



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

MSGIC Executive Committee Meeting Agenda

Wednesday, January 9th, 2018 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032

(1st Floor, Conference Room Side A)

Parking: Open - Visitors need to sign-in with guard at front desk to obtain a visitor badge

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Julie Spangler

JMT Technology Group

Vice Chair

Matt Sokol

MD Dept of Information

Technology (DoIT)

Past Chair

Patrick Callahan

Prince George's County

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Shawn Pickett

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Art Lembo

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Federal Government

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Chris Kephart

Caroline County

Private Industry

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JMT Technology Group

Regional

Erica McMaster

Washington College

State Government

Patrick McLoughlin

MD Dept of Information

Technology (DoIT)

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Data and Resources

Cheryl Knott

BNIA-JFI

Education

Lauren McDermott

ESRGC

Advocacy Chair

Logan Hall

ESRGC

Outreach

Patrick Callahan

Prince George's County

In Person

Julie Spangler

Al Wainger

Patrick Callahan

Cheryl Knott

Shawn Pickett

Matt Sokol

Niki Miller

Mike Herzberger

Dawn Blanchard

Charlene Howard

On Phone

Art Lembo

Eric Stetser

JB Churchill

Patrick McLoughlin

Lauren McDermott

Kevin Coyne

Logan Hall

Sal LiCausi

Open Meeting & Announcements – Julie Spangler

- Approval of Prior Meeting Minutes
 - Julie – Call to approve
 - Matt - Motion
 - Shawn – Second
 - **Approved**
- Review of Action Items from December 2018
- New Topics & Open/General Discussion
 - Authority for County Boundaries – Matt Sokol
 - Matt – Should we get involved in
 - Cheryl – Would like some investigation into the different sources
 - Matt – Has some documents that speak to the issue
 - **Julie – Add documents into drive and have Shawn include in notes**
 - Mike – Some of original players in this dispute are no longer around
 - Matt / Al – Should GIO be the one that makes the decision either formally through legislature or informally
 - Julie – The idea of one definitive dataset is probably a pipe dream, maybe we could help educate the stakeholders for what is there
 - JB – We keep our own for the county, but it would be good to see what is available
 - Al / Julie – Best to be the facilitator of information, but we will not be making
 - Patrick C. – What boundaries are we talking about?
 - Julie / Al – County, but this will cascade into
 - Mike – I remember Doug Adams being involved in the original dispute discussion, someone should reach out to him to get him involved / input
 - Julie –

**Bolded topics may
require a vote.**

- Mike – Has there been any coordination with GISCI? One thing that would be beneficial for our members is to offer credits / show how members can get CECs for activities in MSGIC
 - Julie – A few years ago we started the process of getting ourselves “certified” to allow members / participants to claim credits for our activities. Julia had started the process, but was never finalized. We need someone to lead this effort and get the paperwork
 - Mike – I volunteer to get this done
 - Julie – Doug is a good resource
- Cheryl – Had an email about projections for transforming data and publishing to the web; Raises questions on what projections are people using.
 - JB Churchill – Also questions of transformations, which one should be used when should they be used; This may be a good topic / working group for TUGis
 - Julie – Cheryl talk to Erin / Roger, since they do touch on these issues
 - Mike – We should NOT advocate for a state-wide projection, this was tried about 15 years ago, but it was a disaster
 - Cheryl – Would love to have a resource library on MSGIC website

MSGIC Treasury Report - Al Wainger

- Budget 2019 – Julie Spangler
 - Membership
 - Refunds are really difficult, so any existing member that pays b/w now and July 1st will be extended to July 2020.
 - Shawn – There are no invoices for any existing member, these have all been written off, and all members that paid between Dec 2018 and present were pushed to July 2020.
 - Julie – At this point, it does not seem worth the effort to migrate the member rates at this time. We should possibly look at implementing this for next year
 - Shawn – Having the lead time will also allow us to setup a concerted communication campaign for the existing members
 - Should we vote on the plan for spending money in 2019?
 - Went over the alternative 1 option for the budget, which includes:
 - Increasing training
 - Decreasing happy hour
 - Increasing breakfast
 - Starting scholarship
 - Julie – Call to approve
 - Matt – Motions
 - Niki – Seconds
 - Approved
- Membership in the Maryland Nonprofit Organization
 - Julie - Keeping this as open topic until we are able to discuss further
- MSGIC Scholarship Idea Update
 - Julie – Coordinating with Ardys / TU, but ultimately want a working group to research and propose the specifics

MSGIC Business

- Administrative
 - Caucus and Subcommittee Goals for 2019

- Julie – To send out a link for 2019 goals (include in notes) - MSGIC Documents\Strategic Goals
 - CTA – Update your goals
 - Standard Operating Procedure Requirements – Julie Spangler
 - Membership Year & Invoicing Update
 - Task Log
 - Centralized log on all requests that come in, whether through the MSGIC email or through other individual emails
 - Matt created the spreadsheet and will be making improvements / updates as needed; Spreadsheet is setup so that it will send out email digests to those assigned
 - Shawn – send out Google Drive link
 - <https://docs.google.com/spreadsheets/d/1Dzml2DaqqESpIP1Qlflm2DPKjmSlas7crC54VeC74xg>
 - Membee
 - Maryland Drone Working Group – Julie Spangler
 - MaCo has disbanded their UAS group, but they were supposed to publish a report, we need the link
 - Need someone / group to lead and establish the charter; will this be for advocacy, coordination, research, etc.?
 - Intern Hiring Update – Matt Sokol
 - Posting closed on Dec 19th; Brad Spittel, Ashley, and Marshal agreed to do interviews and we now have 5 candidates
 - Due to our non-profit status, we have avoided having paid employees. For Salisbury U, we paid Salisbury a fee and then Salisbury paid the intern directly. For UMD, we had to setup an account for the intern and deposit money, the intern could then pull down from the account as much as they wanted
 - For UMBC, Matt has started communication, but has gotten some push-back from Student Resources on setting up / managing financial aspect
 - Shawn – Still needs to contact Frostburg
 - Julie – Would like to have them hired by end of the month
 - Al – Maybe we should look into setting up a relationship with a temp agency instead of looking at schools
 - Quarterly Meeting Updates—Matt Sokol
 - Winter Meeting – January 16, 2019 Axis Geospatial, Easton, MD
 - Please RSVP through Membee if you are planning to attend! Please encourage others to do the same.
 - Add Axis' logo onto event
 - Spring Meeting – April 17, 2019 Hagerstown, MD
 - Shawn – Setup registration link
 - From 10 -4; Washington County Library has been confirmed as location
 - Need a breakfast sponsor
 - Shawn – Need to schedule a meeting with Patrick C. to go over event management in Membee and other related stuff (how WordPress roles interact with Membee, etc.)
- Caucuses & Subcommittees
 - Advocacy – Logan Hall
 - Census

- Mara – BMC will be setting up some outreach seminars on this topic, will be sending more information as it comes out.
 - Logan – will look into NSGIC to see if they have an option
- MaCo Salary Survey
 - Logan – Had reached out to Robin regarding the MaCo salary survey; They are bringing on an outside consultant, so we may not have a lot of influence and may need to just wait and see
 - AI – This is the perfect opportunity for someone on the EC to participate / communicate our concerns and perspectives,
- Data and Resources Subcommittee – Cheryl Knott
 - Working Groups
 - NG911/Public Safety Working Group – Peter Hanna
 - Julia – ENSB has awarded an 18 month contract for GIS support; Robert and an analyst will work for GIO office focused on NG911
 - Roger will be tasked with developing a strategic plan specific to GIS – Short / Long Term. Will also continue with outreach and coordination, short of actual data clean-up. Roger will also continue to evaluate 1Spatial tool to see if this is fulfilling our needs
 - Julia / Robert are coordinating a kick-off meeting for the contract and would like to get feedback from the counties, but any requests will need to be triaged so that they help the maximum number of people / fit with current needs and capabilities. Do not contact Robert directly and expect work to be done, all requests need to go through Julia.
 - NG911 commission report from legislature – Julia will send it out and need to include in the meeting notes [http://dlslibrary.state.md.us/publications/Exec/DPSCS/SB285Ch302HB634Ch301\(2018\)_2018.pdf](http://dlslibrary.state.md.us/publications/Exec/DPSCS/SB285Ch302HB634Ch301(2018)_2018.pdf)
 - PSAPs have ECC group under MaCo that acts as an NG911 working group parallel to our working group. ECC has members for each counties and regional partners. We need to strengthen our communication with ECC.
 - Julia – Request feedback on:
 - Should the group be moved out of MSGIC?
 - If so, what group should it go to?
 - Can we split out the responsibilities / areas of concern such that MSGIC has one focus and another external organization has the remaining
 - Julie – Tension of the group comes from:
 - MSGIC is open organization, but this group may need to have private meetings due to the nature of the discussions
 - MSGIC is a volunteer organization, this is an important initiative, and there is a possibility that

whoever is put in charge of the group will no longer be available. This creates some instability.

- o Charlene – recommended NAPSIG (National Public Safety GIS group), if there was a state affiliate
- o Mike – What about coordinating with NSGIC
- o Julia – We are a member and I try to attend as many meetings as possible. Need to follow-up to get state's membership renewed, which should be unlimited. Could extend membership to State, County, and Local employees.
- o Julie – Issue is the real / perceived conflict of interest with having MSGIC NG911 rep being from private sector.
- o Julia – Will coordinate with NSGIC to see if there are other states that have similar structures (PSAPs-wise) and have progressed further than we have.
- o Julia – We have talked about the possibility for the state (DoIT / GIO office) to take on the group in a coordinating
- o General discussion about the pros and cons of having the state involved:
 - PROS: Authority, centralized, stability
 - CONS: Potential perceptions of State imposing on counties and locals
- Maryland Elevation Working Group – Erin Silva & Roger Barlow
 - o 9 – 10 tomorrow at DoIT is next meeting to discuss contracting mechanisms for LiDAR
- Business Entity Data Working Group – Doug Adams
 - o Doug will be at the Winter Quarterly to provide an update
 - o Matt – update agenda / slides
- Geospatial Career Outreach Working Group – Mike Herzberger
 - o Mike – bare minimum is to hold the emerging professionals, networking events, and TUGis, but want to do more with promoting and coordinating GIS Day
 - o Julie – Want to do some outreach and get a list of activities for GIS Day and include them on the calendar / communicate to the members, looking at big push in August and TUGis
 - o Mike – Ultimate goal is get into K-12 coordination
 - o Julie – Art compiled a list of K-12 program contacts; Also Shawn Wampler had talked about mentoring; Need to come up with next steps
 - o CTA – If anyone would like to volunteer, contact Mike
- o MapTime Baltimore –
 - Wednesday Jan 23rd at Mount Vernon Marketplace at 6:30pm
 - Trying to look at cool projects to work on, hackathons
 - Event is on the calendar already – Include link in notes
- o Education Subcommittee – Lauren McDermott
 - 2019 Training Plan
 - Pulling together opportunities at TUGis:
 - o Open Source

Commented [SJ1]: Roger & Erin want to give an update; Cheryl has been notified.

- LiDAR
 - ArcMap / Maryland iMap
- What MSGIC will be offering:
 - Shooting for 7 opportunities throughout the year.
 - Aligning 3 with April, July, and October MSGIC Quarterlies
 - If we offered training the day before / after quarterlies, would that end up taking away from the quarterlies as far as attendance
 - August – Tugis
 - May / Nov - Webinars
- Training Survey
- Outreach Subcommittee – Patrick Callahan
 - Maryland Mapping Competition Update
 - Outdoor Educators Conference
 - Patrick C. signed up
 - Upcoming Conferences
 - Esri FedUC – January 29-30, 2019
 - Fed Geo Day – January 31, 2019
 - Transportation Research Board (TRB) Annual Meeting – January 13-17, 2019
- Private Caucus – Niki Miller
 - Sponsorship Level Changes & Member Benefits Discussion → Impact on Membee
 - Niki sent Julie slides about Membership benefits to include in meeting slides
- Tugis Advisory Meeting – Friday, January 25, 2018 -- Julie Spangler
 - Recap of December 14 meeting
 - MSGIC Booth

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MSGIC Executive Meeting

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