



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

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Graham Twibell
AECOM

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Julie Spangler
JMT Technology Group

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Education

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Anne Arundel County

Federal Government

Roger Barlow
USGS

Local Government

Katy Maglio
Anne Arundel County

JB Churchill

Garrett County

Private Industry

Niki Miller
JMT Technology Group

Regional

Erica McMaster
Washington College

State Government

Julia Fischer
Maryland Dept of IT

SUBCOMMITTEE CHAIRS

Data and Resources

Cheryl Knott
BNIA-JFI

Education

Anthony Dowell
AECOM

Advocacy

Logan Hall
ESRGC

Outreach

Patrick Callahan
Prince George's County

MSGIC Executive Committee Meeting Agenda

Wednesday, April 8, 2020 10:00 AM – 12:00 PM

Conference Call-in Only

(Call info at the end of the agenda)

Attendees

Name	Present	Notes
Graham Twibell	On Call	
Julie Spangler	On Call	
Shawn Pickett	On Call	
Allen Wainger	On Call	
Niki Miller	On Call	
Patrick McLoughlin	On Call	
Logan Hall	On Call	
Patrick Callahan	On Call	
Anthony Dowell	On Call	
Joe Deluca	On Call	
Roger Barlow	On Call	
Erica McMaster	On Call	
Cheryl Knott	On Call	
Eric Hovland	On Call	
Jen Chadwick-Moore	On Call	
Katy Maglio	On Call	
Joe Agenbroad	On Call	
Roger Barlow	On Call	
Michael Blahut	On Call	
Dawn Blanchard	On Call	



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Julia Fischer	On Call	
JB Churchill	On Call	

Bolded topics will require a vote.

1. Open Meeting & Announcements – Graham Twibell
 - Approval of Prior Meeting Minutes
 - **March 2020**
 - **Graham - Motion to Approve**
 - **Julie - Second**
 - **Approved without Objections**
 - New Topics & Open/General Discussion
 - Remote Meeting Products
 - WebX
 - GoTo Meeting
 - Zoom is being abandoned across the board by many organizations due to security issues
 - Microsoft Teams; Have had issues using it externally; Roger mentioned issues using it nationally
 - Skype for Business
2. MSGIC Treasury Report - Jen Chadwick-Moore
 - a. Jen made sure our mailbox is good to go, not up to renewal until May
 - b. Jen also added forwarding to her personal address to avoid having to drive up to Crownsville
3. MSGIC Business
 - Membership Year & Invoicing Update -- Shawn Pickett
 - Membee Database Administration
 - Shawn - Reviewed updated proposal located here:
<https://docs.google.com/document/d/1cGisLD-WCJvufO37qeP22KNhlcXkXpbHOrCgxpVoTtA/edit>
 - Julie - Next steps are presenting it to the members in the quarterly next Wed, then pushing this out as a formal vote by the membership
 - **Review “Option 4” and decision to bring Vote to full membership**
 - **Julie - Motion to Approve**
 - JB - Question - worried we would be putting out this out to be open ended; As-in we should make it clear that this
 - Julie - Jen just indicated we have had new members sign up; This change would be solidifying the policy and making it more transparent
 - Julia - Recommends making pitch about a proposal that we are eliciting questions, not debate
 - **Julie - Motion to Approve**
 - **JB - Second**



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- **Approved without Objections**
- TUGIS Planning Updates - Julie Spangler & Graham Twibell
 - Outstanding Items and Upcoming Deadlines
 - Abstract date has been shifted, end of April? (need to confirm)
 - COVID Planning
 - TUGIS will depend on whether Towson is willing / able to host a large gathering in August
 - Talks of potentially pulling together webinar series, such as the industry talks, but the situation is still fluid
 - Decided against postponing the conference as we run into logistical issues and effectively shorten planning period for the next conference
 - Sharon Grove indicated they have updated their refund policy in light of COVID-19
 - Day 2 Sessions Update - Anthony Dowell & Julie Spangler
 - Miscellaneous
- Webinars in place of EP Meet Ups - Anthony Dowell & Julie Spangler
 - Occurring at 12pm today
 - Pat C sent out social media blast
 - 30 min session lunch and learn on working remotely
 - Come out of Emerging Professionals initiative, but is evolving into a more general event for all members
 - Julie - Recommend that everyone send these out to their staff and RSVP so we can plan
- Quarterly Meeting Updates—Niki Miller & Pat McLoughlin
 - Spring Meeting Planning--Virtual Meeting
 - Trying to keep the meeting to 1 - 1.5 hours
 - Niki - Ask that those presenting on project updates keep their updates to 10 min to ensure we can stay on track
 - Summer Meeting Planning
 - Fall (Annual) Meeting Planning
 - Niki - Asked for recommendations for a location with the uncertainty around COVID-19
 - Graham - We may have a harder time getting a location with the
 - Niki - Asked Julia if there would be any issues if we schedule it for DoIT
 - Julia - Schedule is filling up, get this in now
 - Niki - Looking at 3rd week of October, will do the coordination
- Strategic Goals - Julie Spangler
 - No Updates
- Website Working Group – Sean Lynn/Julie Spangler
 - Sean has updated SSL Certificate
 - Shawn P has updated Membee





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- Follow-on meetings are going to be scheduled to review / recommend content updates to the website. Reach out to Sean Lynn, Julie, and/or Graham if you are interested in participating
 - G Suite Update - Mara Kaminowitz & Sean Lynn
 - Julie - Has been doing some testing on bulk emails from G Suite; Seems like it is more of a hybrid of a listserv and email
 - Julie - If anyone has any best practices for mass emails in G Suite, please reach out offline
 - Julia - Will get into contact with Julie
 - Membership in the Maryland Nonprofit Organization
 - Legal Services Update
 - Graham - Working on a test submittal to Patty, the lawyer, about our annual membership. Ultimately need 5 years of membership
 - Insurance Update -- Graham Twibell
 - Continuing coordination, no major updates
 - By Law Review--Joe Agenbroad/Graham Twibell/Julie Spangler
 - No Updates
 - Tabled Topics; will follow up in time
 - Standard Operating Procedure Requirements – Julie Spangler
 - Authority for County Boundaries – TBD
 - MSGIC Scholarship Idea Update – Julie Spangler
 - Business Entity Data Working Group – Doug Adams
4. Conferences
- a. Maryland's Geospatial Conference Advisory Meeting – Julie Spangler
 - b. Delmarva Conference - Now 9/21-9/23
 - i. Erica - Our check has been received and is at University of Delaware. This is in a holding pattern due to a policy of not distributing mail to the the agencies
 - ii. Conference has updated their refund policy
 - c. Maco Summer - Currently as scheduled
 - d. URISA GIS Pro - Currently as scheduled
5. Caucuses & Subcommittees
- Advocacy – Logan Hall
 - Data and Resources Subcommittee – Cheryl Knott
 - Pulling together dashboards, infographics, analysis, etc on the Coronavirus; Asked if anyone had any input or thoughts
 - Julia - Will be covering the state's effort next week, including resources, data sharing, and other resources; Looking to publish the data in an open format to allow people with different perspectives to start analyzing and presenting the data for their community or other area of interest
 - Julia - Looking at partnering with local organizations like BNIA for local data and analysis; Will be reaching out to Cheryl
 - Working Groups



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- Emergency Management/Public Safety Working Group - Peter Hanna & Shelby Roberson
 - No Updates
- Maryland Elevation Working Group – Erin Silva & Roger Barlow
 - Lower eastern shore task order has been created and will be flown around November / December time frame
 - In Feb talked about a broad agency proposal for statewide Delaware coverage
 - Entered Chesapeake Bay requirements Q2 for at least Harford and Queen Anne's; Cecil will possibly be added; Flown during next leaf off season
- Geospatial Career Outreach Working Group – Mike Herzberger
 - No Updates
- Maryland UAS Working Group – Jonathan Austin
 - No Updates
- Education Subcommittee & Education Caucus – Erik Hovland & Anthony Dowell
 - Reiterate planned Lunch and Learn sessions
 - Also, the continued coordination with TUGis planning committee
- Federal Updates – Roger Barlow
 - Working with MDE on National Hydrology Dataset using markup tool to do corrections and densifying focused subset of HUCs
 - Please return your census
 - Kudos to the Army Corps of Engineers for their work with the COVID-19
- Outreach Subcommittee – Patrick Callahan
 - No Updates
- Private Caucus – Niki Miller
 - No Updates
- State Caucus – Julia F
 - 6 inch Imagery for the shore has all been collected; Worked through issues with cloud cover
 - Lisa in the final steps for getting last year's collect cached
- Regional Caucus – Erica
 - From last quarterly we had talked about getting resources together; Working with Mara and Charlene
 - BMC has a personal webinar room that is available for recording; Contact Mara about getting that coordinated
 - Logan - Have had a number of requests for imagery as a regional product, has been posted as a dynamic service
- Local Caucus – Katy & JB
 - No Updates

6. Next Meeting: Wednesday, May 13th, 2020 10 am - 12 pm (Conference Call only)





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Go to Meeting Information:

MSGIC Executive Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/211075565>

You can also dial in using your phone.

United States: +1 (646) 749-3112

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First GoToMeeting? Let's do a quick system check:

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