



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

## OFFICERS

**Chair**  
VACANT

**Vice Chair**  
Graham Twibell  
AECOM

**Past Chair**  
Julie Spangler  
JMT Technology Group

**Secretary**  
Shawn Pickett  
Century Engineering

**Treasurer**  
Jen Chadwick-Moore  
MD Historical Trust

## CAUCUS CHAIRS

**Education**  
Erik Hovland  
Anne Arundel County

**Federal Government**  
Roger Barlow  
USGS

**Local Government**  
Katy Maglio  
Anne Arundel County

JB Churchill  
Garrett County

**Private Industry**  
Niki Miller  
JMT Technology Group

**Regional**  
Erica McMaster  
Washington College

**State Government**  
Julia Fischer  
Maryland Dept of IT

## SUBCOMMITTEE CHAIRS

**Data and Resources**  
Cheryl Knott  
BNIA-JFI

**Education**  
Anthony Dowell  
AECOM

**Advocacy**  
Logan Hall  
ESRGC

**Outreach**  
Patrick Callahan  
Prince George's County

## MSGIC Executive Committee Meeting Agenda

Wednesday, May 13, 2020 10:00 AM – 12:00 PM

### Conference Call-in Only

(Call info at the end of the agenda)

### Bolded topics will require a vote.

1. Open Meeting & Announcements – Graham Twibell
  - Approval of Prior Meeting Minutes
    - **April 2020**
    - **Shawn - Motion to Approve**
    - **Julie - Second**
    - **Approved without Objections**
  - New Topics & Open/General Discussion
2. MSGIC Treasury Report - Jen Chadwick-Moore
3. MSGIC Business
  - Membership Year & Invoicing Update -- Shawn Pickett
    - Membee Database Administration
      - Convert Calvert County convert to Org
      - Jonathan Dandois (JHU) convert to Org
      - Lisa Lowe - DoIT; Add the following:
        - John Lasko
        - JB Churchill
        - Dawn Blanchard
      - Mark Burt - M-NCPPC
    - Create Email & Send out Vote to Membership
  - TUGIS Planning Updates - Julie Spangler & Graham Twibell
    - Outstanding Items and Upcoming Deadlines
    - COVID Planning
    - Programming & Training
    - To answer the question why there are still fees, there are a number of fixed costs still associated with the conference:
      - TU Planning group
      - Software for personal scheduling (Sched) and submitting proposals
    - Also trying to figure out how TUGis can still accommodate/provide value to:
      - Networking - Consistent feedback from conference indicates this is the main reason people attend
      - Anchor sponsors on how they can participate
      - Special Interest Groups
      - Emerging Professionals
      - In-Person Training
    - Julie - Recently attended an Esri meeting that used a software called Miro that provided a virtual white board and sticky notes. The screen showed



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everyone's name and allowed them to interact. The meeting included about 90 participants and seemed to be performant and engaging.

- Webinars in place of EP Meet Ups - Anthony Dowell & Julie Spangler
  - Links with PDFs and Webinar recording are on the website:  
<https://msgic.org/training>
  - Shout out to Pat C and Sean Lynn for staying on top of all of the website updates
  - Niki - Indicated that she has not been receiving email notifications for these, asked about swapping out our old email with the new G Suite email.
  - Julie - Still working through some setup issues / decisions for groups
  - Pat C. - Notifications have not been going out through email, only LinkedIn, Twitter, and our website.
- Quarterly Meeting Updates—Niki Miller & Pat McLoughlin
  - Spring Meeting Recap
    - Have not received much feedback
    - Julie - Will be purchasing a month of SurveyMonkey for something else, can send out a survey for the spring meeting during that time.
    - **Niki - coordinate with Julie on setting up the survey**
  - Summer Meeting Planning--Virtual Meeting
  - Fall (Annual) Meeting - DoIT
    - Niki - Julia were you able to confirm a date?
    - Julia - Oct 14th
- Website Working Group – Sean Lynn/Patrick Callahan
  - Looking to put out a survey to get member feedback on the website
  - Hope by the winter to have a revamp of the site
  - Shawn P - has pulled out Membee plugin into GitHub repo
  - Looking to setup a dev version of the site and a sandbox for testing
- G Suite/Google Groups – Sean Lynn/Julie Spangler
  - Testing this out in a small group to get some of the implementation details
  - Julie - We can start using the individual emails (e.g. - [members@msgic.org](mailto:members@msgic.org) ), but the main thing we are looking at is how we will be sending out bulk emails to members (Membership, Caucuses, etc.)
- Membership in the Maryland Nonprofit Organization
  - Legal Services Update
    - No updates
  - Insurance Update -- Graham Twibell
    - Need to complete the application and get a second quote
    - **Goal is have the insurance plan developed and voted on by the Oct Quarterly**
- Tabled Topics; will follow up in time
  - By Law Review--Joe Agenbroad/Graham Twibell/Julie Spangler
  - Strategic Goals - Julie Spangler
  - Standard Operating Procedure Requirements – Julie Spangler





- Authority for County Boundaries – TBD
- MSGIC Scholarship Idea Update – Julie Spangler
- Business Entity Data Working Group – Doug Adams

#### 4. Conferences

- a. Maryland's Geospatial Conference Advisory Meeting – Julie Spangler
  - i. Currently still having partner meetings
  - ii. Once the broad strokes are worked out, will have a full advisory meeting
- b. Delmarva Conference - Now 9/21-9/23
  - i. Treasurer from Delmarva Conference emailed Jen about getting another check sent out. The original check was sent out to an address that no one is working at (due to COVID).
  - ii. Sean Lynn - Still scheduled for in-person. Have not met to discuss potential virtual options. Hopefully they will be meeting in the next couple weeks.
- c. Maco Summer - Currently as scheduled (8/19-8/22), Will decide on changes in July
- d. URISA GIS Pro - Currently as scheduled (9/27-10/1)

#### 5. Caucuses & Subcommittees

- Advocacy – Logan Hall
  - No Updates
- Data and Resources Subcommittee – Cheryl Knott
  - Baltimore Data Day (annual conference hosted by BNIA)
    - Expanding it to a full week - July 20th - July 24th
    - If anyone has any contributions, please let Cheryl know
    - Graham - What platform are you planning on using?
    - Cheryl - Was planning to ask what the TUGIS planning committee was going to use.
    - Julia - State / Federal (some agencies) are no longer allowed to use Zoom.
  - Working Groups
    - Emergency Management/Public Safety Working Group - Peter Hanna & Shelby Roberson
      - No Updates
    - Maryland Elevation Working Group – Erin Silva & Roger Barlow
      - Potomac River Bathymetric data has been delivered from contractor to USGS for acceptance/correction; Hopefully June/July availability; In coordination to get another flight
      - Lower Eastern Shore has been contracted through Fugro; Scheduled for acquisition in late fall
      - Queen Annes, Harford, and Cecil, Q2 tide-coordinated acquisition has been approved
    - Geospatial Career Outreach Working Group – Mike Herzberger
      - Have covered most of the updates earlier in the meeting
      - Want to recognize those people who have volunteered their time, sent the list to Julie





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- Brought up emails he had received from NSGIC that was a stream from GIS professionals all over the country
- Julia - The State of Maryland is a sponsor of NSGIC; This can be opened up to others in the state. Regarding the emails, these are moderated by NSGIC and they have staff. It comes down to having time and ultimately would require us having
  - Maryland UAS Working Group – Jonathan Austin
- Education Subcommittee & Education Caucus – Erik Hovland & Anthony Dowell
  - No Updates
- Federal Updates – Roger Barlow
  - No Updates
- Outreach Subcommittee – Patrick Callahan
  - About a year ago MSGIC sponsored Doug Adams to serve on the National Geographic Society
- Private Caucus – Niki Miller
  - Will be sending out emails to Caucus to get feedback on the Spring Quarterly and send out some Caucus updates
- State Caucus – Julia F
  - No Updates
- Regional Caucus – Erica
  - No Updates
- Local Caucus – Katy & JB
  - No Updates
- Open discussion about how caucus chairs work when someone transfers between organizations (e.g. - Local -> State, State -> Private)
  - Julia - need to have a separate meeting to discuss this further
  - Need to talk about:
    - Caucus Chair eligibility requirements
    - Caucus Member eligibility requirements
    - How to handle public meetings / notifications where members that do not represent caucus are present (Quarterly, Email notifications)
    - How to handle meetings / notifications that might include sensitive information (State discussions of contracts, etc.)
    - By-law updates that are required to clarify these issues
  - Julie - will send out a doodle poll to get date/times

6. Next Meeting: Wednesday, June 10, 2020 10 am - 12 pm (Conference Call only)

## Go to Meeting Information:

MSGIC Executive Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/211075565>

You can also dial in using your phone.



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First GoToMeeting? Let's do a quick system check:

<https://link.gotomeeting.com/system-check>



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