



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

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Patrick Callahan  
Prince George's County

## Vice Chair

Julie Spangler  
JMT Technology Group

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MD Dept of Information  
Technology (DoIT)

## Secretary

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Salisbury University

## Federal Government

Vacant

## Local Government

Lynda Warthen  
Frederick County

## Private Industry

Niki Miller  
JMT Technology Group

## Regional

Charlene Howard  
Metropolitan Washington  
Council of Governments

## State Government

Kevin Coyne  
MD Dept. of Natural  
Resources

## SUBCOMMITTEE CHAIRS

### Data and Resources

Patrick McLoughlin  
MD Dept of Information  
Technology (DoIT)

### Education

Julia Fischer  
MD Dept of Information  
Technology (DoIT)

### Advocacy Chair

Sid Pandey  
Dewberry

### Outreach

Ashley Samonisky  
Vision Planning and Consulting

## MSGIC Executive Committee Meeting Agenda

Wednesday January 10th, 2018 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032  
(4th Floor Conference Room 4.102)

*Parking: Open - Visitors need to sign-in with guard at front desk to obtain a visitor badge*

### Attendance:

#### In Person

\* Peter

\* Kevin

\* Pat M

\* Patrick C

\* Al

\* Niki

\* Julie

\* Shawn

\* Kevin

On Phone

\* Ashley

\* Tim Palmer

### Open Meeting & Announcements – Patrick Callahan

- Approval of Prior Meeting Minutes
  - Approved
- Executive Committee Roles and Responsibilities
  - Current/New Member goals
    - Patrick C—consolidated into a single document in Drive
    - Pat M—Schedule review of progress for May EC Meeting
    - Patrick C—Report at Fall Quarterly to membership
- New Topics & Open/General Discussion
  - Google Email Account
    - Patrick C. - Cleaned out account and setup folders to help organize. Please remove non-business related emails from the account. We have people signing up from outside the country. Getting marketing emails, and he unsubscribed to many of them.
    - Pat M. - You will see more and more of those.

### MSGIC Treasury Report - Al Wainger

- Al pulling together info for taxes

### MSGIC Business

- Budget for 2018 – Al Wainger/Julia Fischer
  - Patrick C—No additional progress on establishing the budget; waiting for the training program to be established
  - Survey to membership to find out member priorities; Pat M noted there should be some templates in Survey Monkey already and we can look at past surveys to see which questions were best received
- Membership Tracking – Kevin Coyne, Shawn Pickett, and Sid Pandey

- Membee Update
- Timeline
- Pat M. - Should we get a pre-populated Visa Card for the full amount for the year. Use that card for this particular expense.
- Al – Does the account auto-renew. Preference to invoice and then we just pay it for the year. Need to review the terms and conditions for when / if we stop paying. Concern about security with credit cards. Concern that this will not be ready in time and / or result in chaos if things go wrong
- Pat M. - Need to market sponsorships now, so we are not putting people in a bad place because they do not have enough time. See where we are at at the end of Monday.
- Al – Why don't we take sponsorships today? We can take payments over PayPal and worry about getting the database updated after.
- Niki – As the private caucus, I will help.
- Pat M. - Have to have a personal emails to contact the sponsors, not a mass mailing.
- Patrick C./Julie - We need to get this started
- Patrick C. - Julie setup MSGIC site change request spreadsheet to allow us to track / communicate with Ashley and eliminate duplicate efforts.
  - Niki – Is the idea that you update this spreadsheet and then send Ashley a note?
  - Julie / Patrick C. - Yes
- Membership Renewal – *Patrick Callahan*
  - Julie – Need to cull the names / orgs from the quarterly meetings and figure out which orgs / names are under-represented.
- Pat M. - Do we still need the PDF membership request form?
  - Al – Rarely used, can you print it out so I can confirm member fees against subscription level
    - Pat M. - Done
- Member/Sponsor Research – *Patrick Callahan*
  - Membership Survey
    - Patrick C. - We talked briefly about surveys
    - Pat M. - Surveys are valuable, but we need to look at feedback and learn from it.
    - Peter – What software are using?
    - Pat M. - Survey Monkey
    - Peter – Have we considered using Survey 123?
    - General Discussion – Yes, that seems like a good option
    - Pat M. - Keep it to about 5 questions. Ask how we can make the quarterlys better and allow the members to get more out of it? Have been asking for more networking, but we have been crunched for time due to our use of libraries as locations
      - Julie – One thing that will help is that presenters have asked for shorter slots, which will provide more time.

- Patrick C. - Should we include a survey at the beginning of the quarterlies?
  - Shawn – Can integrate into the registration form
  - Julie – Should also get feedback immediately after the event. Also suggest networking bingo, such as “find someone who speaks French” to get people talking.
- MSGIC Sponsored Training – *Julia Fischer*
- Pat M. - Last meeting was left as Julia / Art need to get together and finalize details. Training should be topic for the survey
- Patrick C. - Revive Michael Scott’s LIDaR training. Are there other non-program specific training / seminars we can sponsor?
- Peter – What about Esri Arc Pro?
  - Julie – We piggy back on the state to keep costs down
  - Niki – Are those classes open to state employees first, and then others later?
    - Pat M. - We have previously sponsored the training to open it up to larger audience
- 2018 ArcGIS Online Competition for MD for Middle and High School Students – *Patrick Callahan*
  - Patrick C. - National Geographic has pulled funding for many local initiatives. Maryland Geographic Alliance will be dissolving. Virginia Thompson asked about having MSGIC support / sponsor the 2018 ArcGIS Online Competition for MD for Middle and High School Students. There is a grace period, but the deadline is Jan 12th. Should we just wait until next year?
    - Pat M. - I think we have to wait
    - Julie – If we are going to do it and it is our first time, we need more time
    - Pat M. - MGA had a framework / steering committee with 1 FTE, but there was not
    - Julie – Do we have the names for the org?
      - Patrick C. - Can Pat M. reach out to Virginia to let her know that we are interested, but not this year.
      - Pat M. - Maybe put out a call for rep to come to the Feb Exec meeting
- TuGIS Advisory Meeting – *Patrick Callahan, Julia Fischer, and Pat McLoughlin*
- Strategic Goals 2017 – *Pat McLoughlin*
  - Pat M. - Unless we have something specific to bring up, they should be removed from the EC agenda
  - Patrick C. - Will talk through them at the quarterly
- Working Groups
  - NG911/Public Safety Working Group – *Peter Hanna*
    - Peter – Scheduled bi-monthly meeting on 9th Feb. Sent out email to Mission Critical and was told that the numbers board will be updated on the first week of Feb and jurisdictions will be told shortly after. Will have an update for the Feb Executive Meeting. Call for as many GIS professionals to the meeting to show our support, let Peter know so that he can get them a heads up. Looked at the data models for Mission Critical and NEMA, they are very similar. NEMA model was

better due to shorter field names and that will be the one they will be recommended. He has a spreadsheet that compares the 2 models and will put it up to Google Drive. The things that scare users about the NEMA model is that it is still draft and hasn't been updated by 2013. NEMA model adds in railroad, hydrology, router locations, etc. Prepares for future use, but has what is needed right now.

- Pat – NCR project is starting to sunset.
- Lynda – Any news on the 1Spatial tool?
  - Pat M. - No change, still needs to be presented to the Numbers Board
- Maryland Elevation Working Group – *Patrick Callahan*
  - Patrick C—no updates
  - Pat M—looking to ID single point of contact. Will check with Roger to see if he can lead as a non-elected person
- Business Entity Data Working Group – *Pat McLoughlin*
  - Doug A is working to consolidate the document.
- Geospatial Career Outreach Working Group – *Tim Palmer*
  - Looking to highlight new initiatives, like career outreach group. Looking to finalize objectives and strategic plan for the group. Possibly by next Exec Meeting. Reached out to previous students to participate in TUGis career outreach presentation. Working on list of volunteers and focusing on diversity. Also looking at second career GIS professionals to provide another look.
- Quarterly Meeting Updates – *Julie Spangler*
  - Winter Meeting – Southern Maryland
  - Crofton Anne Arundel County Library. Start time will be 9:15-ish. Getting room for free, good parking, and food in reasonable distance. Looking for a breakfast sponsor at a couple hundred dollars (been about \$350). Want to change things up from Panera to a local bakery / bagel shop. In the past, sponsors could setup a booth. Presentation should be short and sweet, not down in the weeds. The working groups have been bumped up ahead of the “Project Updates”, which will be in the afternoon. Tugis committee meets the day before. Ardys will be at the quarterly to talk about how / why Tugis will be working this year. Eric from SSA will be presenting with a client. Anne Canoune / Scott Jeffrey – drone licensing. Anthony Puzzo – Esri. Meeting where we will be doing the caucus groups, if caucus chairs will not be there, need to tell Pat and include some topics so that we can back-fill.
    - Lynda – Are there any examples of what should be talked about?
    - Julie – Think about as an in-person survey to get feedback on the organization.
    - Lynda - What about the project updates?
      - Julie – Skip anyone that has no updates and keep it concise. It should only be the “top” thing.
    - Lynda – Would like to put together a matrix for which software systems each county is using.

- Delmarva Conference (April 27, 2018)
  - Patrick C. - Sponsorships are more expensive than the booths; Booth is 650, sponsorships start 900, both include 2 complimentary tickets.
  - Pat M. - Is there a way to get a shot-out during the plenary instead of a formal sponsorship / booth?
  - Julie – What kind of ROI have we gotten in the past from participation? Is the cost worth it?
    - General discussion – Not worth it, not enough ROI
- MD DoIT GIO Update – *Julia Fischer*
  - Pat M. - 2019 is non-flight year, looking to issue new TLRP for imagery. Looking to have it out by Feb, and awarding / presenting to Numbers Board by end of year. One limitation is that the contract has stipulations that no longer makes sense. SaaS contract working through legal issues. Implementation of iMap 3.0 still underway.
    - Julie – Is there a schedule for the agencies?
      - Pat M. - Working through it, and will be meeting with each agency / TPU. Slight delay on final data for 2017 imagery acquisition, will be getting resolved soon and will be released soon. 2017 NAIP imagery available now. iMap portal will be streamlined and re-architected, including a more consistent bridge with Socrata.

Conference call info:

<https://global.gotomeeting.com/join/385519733>

(646) 749-3122

Access Code: 385-519-733