

## **MSGIC Membership Policy**

As an individual or organizational member of MSGIC, members shall follow the responsibilities outlined below. This policy will be used to ensure that all of the membership is in good standing and will allow the MSGIC Executive Committee the ability to communicate with the membership effectively.

## **Responsibilities of Organizations**

Organizations that are members of MSGIC must abide by the following to be in good standing in the membership:

- 1. Have paid membership dues on-time
- 2. Maintain a valid main contact of your organization
- 3. Maintain a valid main dues contact for your organization\*
- 4. Maintain an appropriate tier or sponsorship level for the number of registered members in your organization (e.g. You cannot have 7 members in your organization if you are only paying for 5).
- 5. Maintain an accurate roster of your organizations members
- 6. Cannot "swap" members into or out of the organization within the membership year, unless they are no longer actively employed or affiliated with your organization or company
- 7. Cannot "swap" members into or out of the organization to access MSGIC member-only training

\*The main dues contact is the person who receives the invoice and submits payment. The main dues contact will not count against your total membership count.

## **Responsibilities of Individual Members**

Individual members of MSGIC must abide by the following to be in good standing in the membership:

- 1. Have paid membership dues on-time
- 2. Maintain valid contact information
- 3. Maintain an appropriate individual membership level for your current status (e.g. Having a student membership if you are no longer actively a student)

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