Maryland State Geographic Information Committee
A commitment to excellence in the development and coordination of geographic information technologies.

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Education
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Advocacy
Logan Hall
ESRGC

Outreach
Patrick Callahan
Prince George's County

MSGIC Executive Committee Meeting Agenda
Wednesday, February 19, 2020 10:00 AM – 12:00 PM
Conference Call Only
(Call info at the end of the agenda)

Attendees

Name	Present	Notes
Graham Twibell	**On Call**	
Julie Spangler	**On Call**	
Shawn Pickett	**On Call**	
Jen Chadwick-Moore	**On Call**	
Katy Maglio	**On Call**	
JB Churchill	**On Call**	
Mara Kaminowitz	**On Call**	
Niki Miller	**On Call**	
Allen Wainger	**On Call**	
Patrick Mcloughlin	**On Call**	
Cheryl Knott	**On Call**	**Leaving early**
Logan Hall	**On Call**	
Patrick Callahan	**On Call**	
Anthony Dowell	**On Call**	**Leaving early**
Joe Deluca	**On Call**	
Roger Barlow	**On Call**	
Mike Herzberger	**On Call**	

Bolded topics will require a vote.

1. Open Meeting & Announcements – Julie Spangler
   - Approval of Prior Meeting Minutes
     - **November 2019**

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- - - Graham motion to approve
      - Julie second
      - No objections
      - Approved without objection
    - **December 2019**
      - Graham motion to approve
      - Shawn second
      - No objections
      - Approved without objection
    - **January 2020**
      - Jen motion to approve
      - Pat C. second
      - No objections
      - Approved without objection
  - New Topics & Open/General Discussion
2. MSGIC Treasury Report - Jen Chadwick-Moore
   - 2020 budget planning
   - Mail Chimp-Patrick C
     - Put the account on pause; will not have a Feb bill.
     - Leaving it open in case we need to turn it back on to send emails
     - Only allowed 2 pauses between now and October
     - Recommends we switch over to using G Suite soon
   - G Suite Setup-Mara
     - Mara in a holding pattern
     - Working with Sean Lynn; Having trouble with switching over the web server
   - Meeting to discuss SSL certificate for next week; Sean Lynn, Pat C, Shawn P.
   - Membee--this is due soon
   - MD Nonprofits--this is due
3. MSGIC Business
   - Strategic Goals - Julie Spangler
     - Updates from Winter Caucus Meeting will have impacts
   - Website Working Group – Sean Lynn/Julie Spangler
     - Pat M. - Followed up on getting an updated list of sponsors
   - Quarterly Meeting Updates—Niki Miller & Pat McLoughlin
     - Winter Meeting Recap--College Park Aviation Museum
       - Niki - Meeting went well and it was a good location
       - MSGIC sponsored breakfast and lunch was on our own
       - Unless there are any objections, would like to pursue getting the location locked in for next year.
       - Julie - Location was good, with parking
       - Pat M. - Location has space for growth as well
     - Spring Meeting Planning--Washington County Public Library
       - Niki - Space is reserved

- - - ■ Need breakfast sponsor and presentation volunteers
        - ■ Would like to reach out to Julia about the CATS contract and other contracts that may be of interest/open to our members
        - ■ If there are any county or local jurisdictions that have information on open contracts
        - ■ Julie - During Winter Quarterly, the Education conference asked if we could have sessions on facility management
            - ● They made a list of names for potential POCs for presenters
        - ■ Pat M. - Need to emphasize that 10 am is a hard start time. If you arrive early and wait outside, they will not let you in early
    - ● Administrative
        - ○ Membership in the Maryland Nonprofit Organization
            - ■ Legal Services Update
            - ■ Got an update that we have
            - ■ Need to setup a meeting with Jen, Julie, Graham, and Shawn to discuss way ahead
            - ■ Need to prove that we have been publicly funded for a certain number of years. Need to get confirmation from Patty on the number of years required. Membee should cover us for most of it, but will need to do some additional digging into our paperwork
        - ○ Insurance Update
            - ■ No updates
        - ○ By Law Review--Joe Agenbroad/Graham Twibell
    - ● Membership Year & Invoicing Update -- Shawn Pickett
        - ○ Membee Database Administration
            - ■ Julia, JB, and Shawn had a meeting earlier in the month to make a proposal for moving to a pro-rated dues. Shawn and JB discussed the proposal briefly. Shawn will present the options at next month's meeting
    - ● Tabled Topics; will follow up in time
        - ○ Standard Operating Procedure Requirements – Julie Spangler
        - ○ Authority for County Boundaries – TBD
        - ○ MSGIC Scholarship Idea Update – Julie Spangler
        - ○ Business Entity Data Working Group – Doug Adams
4. Conferences
    a. Maryland's Geospatial Conference Advisory Meeting – Julie Spangler
        i. Phone/In-Person session for industry talks Friday afternoon 2- 3:30
        ii. Advisory Committee Meeting - Wed 26th 2:30 - 3:30
        iii. Day 1 - Aug 11th is just conference
            1. Industry Talks
            2. Paper Sessions
            3. Lunch break
            4. Sponsor Talks

      5. Social
   iv. Day 2 - Aug 12th is training
      1. Moved to day 2 due to logistics issue
   v. Will likely be in College of Liberal Arts through 2021; Have option to move back into the Union in 2022.
   vi. Put a FAQ on TUgis website to address some of these issues / questions that come up around the conference
   vii. Training Sessions
      1. Art Lembo - Non-math stats class
      2. Intro to ArcPro (2-day class that will be condensed to 1-day)
      3. Roger has connected Julie with someone about NHD mark-up tools
      4. Logan - LiDAR using ArcPro
      5. Esri - Operations Dashboard
      6. David Ramos - Cartography / Digital Cartography (web maps)
      7. Getting started with QGIS
      8. MapTime Bmore - Hackathon? Open Street Map

  b. Delmarva Conference
   i. Roger will be in Dover tomorrow to discuss LiDAR collection in Delaware / Delmarva Peninsula and the conference. Will be presenting
   ii. Logan / Roger - having a Maryland presence would be a good thing
   iii. Julie - Booth is $650
   iv. Logan, Shawn, and Graham volunteered to fill in at the booth since they will all be there
   v. Roger - When does the booth have to be setup? Will ask the question tomorrow
   vi. Julie - Sounds like everyone is in agreement that we want to go:
      1. Julie - Motion to spend $650 on the booth to exhibit at the Delmarva Conference
      2. Roger - Second
      3. Motion approved without objections
   vii. Anyone who is planning on attending, please send an email to Julie so we can coordinate / create a schedule for the booth

  c. Maco Summer
   i. Will discuss for next month
  d. URISA GIS Pro
   i. In Baltimore this year
   ii. Graham - Booth is $2,000
   iii. Will discuss for next month

5. Caucuses & Subcommittees (Recap Winter Quarterly Caucus Meetings)
  ● Advocacy – Logan Hall
   ○ No Updates
  ● Data and Resources Subcommittee – Cheryl Knott
   ○ Working Groups

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- Emergency Management/Public Safety Working Group - Peter Hanna & Shelby Roberson
  - No Updates
- Maryland Elevation Working Group – Erin Silva & Roger Barlow
  - Lower Eastern Shore task order is complete, but not sure if it has been awarded, will provide update
- Geospatial Career Outreach Working Group – Mike Herzberger
  - Mike - Sessions getting lined up for:
    - Frederick Community College - through Anthony Dowell
    - CCBC
    - Towson
    - Salisbury
  - Going to change format based on the venue
  - Assigning "champions" willing to volunteer and help lead / coordinate these events. Developed a form to help onboard volunteers for current and future events
  - If anyone is interested in volunteering for an event, look out for a call to action email
  - Maybe an opportunity to provide emerging professionals with MSGIC branded business cards that allow them to fill out their name and contact info. Business cards are cheap, and would double as advertising.
  - Katy M. - Agrees this would be a very good idea and also recommended making resume review members only as well to reduce the backlog and who how that translates.
  - Julie - idea is sound, need to lay out the logistics of it. Have a discussion outside of the EC, lay out a plan, and come back to the EC with a proposal
  - No negative feedback
- Maryland UAS Working Group – Jonathan Austin
  - No updates
- Education Subcommittee & Education Caucus – Erik Hovland & Anthony Dowell
  - No updates
- Federal Updates – Roger Barlow
  - No updates
- Outreach Subcommittee – Patrick Callahan
  - No updates
- Private Caucus – Niki Miller
  - Winter Quarterly session got a little taken over by discussion about UAS
  - Mostly discussion on ROI for UAS use
- State Caucus – Julia F
  - No updates

- Regional Caucus – Erica
  - No updates
- Local Caucus – Katy & JB
  - Winter Quarterly discussion were interested in getting contact information updated
  - Mostly discussion regarding member benefits as far as training; Would be interested in a training survey
  - Julie - This was down a year or so ago by Art Lembo, can be resurrected
6. Next Meeting: Wednesday, March 11, 2020 9 am - 12 pm Crownsville (IN PERSON & Conference Call)

Go to Meeting Information:
MSGIC Executive Meeting
Please join my meeting from your computer, tablet or smartphone.
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You can also dial in using your phone.
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