlin	Alison Banks
Kevin Coyne	Mara Kaminowitz
Al Wainger	David Alvarez
Patrick Callahan	Tari Martin
Dawn Blanchard	Erick Pate
Julia Fischer	
Shawn Pickett	
Tim Palmer	
Charlene Howard	

Open Meeting & Announcements – Patrick McLoughlin

- Approval of Prior Meeting Minutes
 - Motion to approve: Patrick Callahan
 - Second: Al Wainger
 - Approved
- New Topics & Open/General Discussion
 - Pat: Any other new topics?
 - Elections
 - Survey is closing Friday; another reminder email will go out today. Alison will take care of it. Alison reported that we have 111 responses so far.
 - Al we still have questions to wrestle with, such as do we fund outside efforts?
 - Shawn suggested we lean on caucus chairs to gather feedback.
 - Alison suggested surveys.
 - Julia agrees feedback is from membership is key.
 - Strategic Goals 2017 – Pat
 - Pat reviewed the document the Strategic Goals subgroup put together. It is available to the Executive Committee in draft form in Google Drive/Strategic Goals.
 - Significant discussion surrounding selecting initiatives to prioritize and go all in for the coming year.
 - Critical to align with MSGIC membership's desires; will allow group to focus limited resources rather than being spread too thin.
 - Patrick—would like all current executive committee members to write up their roles/responsibilities and list their current initiatives.
 - Julia suggested we need to more closely monitor progress of the working groups, etc. Set expectations regarding minimum updates, etc.

- Erick suggested revisiting the newsletter; Julia pointed out that was superseded by the blog. Julia suggested using the interns to potentially interview members about projects. Discussion of newsletter going out annually or biannually.
- Pat—wants to present strategic goals at quarterly in more concise manner. Everyone agrees to this.

MSGIC Treasury Report - *Al Wainger*

- Al--Reached a steady state on income and expenses.
- Al--IRS issues from 2014 finally resolved.
- Julia—working on open source training fee proposal. Preliminary numbers indicate a shift from how we used to conduct training in the past and will require a larger sum of money. Julia would like a small group (Pat, Patrick, Al) to review this and then present to the full committee for a vote.
- Pat—regarding TUGis with the potential move to August, when will MSGIC need to be invoiced? Al would like that to come next year.
- Points at need to firm up budget using the historical information Al has accumulated.
- Patrick suggested communicating membership renewals early. Pat to bring it up at the quarterly.

MSGIC Business

- Working Groups
 - NG911/Public Safety Working Group – *Peter Hanna*
 - Pat—Meeting is set up for 10/13 as a conference call for updates. Peter has set up a bi-monthly meeting with GIS folks that support their PSAPs.
 - Julia—Setting up a 1Spatial demonstration to working group is in progress.
 - Julia said Bud contacted her for MSGIC support to explain NG911 initiatives to his leadership.
 - Lynda met with Bud last week.
 - Maryland Elevation Working Group
 - No updates.
 - Business Entity Data Working Group – *Jake Lloyd*
 - Pat—last month was supposed to be the final meeting, but the document was 80+ pages. Doug is streamlining this for a presentation to the executive committee. A follow up meeting will be scheduled soon.
 - Geospatial Career Outreach Working Group – *Julie Spangler*
 - Tim Palmer is going to assist Julie with starting this group.
- Membership Tracking – *Kevin Coyne and Sid Pandey*
 - Kevin—Waiting on database from Tu. Pat to talk offline with Kevin and Sid to get a schedule in place to transition to TidyHQ.
- Quarterly Meeting Updates – *Patrick Callahan*
 - Fall/Annual Meeting
 - Patrick—Sent Pat final draft of agenda. Driving up to visit the venue today. Alison is arranging the catering; if we can make a check out Al will take care of payment directly from MSGIC account. Patrick to update the driving directions per Al's feedback. Patrick to remove lighting talks and reallocate remaining time. Alison or Stephanie to add website link for draft agenda for next week.
 - Pat—send communication to reiterate that meeting does not start until 10 am.
- MD DoIT GIO Update
 - Julia—Taking on some new responsibilities to branch out beyond GIS to work with applications teams. It is currently an acting role for about 6 months. New person starting 10/30 on Julia's team.
 - Pat—New Imagery TORFP will be put out in Spring 2018. 2017 delivery to come in during the next month. Saas master contract to be wrapped up in the next month or two. Goal is for by

the end of the calendar year. There are a number of data updates coming to iMap. Continuing to push out the process for iMap 3.0. Survey will be out in the next few days. There will be a new iMap website deployed with the portal to portal sharing of 3.0. Working to streamline the connectivity between the Esri Data Portal and Socrata Data Portal to bridge the spatial/non-spatial gap.

- Education
 - Julia—Main focus has been on the open source training proposal. Wants to wrap this into the TUGIS training day.
- Marketing/Outreach/Advocacy
 - AGOL Non-Profit Account – *Sid Pandey*
 - Pat—Lynda and Erick to look into AGO Assist to move the local and regional status maps to the Non-Profit Account from their respective accounts. Alison and Ashley to update the membership map. Scott J put out a survey a few years ago; he wants to re do this. Pat suggested Survey 1-2-3 and is waiting to hear back.
 - Pat—mentorship program idea. Tim Palmer has experience with working through these programs. Tim has been mentoring high school seniors for several years. Tim sees value in revisiting some of the roots of MSGIC for sharing lesson learned on projects not just for new folks, but also for the established professional.
 - Patrick pointed out a need to educate teachers to help them understand the possibilities so they see the value of leveraging GIS.
 - Pat suggested other initiatives that we could potentially partner with, like when Maryland Society of Surveyors invited MSGIC to participate in an event at Mervo High School.
- Esri Public Sector Conference
 - Patrick brought this up—does MSGIC want to participate?
- Delmarva GIS
 - Pat brought this up—this is coming up this year (it is every two years.)
- Need to explore costs on these conferences to decide when to participate, etc.

Meeting ended at 11:30 am.

Conference call info:

<https://global.gotomeeting.com/join/158387669>

(786) 535-3211

Access Code: 158-387-669