



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

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Chair

Graham Twibell
AECOM

Vice Chair

Niki Miller
JMT Technology Group

Past Chair

VACANT

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Shawn Pickett
Century Engineering

Treasurer

Jen Chadwick-Moore
MD Historical Trust

CAUCUS CHAIRS

Education

Logan Hall
ESRGC

Federal Government

Roger Barlow
USGS

Local Government

Katy Maglio
Anne Arundel County
Varun Chudiwale
Montgomery County

Private Industry

Brad Spittel
KCI Technologies
Harrison Bloom
Straughan Environmental

Regional

Erica McMaster
Washington College

State Government

JB Churchill
John Lesko
Maryland Dept of IT

SUBCOMMITTEE CHAIRS

Data and Resources

Mike Blahut
MDOT SHA

Education

Anthony Dowell
AECOM
Ryan Mello
ESRGC

Advocacy

Charlie Wrenn
Snap, Inc.

Outreach

MSGIC Executive Committee Meeting Agenda

Wednesday, October 21, 2020 10:00 AM – 12:00 PM

Conference Call-in Only

(Call info at the end of the agenda)

Attendees

Graham Twibell
Niki Miller
Shawn Pickett
Al Wainger
Charlie Wrenn
John Churchill
Katy Maglio
Logan Hall
Brad Spittel
Harrison Bloom
John Lesko
Julia Fischer
Jen Chadwick-Moore
Michael Blahut
Patrick Callahan
Ryan Mello
Varun Chudiwale
Charlene Howard
Roger Barlow
Julie Spangler
Sean Lynn

Bolded topics will require a vote.

1. Open Meeting & Announcements – Graham Twibell
 - Executive Meeting Procedures
 - Robert's Rules of Order
 - Voting requires a Quorum, which in our by-laws means ½ of the committee plus one
 - Co-Chairs have equal representation for votes
 - Voting decisions are affirmed by a plurality and require a motion to approve and a second
 - If there are objections, we will do a full count, if not, motions will be considered passed without objections and noted as such in the meeting minutes
 - Votes can be amended, which also require a second and vote
 - Executive Committee Schedule
 - We will continue to hold EC meetings on the second Wednesday of the month



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Sean Lynn
Washington College

- If there are issues with the schedule can discuss / handle on a case-by-case basis
 - Niki - We will continue to hold virtual meetings until conditions change. We had previously discussed having in-person meetings quarterly and then remaining
- Approval of Prior Meeting Minutes
 - **September 2020**
 - **Motion to Approve - Graham**
 - **Second - John Lesko**
 - **Approved without Objections**
- New Topics & Open/General Discussion
 - No Topics Brought up
- 2. MSGIC Treasury Report – Jen Chadwick-Moore
 - a. Check for Salisbury for Intern cleared
 - b. Check for MD Non-Profits has cleared
- 3. MSGIC Business
 - New Executive Committee
 - Roles and Responsibilities
 - Michael Blahut - Needs to step down due to a significant increase in his workload
 - Graham - Need
 - G Suite/Google Groups – Shawn Pickett
 - Did a brief run down of the proposal
 - Will give a more detailed summary / walk-through in the November meeting
 - Membership Year & Invoicing Update – Shawn Pickett
 - Membee Database Administration
 - Still working through membership updates
 - Need to update sponsor list
 - 1Password
 - Need to get this setup with Jen
 - Membership Dues Change
 - Did a run-down of the approved proposal
 - Need to create the communication around this, including a voting survey to all members
 - Graham - Asked to table this until next month so that all members that need to be reinstated have access
 - Website Working Group – Sean Lynn
 - Update Sponsors List
 - Graham - We should get a LinkedIn page setup for our organization
 - Sean - Will get with Patrick Callahan to discuss and get a plan together
 - Intern Support Fall/Winter 2020 – Sean Lynn/Shawn Pickett
 - The paperwork extending our agreement with ESRGC until March 2021 has been completed; Covers any intern





- Sean and Shawn have been working with Julia to keep her
 - Niki - How much time do we have allotted for Julia per month?
 - Sean - The contract states a total number of hours, not a specific allotment
 - Julia - She bills what she works, so some weeks it was nothing and others it was a good number of hours
- Intern Search – Erica McMaster/Sean Lynn
 - We have previously discussed having a second intern. Can keep this as a consideration on whether we keep Julia on in addition to
- 2021 Training Schedule Planning – Anthony Dowell
 - Have a standing training coordination meeting; 3rd Thursday of the month email Anthony for details
 - Biggest priority is nailing down the final session for 2020
 - Talking with Rebecca (URISA) about doing a session on GIS Strategic Planning sometime in November, have a phone call soon to firm up the details.
 - First Topic for 2021 will be on the Geodetic Datum Preparation
 - Have had discussions about other topics for 2021, including COVID
 - Hoping to have 6 sessions throughout 2021
- TUGIS 2021 Planning
 - Definitely looking for feedback and ideas from other conferences
 - A number of meetings to discuss:
 - Input from Sponsors
 - Program
 - Committee Meetings will also be put on the schedule soon
- Quarterly Meeting Updates – Graham Twibell/Niki Miller
 - Fall (Annual) Meeting Recap
 - Draft Agenda Winter Quarterly (Jan. 20) - Call for Presenters
 - Survey Responses
 - Strategic Goals
- Membership in the Maryland Nonprofit Organization
 - Legal Services Update – Jen Chadwick Moore
 - Insurance Update – Graham Twibell
 - **Directors & Officers Insurance Authorization**
- Bylaw Review– Graham Twibell
 - Call for Bylaw working Group - Pat McLoughlin
- Tabled Topics; will follow up in time
 - Standard Operating Procedure Requirements – Julie Spangler
 - MSGIC Scholarship Idea Update – Julie Spangler
 - Business Entity Data Working Group – Doug Adams
- 4. Conferences
 - a. Delmarva Conference Recap – Sean Lynn
 - b. URISA 2021 – Baltimore!
- 5. Caucuses & Subcommittees





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- Advocacy – Charlie Wrenn (Logan Hall)
- Data and Resources Subcommittee – Mike Blahut (Cheryl Knott)
 - Working Groups
 - Emergency Management/Public Safety Working Group – Peter Hanna & Shelby Roberson
 - Maryland Elevation Working Group – Erin Silva & Roger Barlow
 - Geospatial Career Outreach Working Group – Mike Herzberger
 - Maryland UAS Working Group – Jonathan Austin
- Education Subcommittee & Education Caucus – Ryan Mello, Anthony Dowell, Logan Hall
 - Logan - Discussion about mentoring (emerging professionals, etc.), would be a good initiative to pursue; What is the current situation with paying for trainers?
 - Graham - I will defer to either AI or Julia for some background
 - Julia - Bottom line is that everything is still pending; requires approval of organization change to Public Charity from the IRS. Also need to get a process in place to generate W-9s. We also need to put policies in place to restrict the “hiring” of EC members for training as this would be a conflict of interest. The current by-laws do not cover this. We should
 - Graham - What is the situation with Patty (our lawyer) with getting advice on this?
 - Julia - We should be doing some self-education first, then if need be we will ask/pay for additional advice
 - Logan - Would like to get involved in this process.
 - Mike H - Brought up informal / free education opportunities from other places
- Federal Updates – Roger Barlow
- Outreach Subcommittee – Sean Lynn (Patrick Callahan)
- Private Caucus – Harrison Bloom & Brad Spittel (Niki Miller)
- State Caucus – JB Churchill & John Lesko (Julia F)
- Regional Caucus – Erica McMaster
- Local Caucus – Katy Maglio & Varun Chudiwale

6. Next Meeting: Wednesday, November 11, 2020 10 am - 12 pm (Conference Call only)

Go to Meeting Information:

MSGIC Executive Meeting

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