



Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

OFFICERS

Chair

Graham Twibell
AECOM

Vice Chair

Niki Miller
JMT Technology Group

Past Chair

VACANT

Secretary

Shawn Pickett
Century Engineering

Treasurer

Jen Chadwick-Moore
MD Historical Trust

CAUCUS CHAIRS

Education

Logan Hall
ESRGC

Federal Government

Roger Barlow
USGS

Local Government

Katy Maglio
Anne Arundel County
Varun Chudiwale
Montgomery County

Private Industry

Brad Spittel
KCI Technologies
Harrison Bloom
Straughan Environmental

Regional

Erica McMaster
Washington College

State Government

JB Churchill
John Lesko
Maryland Dept of IT

SUBCOMMITTEE CHAIRS

Data and Resources

David McSpaden

Education

Anthony Dowell
AECOM
Ryan Mello
ESRGC

Advocacy

Charlie Wrenn
Snap, Inc.

Outreach

MSGIC Executive Committee Meeting Agenda

Wednesday, January 13, 2021 10:00 AM – 12:00 PM

Conference Call-in Only

(Call info at the end of the agenda)

Executive Committee Attendees

| Name | Role | Present |
|--------------------|----------------------------------|---------|
| Graham Twibell | Chair | x |
| Niki Miller | Vice Chair | x |
| Shawn Pickett | Secretary | x |
| Jen Chadwick-Moore | Treasurer | x |
| Logan Hall | Education Caucus Chair | x |
| Roger Barlow | Federal Government Caucus Chair | x |
| Katie Maglio | Local Government Caucus Co-Chair | x |
| Varun Chudiwale | Local Government Caucus Co-Chair | --- |
| Brad Spittel | Private Industry Caucus Co-Chair | x |
| Harrison Bloom | Private Industry Caucus Co-Chair | x |
| Erica McMaster | Region Caucus Chair | x |
| JB Churchill | State Government Caucus Co-Chair | x |
| John Lesko | State Government Caucus Co-Chair | x |
| David McSpaden | Data and Resources Chair | --- |
| Anthony Dowell | Education Subcommittee Co-Chair | x |
| Ryan Mello | Education Subcommittee Co-Chair | x |
| Charlie Wrenn | Advocacy Subcommittee Chair | x |
| Sean Lynn | Outreach Subcommittee Chair | --- |
| Total Count | | 15/18 |



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Sean Lynn
Washington College

Other Attendees

| Name | Organization |
|------------------|--------------------------------------|
| Al Wainger | AXIS Geospatial |
| Mara Kaminowicz | Baltimore Metropolitan Council |
| Pat McLoughlin | JMT Technology Group |
| Patrick Callahan | Prince George's County |
| Julia Fischer | Maryland DoIT |
| Eric Stetser | Spatial Systems |
| Michael Blahut | Maryland SHA |
| Luic Carrasco | Washington Suburban Sewer Commission |
| Mike Herzberger | Maryland Environmental Service |
| Michael Loll | |

Notes Legend

Green highlighted text - Approved item

Yellow highlighted text - Low priority action item

Red highlighted text - High priority action item

Gray highlighted text - No updates

Bolded topics will require a vote.

1. Open Meeting & Announcements – Graham Twibell
 - Approval of Prior Meeting Minutes
 - **December 2020**
 - **Motion to Approve - Roger Barlow**
 - **Seconded - Shawn Pickett**
 - **Approved without Objections**
 - New Topics & Open/General Discussion
 - Pat Callahan - Maryland Mapping Competition is being picked up by the Maryland Geographic Alliance
 - Ryan is already in contact and helping them update their site
 - Patrick is still linked to the site
 - Maryland QGIS User Group
 - Shawn Pickett - Held a meeting last month
 - Plan to continue to advertise user group meetings on the MSGIC website





2. MSGIC Treasury Report – Jen Chadwick-Moore
 - a. Net income is \$2000
 - b. PayPal has been transferred
 - c. IRS check is still pending
3. MSGIC Business
 - Quarterly Meeting Updates – Graham Twibell/Niki Miller
 - Draft Agenda Winter Quarterly (Jan. 21st)
 - Local presentations:
 - Anne Arundel County - Katy Maglio
 - Montgomery County Police - Shelby Roberson
 - Prince George's County - Patrick Callahan
 - Somerset County - Adam Gibson
 - City of Salisbury - John O'Brien
 - Wicomico County - Adam Phipps-Dickerson
 - ESRI - Anthony Puzzo will be giving a presentation on new COVID-19 response and vaccine distribution resources
 - Strategic Goals
 - Plan to review at EC meetings and quarterlies
 - Caucus Breakout Sessions
 - Caucus chairs should schedule their own meetings with the platform of their choice; MSGIC's GoToMeeting license does not allow for multiple meetings to occur simultaneously
 - Caucus chairs should send their meeting information to Graham in advance to the Winter Quarterly meeting so that it can be incorporated into the meeting slides
 - It may be a good idea to do some testing ahead of time, especially if caucus chairs are using a platform they are not familiar with
 - Chairs should come prepared to lead discussion
 - GIO Update - Julia confirmed that she is available to present
 - If you are interested in presenting at the Spring Quarterly, it's not too early to let Graham and Niki know
 - Data and Resources Co-Chair Volunteer/Nomination
 - The Data and Resources subcommittee does not yet have a co-chair
 - Luis Carrasco of WSSC expressed his interest in the co-chair position following the email that was sent out to the membership; he was the only person who responded
 - Luis moved in 2017 from Raleigh, NC to Maryland. He has professional experience in GIS in state government and private sectors. Luis's fields of experience include: environmental research, parks and recreation, cancer surveillance, authoritative address consolidation for Next Generation 911 and Census programs. Luis holds a Ph.D. from NC State University as well as GISP and PMP certifications. Luis works as an IT Senior GIS Analyst with





WSSC Water, involved in both technical and coordination aspects of the IT-GIS program.

- **Vote to Install Co-Chair for Remainder of 2021 Term**
- **Motion to Approve - Graham Twibell**
- **Seconded - Logan Hall**
- **Approved without objections**
- Membership Year & Invoicing Update – Shawn Pickett
 - Extending Memberships & Caucus Membership Lists
 - In progress in tandem with the creation of caucus membership lists
 - New Dues Integration - Complete and live on our website
- Bylaw Working Group Update – Pat McLoughlin/John Lesko
 - Logan Hall, John Lesko, Pat McLoughlin, and Graham Twibell have been meeting regularly to review the bylaws and identify recommendations for changes. This includes moving some policies and procedures out of the bylaws so that they can be more easily maintained and do not require vote from the entire MSGIC membership.
 - The Bylaw Working Group plans to spend time in the next EC meeting going over the recommended changes.
 - Plan to give the membership a heads up about the potential changes in the Winter Quarterly
 - Would like to be ready to vote on the changes in the Spring Quarterly
- Standard Operating Procedure Requirements & Organizational Policies – Graham Twibell
 - We have some draft documents, but these will need work
 - Would like people outside of the EC to contribute to standard operating procedures and policies; Graham will bring this up at the Winter Quarterly
 - Purchasing, Internal Controls
 - Personally Identifiable Information & Information Technology
 - Good Governance Checklist
 - Code of Ethics
 - Executive Committee members are welcome to volunteer of course
- G Suite/Google Groups – Shawn Pickett
 - Erica McMaster tried to access Google Drive, but the link that she had no longer works; Shawn can send her a new link
 - MSGIC members outside of the EC that need access to Google Drive can be given access
- Intern Support Fall/Winter 2020 – Sean Lynn/Shawn Pickett
 - Have been using Trello to track Julia Kwedi's tasks
 - She's been helping out with MSGIC website updates
 - She is working on email signatures for the EC





- TUGIS 2021 Planning
 - Several subcommittees have been established and are starting to meet to plan and prepare for the conference
 - Towson selected a new technology platform called [Whova](#) for the entire event
 - This will support scheduling, registration, attendee networking, and virtual event experience that can support an integrated exhibit hall
 - This year's ticket price will be \$30 per registrant
- Tabled Topics; will follow up in time
 - MSGIC Scholarship Idea
- 4. Conferences
 - a. URISA 2021 – Baltimore!
- 5. Caucuses, Subcommittees, and Working Group
 - Federal Updates – Roger Barlow
 - Private Caucus – Harrison Bloom & Brad Spittel
 - Harrison and Brad are working on a survey that will be sent out to the private industry caucus members about engagement
 - They will elicit feedback during the caucus breakout in the Winter Quarterly
 - State Caucus – JB Churchill & John Lesko
 - 2020 orthoimagery for Eastern Shore project is wrapping up; expect to have data ready in two weeks on FTP site for counties
 - Will work on making files available via MDiMap
 - There is information about vaccines available on the COVID website, you have to scroll down
 - The NG911 Hub site that DoIT has been working on is almost ready to go live; the URL will be 911.maryland.gov
 - DoIT is working on the Open Budget Portal
 - New site for the Cares Act funding
 - The Federal User Conference is limited to federal employees this year; state and county employees likely will not be able to attend
 - The National State Geographic Information Committee (NSGIC) conference will be online this year
 - Regional Caucus – Erica McMaster
 - One of the goals is to increase communication and resources across the regional caucus members; Erica thinks G Suite may help with this
 - Local Caucus – Katy Maglio & Varun Chudiwale
 - Have not gotten a lot of responses from local governments when they've asked for updates
 - Education Caucus – Logan Hall





- See Education Subcommittee & Education Caucus notes
- Advocacy – Charlie Wrenn
 - Charlie is on a couple of email lists for grants
 - On the legislation side, there are some items that could lead to the creation of some interesting layers
- Data and Resources Subcommittee – David McSpaden
 - Working Groups
 - Maryland UAS Working Group - David McSpaden
 - Emergency Management/Public Safety Working Group - Peter Hanna/Shelby Robertson
 - Peter and Shelby are interested in getting a survey out to MSGIC members about topics for this working group
 - Maryland Elevation Working Group – Erin Silva & Roger Barlow
 - Roger will speak at the January 19th meeting of the Maryland Society of Surveyors. Topics will include the Status of Lidar data and data acquisition in Maryland; discussion of the proposed NOAA, NASA, USGS National Land Level Change program; and National Hydrography Dataset activity in Maryland.
 - Acquisition of QL2 tide-coordinated lidar for Cecil, Harford, and Queen Anne's counties was completed in December. Acquisition of Worcester, Wicomico, and Somerset Counties should be underway this week.
 - USGS Chesapeake Bay Science Lidar requirements for FY 2022 do not include any counties in Maryland. Older QL3 lidar in VA and WV are to be replaced.
 - Roger will discuss any potential for a Maryland 3DEP Broad Agency Announcement (BAA) with John Lesko in the late March - early April time-frame.
 - Geospatial Career Outreach Working Group – Mike Herzberger
 - Short term goals
 - Promote GIS Day 2021 throughout Maryland
 - Reach out to universities to engage more emerging professionals
 - Coordinate emerging professionals activities with other MSGIC working groups and subcommittees
 - Long term goals
 - Increase membership and improve job placement success for emerging professionals
 - Refine emerging professional offerings based on regular feedback from emerging professionals, industry professions, and academic institutions





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- Spur more diversity in the types of emerging professionals considering the geospatial industry as a career path
- Would like presenters for 30 minute sessions to talk to emerging professionals about a given discipline (A/E, engineering, public safety, etc.), how GIS supports it, what kind of opportunities exist, and what skills employers are looking for
- Education Subcommittee & Education Caucus – Ryan Mello & Anthony Dowell
 - 2021 Training Schedule Planning
 - Have a potential session to offer in February that will be more technical
 - March/April will be a geodetic update
 - Graham suggested a diversity and inclusion training for the MSGIC membership
 - The next Training Working Group is on 1/21 at 3:00PM; if you are interested in attending, contact Anthony or Ryan
 - Honorarium Policy/Procedure Drafting
 - This is a work in progress
 - Need to have this in place before the next training
 - Rebecca Somers
 - Rebecca was paid
 - Slides from the GIS Strategic Planning session have been posted on msgic.org behind the paywall under Member Resources
 - Graham will be letting the membership know
- Outreach Subcommittee – Sean Lynn
 - Website Working Group
 - MSGIC “Get Involved” Section
 - List of Activities, Contacts
 - Carousel
 - Update Sponsors List
 - Job Board
 - Colleges & Universities Page

6. Next Meeting: Wednesday, February 10th, 2020 10 am - 12 pm (Conference Call only)



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