



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

## OFFICERS

### Chair

Graham Twibell  
AECOM

### Vice Chair

Niki Miller  
JMT Technology Group

### Past Chair

VACANT

### Secretary

Shawn Pickett  
Century Engineering

### Treasurer

Jen Chadwick-Moore  
MD Historical Trust

## CAUCUS CHAIRS

### Education

Logan Hall  
ESRGC

### Federal Government

Roger Barlow  
USGS

### Local Government

Katy Maglio  
Anne Arundel County

Varun Chudiwale  
Montgomery County

### Private Industry

Harrison Bloom  
Straughan Environmental

Brad Spittel  
KCI Technologies

### Regional

Erica McMaster  
Washington College

### State Government

JB Churchill  
Maryland Dept of IT

John Lesko  
Maryland Dept of IT

## SUBCOMMITTEE CHAIRS

### Data and Resources

David McSpaden

### Education

Anthony Dowell  
AECOM

Ryan Mello

## MSGIC Executive Committee Meeting Agenda

Wednesday, December 9, 2020 10:00 AM – 12:00 PM

CONFERENCE CALL ONLY

CALL IN INFO IS AT THE END OF THE AGENDA

## Executive Committee Attendees

Name	Role	Present
Graham Twibell	Chair	x
Niki Miller	Vice Chair	---
Shawn Pickett	Secretary	x
Jen Chadwick-Moore	Treasurer	x
Logan Hall	Education Caucus Chair	x
Roger Barlow	Federal Government Caucus Chair	x
Katie Maglio	Local Government Caucus Co-Chair	x
Varun Chudiwale	Local Government Caucus Co-Chair	x
Brad Spittel	Private Industry Caucus Co-Chair	x
Harrison Bloom	Private Industry Caucus Co-Chair	x
Erica McMaster	Region Caucus Chair	x
JB Churchill	State Government Caucus Co-Chair	x
John Lesko	State Government Caucus Co-Chair	x
David McSpaden	Data and Resources Chair	x
Anthony Dowell	Education Subcommittee Co-Chair	x
Ryan Mello	Education Subcommittee Co-Chair	x
Charlie Wrenn	Advocacy Subcommittee Chair	x
Sean Lynn	Outreach Subcommittee Chair	x
<b>Total Count</b>		17/18



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

ESRGC

Advocacy

Charlie Wrenn

Snap, Inc.

Outreach

Sean Lynn

Washington College

## Other Attendees

Name	Organization
Peter Hanna	Montgomery County
Al Wainger	AXIS Geospatial
Mara Kaminowicz	Baltimore Metropolitan Council
Pat McLoughlin	JMT Technology Group
Patrick Callahan	Prince George's County
Julia Fischer	Maryland DoIT

## Notes Legend

Green highlighted text - Approved item

Yellow highlighted text - Low priority action item

Red highlighted text - High priority action item

Gray highlighted text - No updates

## Bolded topics will require a vote.

1. Open Meeting & Announcements – Graham Twibell
  - Approval of Prior Meeting Minutes
    - **November 2020**
    - **Motion to Approve - Graham Twibell**
    - **Seconded - Charlie Wrenn**
    - **Approved without Objections**
  - New Topics & Open/General Discussion
2. MSGIC Treasury Report – Jen Chadwick-Moore
  - Draft 2021 Budget Review
  - See attached document for details
3. MSGIC Business
  - G Suite/Google Groups – Shawn Pickett
    - 1Password
      - Still some members that have not signed in
      - **Shawn will send out follow-up emails**
    - Requesting Gsuite Access for non-EC Members
      - Requestor needs to have a Gmail, GSuite, or other email associated with Google to get access
      - This is a limitation of GSuite
  - Membership Year & Invoicing Update – Shawn Pickett
    - New Member Dues Proposal Vote Results
      - 128 responses



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

- Shawn will get these changes implemented in Membee
- Caucus Membership
- Intern Support Fall/Winter 2020 – Sean Lynn/Shawn Pickett
  - Email Templates
- TUGIS 2021 Planning
  - TUGis Save the Date
  - TUGis Platform Update
    - Using a different platform - Vuva (sp)
    - Planning Committee did not want to be wishy-washy and stick with online since we don't know how this COVID/vaccinations will go in the coming months
    - 2022 - Excited about using renovated Student Union in person
- Quarterly Meeting Updates – Graham Twibell/Niki Miller
  - Draft Agenda Winter Quarterly (Jan. 20) – Call for Presentations
    - County Presentations
      - Patrick Callahan
      - Katy Maglio
    - GIS Day event recap
      - If anyone has any events to highlight, send them to Graham / Niki
    - Strategic Goals
      - Want to present what we have been working on and get feedback
    - Caucus Updates
  - Brainstorm ideas for networking while virtual
    - Create Caucus Meeting Rooms/Space
    - If you have any ideas contact Graham / Niki
- **Strategic Goals 2021-2023 (Approval Vote) – Logan Hall & Charlie Wrenn**
  - **Continue Communication, Education, and Training**
  - **Increase efficiency and empower Executive Committee in their goals**
  - **Diversity and Inclusion**
  - Periodic review at EC meetings and Quarterlies
  - **Motion to Approve - Graham Twibell**
  - **Seconded - David McSpadden**
  - **Approved without Objections**
- Bylaw Working Group Update – Pat Mcloughlin/John Lesko
  - Review includes Logan, Graham, Pat M., and John Lesko
  - Edits include making them clearer to reduce confusion
  - Will be brought up to a review to the Executive Committee for feedback and ultimately to the members for a vote
  - Looking at adding text to bolster the by-laws around topics discussed/discovered through the MD Non-Profit Organization, such as non-discrimination
  - They are tracking all edits so we can see what was changed
  - Recommend having the MD Non-Profit legal team review our by-laws to ensure we include what is needed, not sure of cost



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD



- Augment the by-laws with clear, documented policies, including a Code of Ethics
- Intent is to have the by-laws reference these policies/documents so that these documents can be more easily updated instead of forcing a vote by the members, while still
- Also looking to define how working groups are setup and dissolved
- David - Recommend looking at the GSCI Code of Ethics as a reference
- Working Group Review/Discussion
  - **Business Entity Data Working Group - Dissolve**
    - **Don't have a defined process for dissolving a working group, but based on feedback from Doug Adams, the former lead, we are going to dissolve this group**
    - **No vote needed and no objections voiced**
  - Maryland Elevation Working Group – Erin Silva & Roger Barlow
    - Baltimore Urban Waters Meeting was today; Presentation on a flooding screen that uses citizen input to identify flooding on roads/public areas; Populated by multiple states
    - Roger will send link out
  - Geospatial Career Outreach Working Group – Mike Herzberger
    - Met last week, focused on new grads and those looking for jobs. Creating contact list for colleges, looking to update this page <https://msgic.org/colleges/> and increase engagement by:
      - Bringing together contacts from the academic organizations into a virtual meeting to get info updated
      - Want to increase engagement from / to these organizations
      - Reach out to students and recent grads
      - Promote student / college organization memberships
    - David - Look at eliciting descriptions from private organizations/employers on what they are looking from students (e.g. - programming, SQL, etc.)
    - If you are interested/available to contribute, reach out to Mike
    - Looking at coordinating a “Day of Service” event, will be looking at groups
  - Emergency Management/Public Safety Working Group - Peter Hanna/Shelby Roberson
    - Plan is to send out a survey to understand the audience using MSGIC's Survey 123. This will be finished this week and ready for distribution.
    - I will need to know who I can reach out in order to get the link distributed. After looking at the data, we hope to have quarterly meetings. Won't be ready to have the first meeting before the winter quarterly but hope to kick things off in February or March.
    - Email Peter with the contact for distributing the survey at [peter.hanna@montgomerycountymd.gov](mailto:peter.hanna@montgomerycountymd.gov)
    - Graham will follow-up with Peter
  - Maryland UAS Working Group - Call for leader







# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

- Jonathan Austin was the previous leader of the group. Has been contacted, and regrets that he does not have time to keep it going
  - David McSpaden has volunteered to head this up
- Standard Operating Procedure Requirements & Organizational Policies
  - Graham Twibell/Julie Spangler
    - Purchasing, Internal Controls
    - Personally Identifiable Information & Information Technology
    - Good Governance Checklist
    - Code of Ethics
- Tabled Topics; will follow up in time
  - MSGIC Scholarship Idea Update – Julie Spangler
- 4. Conferences
  - a. URISA 2021 – Baltimore!
- 5. Caucuses, Subcommittees, and Working Group
  - Federal Updates – Roger Barlow
    - Appropriations for Fed lapses on Friday, waiting to see what will happen with getting Congressional approval
  - Private Caucus – Harrison Bloom & Brad Spittel
    - Discussed a few initiatives for the private caucus in the upcoming year
    - Plan to survey the caucus to get some feedback and then will bring it to the next EC meeting
  - State Caucus – JB Churchill & John Lesko
    - No Updates
  - Regional Caucus – Erica McMaster
    - No Updates
  - Local Caucus – Katy Maglio & Varun Chudiwale
    - 2 Presenters volunteered for Winter Quarterly
  - Education Caucus – Logan Hall
    - Training Meeting next week, Thursday 17th at 3pm; Contact Logan, Anthony, and Ryan if you would like to attend
  - Advocacy – Charlie Wrenn
    - Subscribed to some grant mailing lists
    - Also looking into legislative initiatives at the state level, nothing to report yet
    - Mara indicated that the BMC does a legislative search each session, she will be reaching out to Charlie to let him know
  - Data and Resources Subcommittee – David McSpaden
    - No Updates
  - Education Subcommittee & Education Caucus – Ryan Mello & Anthony Dowell
    - Rebecca Somers Training Recap and Survey Results
      - 36 attendees
      - All good feedback form session
      - Need to work on paying Rebecca
    - 2021 Training Schedule Planning, Training Survey
    - Honorarium Policy/Procedure Drafting
    - Looking at the first 2021 presentation in Feb on the topic of the new datum



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD



# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

- Graham - Can we post up the slides for Rebecca? Should they be in a restricted area
- Anthony - Since this training was provided to members-only as a benefit, the slides should be restricted to members only
- Sean - We have a number of places this can go, will coordinate with Anthony on where to put it.
- Outreach Subcommittee – Sean Lynn
  - Reviewed draft Sponsor list AGO map, will continue to work with Julia on getting this setup. Plan to integrate this into our website
  - Reviewed a Story Map with details
  - Website Working Group
    - MSGIC “Get Involved” Section
      - List of Activities, Contacts
      - Carousel?
    - Update Sponsors List
    - Job Board
    - Colleges & Universities Page

6. Next Meeting: Wednesday, January 13th, 2020 10 am - 12 pm (Conference Call only)

## Go to Meeting Information:

MSGIC Executive Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/211075565>

You can also dial in using your phone.

United States: +1 (646) 749-3112

Access Code: 211-075-565

First GoToMeeting? Let's do a quick system check:

<https://link.gotomeeting.com/system-check>



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD