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MSGIC Executive Committee Meeting Agenda

Wednesday, September 13, 2017 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032

(1st Floor Conference Room – Side A)

Parking: Open - Visitors need to sign-in with guard at front desk to obtain a visitor badge

In Person:	On the Phone:
Julie Spangler	Shawn Pickett
Patrick McLoughlin	Alison Banks
Kevin Coyne	Art Lembo
Al Wainger	Stephanie George
Patrick Callahan	Kenny Miller
Dawn Blanchard	Erick Pate
Julia Fischer	Justin Mannion
Lynda Warthen	
Niki Miller	
Charlene Howard	
Matt Sokol	

Open Meeting & Announcements – Patrick McLoughlin

- Approval of Prior Meeting Minutes
 - Motion to approve last month's meeting—Pat M
 - Second--
 - Passed
- New Topics & Open/General Discussion
 - Training Opportunities – Art Lembo and Julia Fischer
 - Julia—background—classes were offered before TUGIS; were very well received. Art has these classes in a few different formats that have had great success.
 - Open Source GIS Training Opportunities—off three classes in a series. They are not necessary pre-requisites to each other but if you do want to take the full series it makes logical sense. Idea is to offer these around the state in 3 geographic groups, each session limited to 24 participants
 - Classes
 - Intro to QGIS (desktop)
 - Intro to Postgres (server)
 - Python for Geospatial (developer)
 - Sites to be selected in Eastern MD, Central MD, and Western MD
 - May need to charge a small fee to participants; MSGIC to subsidize cost
 - Will need to determine pricing
 - Art—
 - Has additional ideas for data courses that could be turned into workshops for MSGIC

- Give participants a break in between the classes; bring the classes to the people geographically
 - Classes have been filling up very quickly
- Julie asked if there was an opportunity for something like open source for managers to take a higher-level perspective on these technologies
 - Julia—this may be an excellent opportunity for a webinar rather than a full class
 - Julia—Next step is to figure out the pricing; Julia will prep document with class info to pass around for comment. Art will then give us a price and Julia and Art will start to look for facilities.
- Art—BMC was bring your own device; Towson used their hardware. This decision will need to be made per each facility.
- Lynda—central option may need a second set of dates given the likely popularity.
- Erick—incentive for students to take all three courses; give certificate, bundle courses;
 - Art—give substantial discount to MSGIC members vs non-MSGIC members so that they want to become MSGIC members.
 - Julia—certificate in the past had hours on it so that was sufficient for the GISP recert. If there are other orgs that may need documentation beyond that, let Julia know. Will need to know minimum # of students to not cancel the class; DoIT classes need 6 participants.
- Julia to talk with Dr. Scott and Logan to offer the lidar course again.
- Julia to talk with URISA about GISP Prep for the test
- Executive Committee Nominations—Pat M
 - Nominations are due Friday (9/14)
 - Need a few more nominations; only three positions have more than one nominee
 - Federal position has no nominations
 - Patrick—10-15 people in the membership list; potentially reach out to them
 - Need to think about how we mentor people to participate in the EC
 - Kenny—thinking about maybe someone from FEMA? Maybe Will can reach out to someone from Region 3? Pat—Will is out of the country for a while.
- Strategic Goals 2017—Pat M
 - Ongoing initiative that Pat wanted to have wrapped up by the end of this MSGIC year (we still have a month)
 - Pat, Marshall, Al and Julie have been working to put some high-level goals together to assist the subcommittee leads with meeting these goals through their activities
- Mentorship Program—Pat M
 - Last meeting blended into the emerging professional’s topic. Idea is to bring additional folks into the fold and prep them for the leadership roles. Pat and Julie invited additional people to this meeting.
 - Niki suggested making the meeting notices more visible.
 - Julie suggested adding the .ics file to the website so people can add it to their calendars. Pat or Julie will follow up with an email on the topic.

- Income and expenses are coming into alignment. Looks like somewhere around \$13K-\$14K is our operating budget.
- Reminder regarding receipts: some recent receipts were paid and some were not. If you are submitting, you MUST submit back up documentation to prove that you paid for what you submitted—it needs to show **who** paid.
- Patrick C—should we be discussing a budget for next year? Al—yes, we need to start allocating. Julia—we’re going to need a training budget. Pat M—we have an intern budget.

MSGIC Business

- Working Groups
 - NG911/Public Safety Working Group – *Peter Hanna*
 - Peter not on the call
 - Anyone else have updates? Nope
 - Maryland Elevation Working Group
 - Anyone have updates?
 - ROI Study looking for funding; RFI/RFP development is slippery for MSGIC, but maybe could support grant funding to develop?
 - Need to identify a liaison to MSGIC from this group to simplify communications
 - Business Entity Data Working Group – *Jake Lloyd*
 - Pat M & Kevin attended the last meeting.
 - Kevin—last meeting was about a week ago. A lot of content about the business case has been pulled together into a working document, but it needs trimmed down. The expectation is to present it to the EC in October; put that date will be pushed back a little bit because of the amount of information that has been compiled. More likely December 2017 timeframe.
 - Lynda—groups in Frederick are asking about agricultural data they need for certain response exercises but they are unsure of where to get that information.
 - Geospatial Career Outreach Working Group – *Julie Spangler*
 - Julie to formalize charter for this working group.
- Mapping/Photogrammetry Committee – *David Alvarez*
 - Julia to follow up on response to DLLR working group conclusions that were presented at their board meeting.
 - Geospatial Data Act follow up
 - Various positions have been posted to the MSGIC website. Any new ones or updates can be forwarded on to be included on the site.
- Membership Tracking – *Kevin Coyne and Sid Pandey*
 - Kevin—Talked to Tu at Salisbury about the migration of the organizational information into Tidy HQ. Tu will provide a database dump. This will ideally be in place before the January membership push.
- Quarterly Meeting Updates – *Patrick Callahan*
 - Fall/Annual Meeting
 - October 18 in Ellicott City—Howard County Library Miller Branch. Starts at 10 am.
 - Patrick has an overflow of presenters; there are currently no lightning talks scheduled. Ask Jennifer Chadwick Moore about a presentation. Lightning talks may be dropped depending on response. Room fits 75 people.
- MD DoIT GIO Update--Julia
 - Pat—
 - Draft out imagery RFP for the next cycle with expectation that will be released in the spring. Working to ID what will be included.
 - iMap 3.0 portal to portal sharing across the state will be rolling out in early 2018

- Quick Question from Justin M—are there any plans yet for more periodic meetings for the next gen 911 working group? Would like to see reoccurring meetings set up.

Meeting ended at 11:04 am.

Conference call info:

<https://global.gotomeeting.com/join/185399229>

(872) 240-3212

Access Code: 185-399-229