



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

MSGIC Executive Committee Meeting Agenda

Wednesday, December 12th, 2018 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032

(1st Floor, Conference Room Side A)

Parking: Open - Visitors need to sign-in with guard at front desk to obtain a visitor badge

Chair

Julie Spangler
JMT Technology Group

Vice Chair

Matt Sokol

MD Dept of Information
Technology (DoIT)

Past Chair

Patrick Callahan
Prince George's County

Secretary

Shawn Pickett
Century Engineering

Treasurer

Al Wainger
Michael Baker International

CAUCUS CHAIRS

Education

Art Lembo
Salisbury University

Federal Government

Vacant

Local Government

Chris Kephart
Caroline County

Private Industry

Niki Miller
JMT Technology Group

Regional

Erica McMaster
Washington College

State Government

Patrick McLoughlin
MD Dept of Information
Technology (DoIT)

SUBCOMMITTEE CHAIRS

Data and Resources

Cheryl Knott
BNIA-JFI

Education

Lauren McDermott
ESRGC

Advocacy Chair

Logan Hall
ESRGC

Outreach

Patrick Callahan
Prince George's County

In Person

Julie Spangler
Al Wainger
Mara Kamnowicz
Patrick Callahan
Cheryl Knott
Sal LiCausi
Erica McMaster
Kevin Coyne
Shawn Pickett
Niki Miller
Patrick McLoughlin
Charlene Howard

On Phone

Art Lembo
Chris Kephart
Erick Pate
Lynda Warthen

Open Meeting & Announcements – Julie Spangler

- Approval of Prior Meeting Minutes
 - Julie – Call to approve
 - Al – Motion
 - Patrick McLoughlin – Seconded
 - Approved
- Review of Action Items from November 2018
 - Federal Caucus Chair – Sal – Ft Meade GIS Manager
 - **Scholarship – Julie has calls in to 3 groups to get more information on how to do this:**
 - Salisbury (Art)
 - Towson Foundation (Ardys)
 - CCBC (Scott)
 - Al has confirmed there are no tax issues with doing this.
 - Looking at end of 2019 to have implemented
 - Intern – Matt
 - Posting is open until the 19th
 - About a dozen candidates
 - Need to reach out to schools to get agreement for payment

**Bolded topics may
require a vote.**

- Hope by mid-Jan we will have them in place
 - We have not been paying the intern minimum wage; Have been paying \$10, should be \$10.10, any opposition to increasing budgeted monies to cover additional 10 cents
 - Al / Kevin – Bump it up to \$11
 - Julie – Call to approve
 - Niki – Motion
 - Al – Second
 - Approved
- Pat M. – Is everyone aware of the parliamentary procedures
 - Julie – We went over last meeting, but not in great detail
- Matt / Dawn coordinating on Quarterly
- New Topics & Open/General Discussion
 - Standard Operating Procedure Requirements
 - Julie – In Sep / Oct meeting we talked about changing the membership year to July 1 – Jun 30. We all agreed, but the dates were not changed in the membership database.
 - All members that paid early will get their membership years extended through 2020.
 - We are contacting all the individuals / orgs will be contacted directly.
 - Started documentation in the MSGIC Admin folder
 - Julie – To set up reminders for the automated emails
 - Brings up issue that an organization cannot swap out members in order to allow its personnel to use benefits even though they are paying for less than the
 - Membership Year & Invoicing
 - BMC Municipal Drone Use Workshop Recap – Mara Kaminowitz
 - Maryland Drone Working Group
 - Thanks to MSGIC for the support
 - Had over 150 attendees, great feedback
 - Talked about procurement, getting drone pilot license, use cases, future of the technology
 - People brought up issues in the changing landscape of policy and technology as it impacts implementation
 - Mara – Working on blog post
 - Videos will be posted online soon – Link will be included in the blog post
 - Julie – MSGIC should be involved in the conversation throughout the state, reach out to MaCo (Robin)
 - Mara – Will put Julie in touch with MaCo to get a follow-up about their working group
 - Julie – Should spin up an internal working group
 - Caucus and Subcommittee Goals for 2019
 - Julie – great ideas, but we need to build out subcommittees within the caucuses, so that we have some “bench depth”. Encourages more participation and will hopefully promote more interest in running for EC positions. Working document on Google Drive

- Time in Winter Quarterly for caucus chairs to provide feedback / updates and formal break out sessions

MSGIC Treasury Report - Al Wainger

- Al – We have a surplus, need to start spending more
- Julie – Asked Al for an explanation of reimbursement policy
 - Receipt needs to have total amount spent
 - Beneficial to have them submitted in a timely manner and need to get them in before the end of the year
- Budget for 2019 – Julie Spangler
 - Go To Meeting – Have a single license, but up to 50 call ins
 - Overestimated intern line item, currently \$6,000, but could be closer to \$3,000.
 - Looking to increase Training budget from \$2,000 to \$3,000
 - Decreasing Happy hour line item from \$600 to \$200
 - Increasing Breakfast line item from \$0 to \$1,000 / \$1,800
 - Adding Scholarship line item of \$2,000
 - **Membership in the Maryland Nonprofit Organization**
 - \$100 annual fee
 - Julie will send link to include in the minutes and ask everyone to take a look and provide feedback for Jan meeting: <https://www.marylandnonprofits.org/>
 - Julie – will schedule a call with them to get a better idea of how the organization works and if we can benefit
 - Julie - Would like to plan ahead for the next few years; used example of URISA training
 - Al – Would like see budget increased by at least 50% to get the surplus down
 - Julie / Niki – Training should be biggest focus for increasing
 - Julie – Red Vector is possibility, it has a high cost, would provide a lot training, but may not be the best fit for our organization
 - Patrick – What about adding additional expenses?
 - Julie – We need to have the conversation and add it into the baseline budget, but we need to be intentional with what we are spending

MSGIC Business

- Administrative
 - Intern Hiring Update – Matt Sokol
 - **Wage discrepancy**
 - Federal Caucus Position – Julie Spangler
 - Quarterly Meeting Updates—Matt Sokol
 - Winter Meeting – January 16, 2019 Axis Geospatial, Easton, MD
 - Draft Agenda is posted on Google Drive
 - Shawn – Need to update description, include agenda link, and enable registration
 - Shawn – Send calendar RSVP link to Patrick
 - Patrick – Update MSGIC website description
 - 6 weeks out – Save the date
 - 1 month out – Push out agenda via email and include link to register for RSVP
 - Peter is stepping down from NG911, need someone to take on the position, ideally in local / county government
 - Spring Meeting – (tentative) April 17, 2019 Hagerstown, MD
 - 10am – 4pm
 - Matt – Still working through breakfast sponsor and presenters, can

possibly recycle presentations that fell through for the winter quarterly

- Caucuses & Subcommittees
 - Advocacy – Logan Hall
 - Census Data Change
 - Julie - White paper that lays out the impact of the census data based on some policy changes
 - Mara – Main effect will be on how the ACS is being published / the algorithm they are using
 - Mara – Has asked around and have not been able to any answers on how the change will impact users of the data. We should wait on
 - Pat M. – We had looked at bringing someone in from the census to talk at the quarterly. Maybe we should bring them in for a smaller meeting / Go To Meeting to get educated
 - Pat M. / Mara – Send Julie census contacts
 - From Mara (via email) – Here is some more information on the differential privacy issue. I was wrong, they are applying this to the 2020 Census as well as the ACS. But I am still trying to figure out what the end result it. I am going talk to some folks at the Census and see what I can find out. (See links below)
 - An article that doesn't give any answers but explains the problem well: <https://www.nytimes.com/2018/12/05/upshot/to-reduce-privacy-risks-the-census-plans-to-report-less-accurate-data.html>
 - The Census' position paper on the subject: <https://arxiv.org/pdf/1808.06303.pdf>
 - Presentation from the author: <https://www2.census.gov/cac/sac/meetings/2018-12/abowd-disclosure-avoidance.pdf>
 - A primer on differential privacy: https://privacytools.seas.harvard.edu/files/privacytools/files/pedagogical-document-dp_new.pdf
 - Salary Survey Update
 - Julie – MaCo was open to making adjustments to the survey. Step 1 is getting GIS moved out of the tradesmen group (Electricians, Plumbers, etc.) an into a technical group (IT, Systems, etc.)
 - Education Subcommittee – Lauren McDermott
 - 2019 Training Plan
 - Julie – Met with Lauren and Art, using 2016 training schedule as a baseline;
 - Also looking at, trying to leverage multiple sites where Art could teach from one site and have the event broadcasted to other sites and have helpers at those sites
 - Looking at a webinar for different types of Project Management software and other smaller topics
 - Training Survey

- Julie – Put together by Art to get more specifics on what training members have attended in the past and what they are interested in for the future.
- Looking for additional assistance that is not on the EC to expand depth on the subcommittee
- Shawn – Proposed having a Call for Action section of the website that would provide members information on what we need to be done
- Julie – Will be meeting with Pat C. to discuss outreach in 2019 and also looking at having something like a wishlist
- Niki – Can we add this to the carousel?
- Julie – With any mechanism we implement, need to ensure we have the procedures in place for acting on / communicating with those that are volunteering
- Julie – We also talked about making it so that Training is members only
 - Would make it easier to shift through who can attend
 - Would also facilitate discussions / decisions for those folk that think they are members, but they are either not in our database or are former members (have not paid)
- Private Caucus – Niki Miller
 - Sponsorship Level Changes & Member Benefits Discussion
 - Niki – presented a draft brochure
 - Lists off member and sponsor benefits
 - Want to include current and aspirational benefits
 - Niki – Plan it to start talking about this at the quarterly meeting to get conversations started
 - Matt – Would like to see a sponsors-only meeting
 - Shawn – Send all of the email templates to Julie
 - Shawn – Put together some Membee training
 - Niki – Brought up idea of having a focused second half of the meeting on particular topic / technology
- Outreach Subcommittee – Patrick Callahan
 - Maryland Mapping Competition Update
 - Secured 2 locations – Greenbelt / Towson – for teacher training in Jan / Feb; Waiting to hear back from Salisbury
 - 2 hour training sessions on AGOL
 - Thursday / Saturday
 - Will be sending out an email to an internal contact list
 - Will meet next Thursday
 - May need some help from the EC / MSGIC for professional mentors
 - Outdoor Educators Conference (MAEOE)
 - Exhibitor fee of \$260 if registered before Jan 5th
 - Goal would be to represent MSGIC and promote the Mapping Competition
 - Conference runs from Feb 7 – 10th
 - Pat C. – Can attend and is asking for MSGIC to pay fee
 - Julie – Call for feedback

- Al / Julie – Concern about whether we have the focus / ability to support a surge of new teacher members
- Julie – Call to approve
 - Al – Motion
 - Matt – Seconded
 - Approved
- Upcoming Conferences
 - Shawn – Get these added to the calendar
 - Esri FedUC – January 29-30, 2019
 - Fed Geo Day – January 31, 2019
 - Focused on open source and how it is used in the federal government
 - One track is on the Federal Geospatial Data Act
 - Tickets are \$25 / \$30
 - Transportation Research Board (TRB) Annual Meeting – January 13-17, 2019
 - AAG Annual Conference in Washington D.C. – April 3rd – 7th
- Data and Resources Subcommittee – Cheryl Knott
 - Working Groups
 - NG911/Public Safety Working Group – Peter Hanna
 - No updates
 - Recent weekly meetings have been cancelled due to holidays and some scheduling conflicts
 - Call is scheduled for tomorrow
 - Matt – received an email from Worcester County – there is a boundary issue; Will share it with Peter; Came out of a MSGIC Boundary working group
 - Julie – Julia passed along an article on Maryland Matters regarding NG911: <https://www.marylandmatters.org/2018/12/11/rescuing-911-commission-puts-forward-next-gen-recommendations/>
 - <https://conduitstreet.mdcountries.org/2018/12/11/commission-on-to-advance-nextgen-9-1-1-across-maryland-releases-final-report/>
 - Maryland Elevation Working Group – Erin Silva & Roger Barlow
 - Had a great meeting on Nov 9th with local, state, federal, non-profit, and private stakeholders
 - Jan 10th meeting with DoIT on LiDAR acquisition
 - Kevin / Cheryl will forward email
 - Business Entity Data Working Group – Pat McLoughlin
 - Cheryl – Doug Adams does not have any updates, but there is a new member of the working group
 - Geospatial Career Outreach Working Group – Mike Herzberger
 - Julie – Mike has a lot of good ideas, working on prioritization
- Maptime Baltimore meeting tonight – 6:30 – 9pm at R. House
 - Discussion about whether we should have their meetings on our calendar / send out info to MSGIC email list

- TUGIS Advisory Meeting – Friday, December 14, 2018 -- Julie Spangler
 - Julie – Call for approval of \$4,000 exhibitor fee
 - Same price as last year
 - We will have more space as the other non-profits requested being integrated into the other galleries
 - Niki – Motion
 - AI – Seconded
 - Approved
- Matt – GIS Day – Opportunity to participate in established event, need to start planning;
 - Mara – Would be interested in having the BMC participate as well
 - Matt – Kate (MDE) is the POC, will contact

Go to Meeting Information:

MSGIC Executive Meeting

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<https://link.gotomeeting.com/system-check>