



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

## OFFICERS

### Chair

Julie Spangler  
JMT Technology Group

### Vice Chair

Matt Sokol  
Maryland Dept of IT

### Past Chair

Patrick Callahan  
Prince George's County

### Secretary

Shawn Pickett  
Century Engineering

### Treasurer

Jen Chadwick-Moore  
MD Historical Trust

## CAUCUS CHAIRS

### Education

Art Lembo  
Salisbury University

### Federal Government

Sal LiCausi  
Ft. George G. Meade  
US Army

### Local Government

Chris Kephart  
Caroline County

### Private Industry

Niki Miller  
JMT Technology Group

### Regional

Erica McMaster  
Washington College

### State Government

Patrick McLoughlin  
Maryland Dept of IT

## SUBCOMMITTEE CHAIRS

### Data and Resources

Cheryl Knott  
BNIA-JFI

### Education

Lauren McDermott  
ESRGC

### Advocacy

Logan Hall  
ESRGC

### Outreach

Patrick Callahan  
Prince George's County

## MSGIC Executive Committee Meeting Agenda

Wednesday, July 12, 2019 9:00 AM – 12:00 PM

MD DoIT Offices - 100 Community Place, Crownsville, MD 21032

(1<sup>st</sup> Floor, Conference Room Side B)

Parking: Open - Visitors need to sign-in with guard at the front desk to obtain a visitor badge

### In Person

- Kevin Coyne
- Matt Sokol
- Shawn Pickett
- Julie Spangler
- Matt Sokol
- Niki Miller

### On Phone

- Julia K
- Mara Kaminowitz
- JB Churchill
- Logan Hall
- Cheryl Knott

### Bolded topics may require a vote.

1. Open Meeting & Announcements – Julie Spangler
  - Approval of Prior Meeting Minutes
    - **NO QUORUM**
  - New Topics & Open/General Discussion
    - Chesapeake URISA reached out via email
    - Looking to do a partnership, but need someone to lead the coordination
      - Logan Hall volunteered
      - Matt Sokol forwarded the contact information via email
2. MSGIC Treasury Report - Jen Chadwick-Moore
  - Julie - Move the treasury report towards the bottom, Jen doesn't get in until about 10
  - Updates on Columbia Bank, PayPal
3. MSGIC Business
  - Administrative
    - Membership in the Maryland Nonprofit Organization
      - Legal Services Update
      - Matt / Julie - have been working with the organization. We signed up and were accepted into a special program that allows us to get some pro bono legal advice
      - Matt / Julie / Jen - have been going through all of the paperwork related to our non-profit status. There are some discrepancies with the type of non-profit we were approved as. We are getting the paperwork scanned.



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD



- They met with a lawyer and are getting advice on what, if anything, will need to be done to ensure we are in the correct non-profit category and all the paperwork is submitted
  - Lawyer
- Need for Insurance
  - By Law Review
    - By Laws will need to be re-written, we have a number of examples from the lawyer.
    - Need to put together a number of policies
  - Mara - Would there be an opportunity to pay a consultant to help us get everything straightened out?
  - Julie - We have looked at String Fellow, who manages NAPSG, but we need to get ourselves right before we approach an organization like that
  - Mara - Has some contacts in non-profits will ask around about other consultant services
- Intern Introduction – Matt Sokol
- Membership Year & Invoicing Update -- Julie Spangler
  - Membee Database Clean-Up ongoing
  - Looking at moving the due date / suspension date forward to around mid-July to accommodate state / counties orgs and individuals who cannot get the invoice paid until after the fiscal year.
  - Need to do an after action review of the membership drive
  - In the short term, need to:
    - Wrap up the org outreach
    - Start Individual / Student outreach through the Caucus chairs
- Elections 2019/2020 -- Julie Spangler
  - Will be making announcements at TUGis
  - Also do email campaign
  - Need to start doing outreach to prospective board members, we have about 6 weeks until the election drive starts in earnest
- Website Working Group – Matt Sokol
  - Domain through TerraNet has been transferred to MSGIC from Doug Reedy
  - WordPress is still hosted on Univ. MD server (likely Salisbury) and Dr Scott annually gifts the hosting to us, but need to get it transferred to us
  - Would like to get back into blogging
  - Shawn - Need to check in with Membee on whether their plugin will support latest / later version of WordPress
  - Jen asked about the issue that our website is not secure (not https)
- Quarterly Meeting Updates—Matt Sokol
  - Summer Meeting – Friday, July 19, 2019 Salisbury, MD
    - Happy Hour to follow meeting
    - Caucus leads--please forward email to your folks to remind them about the meeting
    - We have to register for a parking pass ahead of the time





- Fall Meeting – Wednesday, October 30, 2019, DoIT, Crownsville, MD
    - Need breakfast sponsor
- Tabled Topics; will follow up in time
  - Assignment: Caucus and Subcommittee Goals for 2019
  - Standard Operating Procedure Requirements – Julie Spangler
  - Authority for County Boundaries – Matt Sokol
  - MSGIC Scholarship Idea Update – Julie Spangler
  - Business Entity Data Working Group – Doug Adams
- 4. Caucuses & Subcommittees
  - Advocacy – Logan Hall
  - Data and Resources Subcommittee – Cheryl Knott
    - Working Groups
      - Emergency Management/Public Safety Working Group
        - Looking to put out a survey to get feedback on what topic(s) the existing group would like to focus on, with move away from NG911
      - Maryland Elevation Working Group – Erin Silva & Roger Barlow
        - Ellicott City Q1 LiDAR has been delivered
      - Geospatial Career Outreach Working Group – Mike Herzberger
        - Mike is working on general prep for TUGis
        - Mike asked if we could serve as a resume clearing house. Julie - need to have further discussion.
      - Maryland UAS Working Group – <>
    - Baltimore Data Day - This Friday, will have a lot of workshops and talks, and will be posting up their training materials
  - Education Subcommittee & Education Caucus – Lauren McDermott & Art Lembo
    - 2019 Training Plan
    - Reminder: Esri “The Rural Edge” Program--Matt Sokol
      - 7/31/2019 - webinar
      - 9/18/2019 - 9/19/2019 - in person workshop, Salisbury, MD
  - Federal Updates – Sal LiCausi
  - Outreach Subcommittee – Patrick Callahan
    - Upcoming Conferences
      - MaCo Summer Conference
        - Attendees
        - Drone panel participation
  - Private Caucus – Niki Miller
    - Membership Brochure Updates
    - Includes one for individuals, one for sponsors, and a third that is a combined
    - There are some minor updates and then they will be sent out
  - State Caucus – Pat M
    - Not here, no updates
  - Regional Caucus – Erica
    - Not here, no updates
  - Local Caucus – Chris





# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

- Not here, no updates
- 5. Maryland's Geospatial Conference Advisory Meeting – Patrick Callahan/Julie Spangler
  - May 2019 was cancelled
  - Registration Numbers
  - MSGIC Booth
  - Logan - Asked Julie about volunteer opportunities that would allow students to attend free. He has 8 interns that would like to attend, but cannot go.

## Go to Meeting Information:

MSGIC Executive Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/211075565>

You can also dial in using your phone.

United States: +1 (646) 749-3112

Access Code: 211-075-565

First GoToMeeting? Let's do a quick system check:

<https://link.gotomeeting.com/system-check>



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD