OFFICERS

Chair
VACANT

Vice Chair
Graham Twibell
AECOM

Past Chair
Julie Spangler
JMT Technology Group

Secretary
Shawn Pickett
Century Engineering

Treasurer
Jen Chadwick-Moore
MD Historical Trust

CAUCUS CHAIRS

Education
Erik Hovland
Anne Arundel County

Federal Government
Roger Barlow
USGS

Local Government
Katy Maglio
Anne Arundel County

Private Industry
Niki Miller
JMT Technology Group

Regional
Erica McMaster
Washington College

State Government
Julia Fischer
Maryland Dept of IT

SUBCOMMITTEE CHAIRS

Data and Resources
Cheryl Knott
BNIA-JFI

Education
Anthony Dowell
AECOM

Advocacy
Logan Hall
ESRGC

Outreach
Patrick Callahan
Prince George's County

MSGIC Executive Committee Meeting Agenda
Wednesday, September 9, 2020 10:00 AM – 12:00 PM
Conference Call-in Only
(Call info at the end of the agenda)

Attendees
Julia
Julie
Graham
Shawn
Jen
Erik
Roger
Katy
Niki
Erica
Julia F
JB Churchill
John Lesko
Cheryl
Anthony
Logan
Patrick C
Charlie Wrenn
Al Wainger
Brad Spittel
Joe DeLuca
Pat M
Mara

Bolded topics will require a vote.

1. Open Meeting & Announcements – Graham Twibell
   - Approval of Prior Meeting Minutes
     - **August 2020**
     - **Motion to Approve - Patrick C**
     - **Second - Niki**
     - **Approved without Objections**
   - New Topics & Open/General Discussion
2. MSGIC Treasury Report – Jen Chadwick-Moore
3. MSGIC Business
   - 2020-2021 Elections – Julie Spangler & Graham Twibell
     - Election Schedule

- ○ Call for Nominees is Closed
  - ■ Co-Chair Discussion (having a second person in a position to share the responsibility)
  - ■ Feedback from JB and Katy was positive
  - ■ JB made a point that JB is in Western MD and Katy is in the Eastern MD, which worked out well for in-person quarterlies
  - ■ Patrick C - also positive feedback from a Data and Resources position he held with David Gillam a few years back
  - ■ Mara - Made the point that if one of the co-chairs flakes out or is not pulling their weight
  - ■ Julia F - More involvement is always better. By the nature of the organization, competition doesn't make sense.
  - ■ Pat M - Would the co-chair position count as a single vote or as 2 votes?
    - ● Julie - Is there any language in the by-laws that would restrict us from having one vote per each member (regardless of co-chair)?
    - ● Pat M - Would need to check, but does not think so
    - ● Would need to look at this again during the by-law review
  - ○ Will be using Google Forms, but we can always shift back to Survey Monkey if anything goes wrong
  - ○ Have some slack with the schedule, but need to keep the voting open for at least 2 weeks according to the by-laws
  - ○ Vote Distribution
- ● Membership Year & Invoicing Update – Shawn Pickett
  - ○ **Discuss Extending Memberships 1 Year**
    - ■ Julie - Most of the organizations that have not paid are private organizations, but there are some government orgs as well
    - ■ Most equitable approach would be to:
      - ● Extend members that have already paid to 2022
      - ● Extend members that have NOT already paid to 2021
    - ■ All changes would need to done manually in Membee
    - ■ **Motion to Approve - Graham**
    - ■ **Second - Katy**
    - ■ **Approved without Objections**
  - ○ Need to do a review of the nominees to see who, if any, is not in good standing (according to by-laws EC members must be a member)
  - ○ Need to create messaging
  - ○ Membee Database Administration
  - ○ Sponsors & Org Contributions
- ● G Suite/Google Groups – Shawn Pickett
  - ○ **1Password Authorization**

Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

- ■ **Up to $750 for annual service - Shawn will work with Jen C to get this setup and paid**
        - ■ **Motion to Approve - Graham**
        - ■ **Second - Katy**
        - ■ **Approved without Objections**
- TUGIS 2020 - Advisory Committee Debrief 9/16 3:00 PM
- Website Working Group – Sean Lynn/Patrick Callahan
  - No Updates
- Intern Support Summer 2020 – Sean Lynn/Shawn Pickett
  - Email has been sent out revamping the description and reaching out to interns
- Fall Intern Search - Erica McMaster/Sean Lynn
  - If anyone else is interested please contact Erica/Sean
- 2021 Training Schedule Planning - Anthony Dowell
  - Had a recent meeting to talk about wrapping up the year
  - 2 Topics have been flagged
    - ■ GIS Program Management - Rebecca (URISA)
    - ■ Geodetic Datum Updates - Bill (MSS)
  - If anyone is interested in participating in meeting next Thursday, email Anthony
  - Julia - Would like to learn more about the geodetic datum updates; Her team has been in touch with USGS (Rich) regarding some ongoing efforts related to administration / legislation. Wants to ensure we are all in alignment regarding this topic; Anthony and Julia will coordinate
  - Roger - Would be good to get Rich to speak about these changes specific to Maryland. This topic will have impacts with contract negotiation
- Quarterly Meeting Updates—Niki Miller & Pat McLoughlin
  - Fall (Annual) Meeting – Wednesday, October 14, 2020 (Virtual)
  - Meeting to Draft Agenda (MSGIC Business & Speakers)
    - ■ Presenters:
      - Shawn Pickett, Century Engineering (QGIS)
      - Rich Ortt, Maryland Geological Survey (Upcoming Changes to the National Spatial Reference System and Maryland State Plane Coordinate System)
    - ■ Niki to reach out to Rich about the length of his presentation
- Membership in the Maryland Nonprofit Organization
  - Legal Services Update – Graham Twibell/Jen Chadwick Moore
    - ■ Last meeting was to go over forms and timeline
    - ■ Everything has to be submitted via mail, will be printing everything out
    - ■ Will need to include a $400 check for the IRS to process our request to change over from Private Foundation to Public Charity
  - Insurance Update – Graham Twibell
    - ■ **Directors & Officers Insurance Authorization**

- - **2 quotes for annual premium covering EC for $1 million - $809 (Sandy Spring); $605 (ANI)**
    - **Google search suggests non-profit with 0 employees should be about $600**
    - **Ceiling of $700**
    - **Motion to Approve - Niki**
    - **Second - Jen**
    - **Approved without Objections**
  - Tabled Topics; will follow up in time
    - By Law Review–Joe Agenbroad/Graham Twibell/Julie Spangler
    - Strategic Goals – Julie Spangler
    - Standard Operating Procedure Requirements – Julie Spangler
    - Authority for County Boundaries – TBD
    - MSGIC Scholarship Idea Update – Julie Spangler
    - Business Entity Data Working Group – Doug Adams
4. Conferences
   a. Delmarva Conference – Virtual 9/21-9/22
      i. Julia K working on materials for the digital advertisement
      ii. Will be submitting it to Sean Lynn by this Friday
5. Caucuses & Subcommittees
   - Advocacy – Logan Hall
     - No Updates
   - Data and Resources Subcommittee – Cheryl Knott
     - Working Groups
       - Emergency Management/Public Safety Working Group – Peter Hanna & Shelby Roberson
         - No Updates
       - Maryland Elevation Working Group – Erin Silva & Roger Barlow
         - Task Order for Queen Anne's, Cecil, and Harford county project is completed; Out for bidding by vendors; Vendor should be selected in about 30 days
       - Geospatial Career Outreach Working Group – Mike Herzberger
         - No Updates
       - Maryland UAS Working Group – Jonathan Austin
         - No Updates
   - Education Subcommittee & Education Caucus – Erik Hovland & Anthony Dowell
     - No Updates
   - Federal Updates – Roger Barlow
     - Baltimore Urban Waters Group had a meeting this morning about an effort coordinated by Johns Hopkins. Looking at the impact of vacant lots on the mental health of teenagers
     - Will be presenting at the Delaware User Group in November as opposed to the Delmarva Conference

- Outreach Subcommittee – Patrick Callahan
  - No Updates
- Private Caucus – Niki Miller
  - No Updates
- State Caucus – Julia F
  - John Lesko - Revised Howard County data has been delivered; Data will be uploaded and will be working with ESRGC to generate the DEMs / other derived products that will be made available on iMap
  - Julia - Making good progress on NG911; Focus is on cross-border validation of data between county and/or state boundaries.
- Regional Caucus – Erica
  - No Updates
- Local Caucus – Katy
  - No Updates

6. Next Meeting: Wednesday, October 21st, 2020 10 am - 12 pm (Conference Call only)

Go to Meeting Information:
MSGIC Executive Meeting
Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/211075565
You can also dial in using your phone.
United States: +1 (646) 749-3112
Access Code: 211-075-565
First GoToMeeting? Let's do a quick system check:
https://link.gotomeeting.com/system-check