



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

## OFFICERS

### Chair

Julie Spangler  
JMT Technology Group

### Vice Chair

VACANT

### Past Chair

Patrick Callahan  
Prince George's County

### Secretary

Shawn Pickett  
Century Engineering

### Treasurer

Jen Chadwick-Moore  
MD Historical Trust

## CAUCUS CHAIRS

### Education

Art Lembo  
Salisbury University

### Federal Government

Sal LiCausi  
Ft. George G. Meade  
US Army

### Local Government

Chris Kephart  
Caroline County

### Private Industry

Niki Miller  
JMT Technology Group

### Regional

Erica McMaster  
Washington College

### State Government

Patrick McLoughlin  
Maryland Dept of IT

## SUBCOMMITTEE CHAIRS

### Data and Resources

Cheryl Knott  
BNIA-JFI

### Education

Lauren McDermott  
ESRGC

### Advocacy

Logan Hall  
ESRGC

### Outreach

Patrick Callahan  
Prince George's County

## MSGIC Executive Committee Meeting Agenda

Friday, September 27, 2019 9:00 AM – 10:30 PM

## Conference Call Only

## Go To Meeting at the end of the agenda

**\*\*All nominees for 2019-2020 have been invited to participate in this conference call.**

### Attendees

- Niki Miller
- Pat McLoughlin
- Pat Callahan
- Shawn Pickett
- Graham Twibell
- Natalie Ciletti
- Katy Maglio
- Julia Fischer
- Jen Chadwick-Moore
- Erica McMaster
- Cheryl Knott
- Julie Spangler
- JB Churchill
- Roger Barlow

### Bolded topics may require a vote.

1. Open Meeting & Announcements – Julie Spangler
  - Approval of Prior Meeting Minutes
  - New Topics & Open/General Discussion
2. MSGIC Treasury Report - Jen Chadwick-Moore
3. MSGIC Business
  - Elections 2019/2020 -- Julie Spangler
    - Call for Nominations (week of 8/12)
      - Do not have someone for Chair
      - Graham has volunteered for Vice Chair
      - Julie / Pat - Discussion about sharing some responsibilities to reduce the burden of this transition
    - Nominations due 9/13
    - Ballot email 10/7
    - Voting ends 10/21
  - Website Working Group – Julie Spangler



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- Website has been having some issues, but it is back up
  - The working group will be looking at migrating us off of TierraNet, as we discovered that the customer service is not the greatest
  - Matt had been leading this group, so we need some volunteers, email Julie
- Quarterly Meeting Updates—Niki Miller & Pat McLoughlin
  - Fall Meeting – Wednesday, October 30, 2019, DoIT, Crownsville, MD
    - Pat - Tentative presentation from Dept of Planning on census info
    - Lauren McDermott - will talk to Pat about locking in a presentation
    - Lawrence - locked in to present at
    - Need about 1 - 2 more presentations
    - Need breakfast sponsor
    - Julie - Need more time for MSGIC business to ensure the members understand what is going on with our 501(c)(3) status and ask for volunteers to help with MSGIC business
    - Niki - It seems like people are more responsive if we ask for help with specific initiatives
    - Really need a solid RSVP to:
      - Ensure we have enough for lunch (not a lot of other places to eat in the area)
      - Provide security with the list to help expedite attendees coming in
    - Julie - Caucus Chairs, if you are handing off to a new person, this is a good time to show them the ropes
- Administrative
  - Membership in the Maryland Nonprofit Organization
    - Julie - Recap:
      - We were originally filed as a Private Foundation instead of a Public Charity
      - Julie/Matt - Signed us up with MNO to get legal assistance and resources
      - Additionally, we need to add some formalities to our organizations in the form of policies, by-laws, etc.
    - Legal Services Update
      - Waiting to hear back from the lawyers on the path forward with changing our status
      - Shawn - volunteered to help Julie with navigating legal process
    - Julie will start pulling down some of the resources from MNO and put them on drive
    - Julie - Next week is a conference from MNO, Julie is attending and will share what she learns
  - Insurance Update
    - By Law Review



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- Updated conflict of interest policy
- New Policy for Board Membership/Responsibilities
  - Executive Meeting Attendance
  - One person, two titles
- New Policy for Removing a Board Member
- Membership Year & Invoicing Update -- Julie Spangler
  - Membee Database Clean Up
- Tabled Topics; will follow up in time
  - Assignment: Caucus and Subcommittee Goals for 2019
  - Standard Operating Procedure Requirements – Julie Spangler
  - Authority for County Boundaries – TBD
  - MSGIC Scholarship Idea Update – Julie Spangler
  - Business Entity Data Working Group – Doug Adams
- 4. Caucuses & Subcommittees
  - Advocacy – Logan Hall
    - Chesapeake URISA follow up
  - Data and Resources Subcommittee – Cheryl Knott
    - Working Groups
      - Emergency Management/Public Safety Working Group - Peter Hanna & Shelby Roberson
      - Maryland Elevation Working Group – Erin Silva & Roger Barlow
      - Geospatial Career Outreach Working Group – Mike Herzberger
      - Maryland UAS Working Group – Jonathan Austin
  - Education Subcommittee & Education Caucus – Lauren McDermott & Art Lembo
    - 2019 Training Plan
    - Reminder: Esri “The Rural Edge” Program--Lauren McDermott
      - 7/31/2019 - webinar
      - 10/23/2019 - 10/24/2019 - in person workshop, Salisbury, MD
      - MSGIC/ESRI sponsoring lunch both days
      - ESRGC sponsoring coffee both days
      - Lauren - Was originally only open to those who attended the webinar in July; Has been opened up to all MSGIC members; We need more attendees or the event will be cancelled. We have some interest from folks in Delaware, but want to keep this as a MSGIC-only benefit if we can.
  - Federal Updates – Sal LiCausi
  - Outreach Subcommittee – Patrick Callahan
    - Upcoming Conferences
      - MaCo Summer Conference
  - Private Caucus – Niki Miller
  - State Caucus – Pat M
  - Regional Caucus – Erica
  - Local Caucus – Chris



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5. Maryland's Geospatial Conference Advisory Meeting – Julie Spangler
  - Feedback & Follow Up
  - Planning for next year
6. Niki - Should start coordinating efforts for Maryland GIS Day
7. Roger - Asking about DoIT ROI given Matt's departure
  - a. Julia - Working through discussions with her new boss to get him caught up on the effort. She will be coordinating with Roger
  - b. Roger to send document that shows the connection with ongoing federal efforts
8. Geographic Names Committee - Jen Chadwick-Moore
  - Meshach Run, Garrett County

## Go to Meeting Information:

MSGIC Executive Meeting

Please join my meeting from your computer, tablet or smartphone.

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You can also dial in using your phone.

United States: +1 (646) 749-3112

Access Code: 211-075-565

First GoToMeeting? Let's do a quick system check:

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