



## OFFICERS

### Chair

Graham Twibell  
AECOM

### Vice Chair

Niki Miller  
JMT Technology Group

### Past Chair

VACANT

### Secretary

Shawn Pickett  
Century Engineering

### Treasurer

Jen Chadwick-Moore  
MD Historical Trust

## CAUCUS CHAIRS

### Education

Logan Hall  
ESRGC

### Federal Government

Roger Barlow  
USGS

### Local Government

Katy Maglio  
Anne Arundel County  
Varun Chudiwale  
Montgomery County

### Private Industry

Brad Spittel  
KCI Technologies  
Harrison Bloom  
Straughan Environmental

### Regional

Erica McMaster  
Washington College

### State Government

JB Churchill  
John Lesko  
Maryland Dept of IT

## SUBCOMMITTEE CHAIRS

### Data and Resources

David McSpaden, DME  
Luis Carrasco, WSSC

### Education

Anthony Dowell  
AECOM  
Ryan Mello  
ESRGC

### Advocacy

Charlie Wrenn  
Snap, Inc.

### Outreach

Sean Lynn  
Washington College

# Executive Committee Meeting

Wednesday, March 10, 2021 10:00 AM – 12:00 PM

**Conference Call-in Only** (info at the end of the agenda)

## Executive Committee Attendees

Name	Role	Present
Graham Twibell	Chair	x
Niki Miller	Vice Chair	x
Shawn Pickett	Secretary	x
Jen Chadwick-Moore	Treasurer	x
Logan Hall	Education Caucus Chair	--
Roger Barlow	Federal Government Caucus Chair	x
Katie Maglio	Local Government Caucus Co-Chair	x
Varun Chudiwale	Local Government Caucus Co-Chair	--
Brad Spittel	Private Industry Caucus Co-Chair	--
Harrison Bloom	Private Industry Caucus Co-Chair	--
Erica McMaster	Region Caucus Chair	x
JB Churchill	State Government Caucus Co-Chair	x
John Lesko	State Government Caucus Co-Chair	x
David McSpaden	Data and Resources Chair	x
Luis Carrasco	Data and Resources Chair	x
Anthony Dowell	Education Subcommittee Co-Chair	x
Ryan Mello	Education Subcommittee Co-Chair	x
Charlie Wrenn	Advocacy Subcommittee Chair	x
Sean Lynn	Outreach Subcommittee Chair	x
<b>Total Count</b>		14/18





## Other Attendees

Name	Organization
Charlene Howard	MWCOG
Joe Agenbroad	Dewberry
Al Wainger	Axis Geospatial
Mike Herzberger	MES
Patrick McLoughlin	JMT

### Notes Legend

- Green highlighted text - Approved item
- Yellow highlighted text - Low priority action item
- Red highlighted text - High priority action item
- Gray highlighted text - No updates

**Bolded topics will require a vote.**

## Open Meeting & Announcements

### Approve Prior Meeting Minutes

- February 2021**
- There was some confusion on the version sent out, will vote on these next month**

### MSGIC Treasury Report – Jen Chadwick-Moore

- Shared report

### New Topics & Open/General Discussion

- None

## MSGIC Business

### Honorarium Policy - Anthony Dowell & Ryan Mello

- Motion to Approve** - Graham
- Seconded** - Charlie





- **Approved without Objections**

## Conflict of Interest Policy - Graham Twibell/Niki Miller

- Niki - Pulled directly from the IRS form with additions/corrections made to reflect our organization name, organization type, other pertinent details
- This should only be signed by Executive Committee members who have a vote.
- Graham - If we approve it, should it take effect immediately or with the new committee members?
- General Discussion was that there were no issues with approving it today and making it effect immediately
- **Motion to Approve - Graham**
- **Second - David McSpadden**
- **Approved without Objections**

## Quarterly Meeting Updates – Graham Twibell/Niki Miller

- Planning for Spring Quarterly (April 21st)
- Bylaw Proposal
- UAS - Dave McSpaden
- Vexcel Imaging - Joe Kochendarfer

## Membership Year & Invoicing Update – Shawn Pickett

- Extending memberships
- New dues integration
- Caucus membership lists

## Bylaw Working Group – Pat McLoughlin

- Working group has completed a draft update
- Goals were to:
  - Make information more direct/streamlined
  - Re-organize information to make it flow better / easier to understand
  - Clarify issues that have come up over the past few years
  - Pull out information that will
- Changes listed below do not include updates to grammar/style and is intended as a summary only
- IV.A. - Added anti-discrimination clause to membership using verbiage from MD Non-Profit resources
- IV.D. Included clause that membership is available on an individual or organization basis
- D. - Included 3 year term limits for Secretary and Treasurer
- E. - Added clause that provides a removal mechanism for Executive Committee members
- F. - Preclude someone from serving on committee if an immediate family member is employed by the organization
- G. Add resignation clause including an automatic consideration for missing  $\frac{2}{3}$  of the monthly meetings





- A. Add powers to the committee to “amend policies, standards, and procedures for the conduct of its business”. Meant to allow changes to be made without having to seek a full member vote
- Changed “Grant Development” to “Advocacy” Subcommittee
- Added in Working Group definition
- Clarified what happens when a Subcommittee/Caucus Chair steps down
- Added verbiage to cover Co-Chairs
- Clarified that virtual attendance at meetings counts as attendance

## Intern Support – Sean Lynn & Shawn Pickett

- Continuing website updates and membership clean-up
- Completed email signatures for each committee position

## TUGIS 2021 Planning

- Agreement and Gratis Tickets
  - Graham will need to coordinate with Shawn/Sean to update the website to show member IDs under their profile
  - Members will use their ID to receive discounts
- Trainings

## Strategic Goals

- No Updates

## Tabled Topics

### Standard Operating Procedures and Organizational Policies

- No Updates

### MSGIC Scholarship Idea

- No Updates

## Conferences

### URISA 2021 – Baltimore!

- <https://www.urisa.org/gis-pro>

### Upcoming FME (ETL tool) training events

- [FME Training](#)





## Caucuses, Subcommittees, and Working Groups

### Federal Updates – Roger Barlow

- Maryland State Summary has been finalized; Will be posted on MD iMap Portal; Will provide update at the quarterly
- Baltimore Waters

### Private Caucus – Harrison Bloom & Brad Spittel

- No Updates

### State Caucus – JB Churchill & John Lesko

- New State imagery has been submitted and ready for posting
- Allowing organizations to send in hard drive to get uncompressed TIFs
- Working on getting imagery processed for posting to MD iMap
- City of Baltimore is moving towards SWM model
- JB - In discussions about the MD iMap 4.0
- Next-Gen 911 is coming along, including LRS

### Regional Caucus – Erica McMaster

- No Updates

### Local Caucus – Katy Maglio & Varun Chudiwale

- No Updates

### Education Caucus – Logan Hall

- No Updates

### Advocacy – Charlie Wrenn

- House Bill 684 - Changing definitions of surveying
- <https://mgaleg.maryland.gov/2021RS/bills/hb/hb0684f.pdf>

### Data and Resources Subcommittee – David McSpaden & Luis Carrasco

#### Maryland UAS Working Group - David McSpaden

- Started circulating ideas, but have not gotten any feedback to date

#### Public Safety Working Group - Peter Hanna & Shelby Roberson

- No Updates







## Maryland Elevation Working Group – Erin Silva & Roger Barlow

- In conversation with John Lesko about minimal standard for topographic LiDAR collection; Can follow up with bathymetric LiDAR at a later date
- Want to get a plan together and then bring it to the working group

## Geospatial Career Outreach Working Group – Mike Herzberger

- Looking to set up virtual lunch-and-learns for students that are specific to certain Academic Majors or Industry domains
- Graham is participating in the first iteration today:  
<https://msgic.org/event-calendar/#id=10258&cid=1428&wid=701&type=Cal>

## Education Subcommittee – Ryan Mello & Anthony Dowell

- 2021 training schedule planning
- Results of training survey
- Diversity and Equity training that has been found is starting around \$2,500
  - Recommended to look in LinkedIn, have contacted 10 people, but responses
  - Did find someone who charged \$400 / 2 hour session
  - Graham - Asked Ryan to create a summary that we could review and not discount any training due to price
- Next meeting is next Thursday at 3:  
<https://msgic.org/event-calendar/#id=10249&cid=1428&wid=701&type=Cal>

## Outreach Subcommittee – Sean Lynn

- Bi-weekly meetings
  - Maps/apps development
  - Social media
  - Website (back-end and front-end)
- Next meeting is March 12th at 1pm, contact Sean Lynn for an invite
- Job posting site
- Updated php on backend
- WordPress has pushed out an update, need to coordinate with Shawn to ensure Membee plugin is compatible

## Closing:

### Additional Topics

- None

Next Meeting: Wed, April 14th, 2021 10 am - 12 pm (Conference Call only)

- Meeting Link: <https://global.gotomeeting.com/join/211075565>
- You can also dial in using your phone. United States: [+1 \(646\) 749-3112](tel:+16467493112)





# Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

- Access Code: [211-075-565](tel:211-075-565)
- First GoToMeeting? Do a quick system check: <https://link.gotomeeting.com/system-check>



MSGIC.ORG



MSGICEMAIL@GMAIL.COM



MSGIC



@MSGIC\_MD