



OFFICERS

Chair

Graham Twibell
AECOM

Vice Chair

Niki Miller
JMT Technology Group

Past Chair

VACANT

Secretary

Shawn Pickett
Century Engineering

Treasurer

Jen Chadwick-Moore
MD Historical Trust

CAUCUS CHAIRS

Education

Logan Hall
ESRGC

Federal Government

Roger Barlow
USGS

Local Government

Katy Maglio
Anne Arundel County
Varun Chudiwale
Montgomery County

Private Industry

Brad Spittel
KCI Technologies
Harrison Bloom
Straughan Environmental

Regional

Erica McMaster
Washington College

State Government

JB Churchill
John Lesko
Maryland Dept of IT

SUBCOMMITTEE CHAIRS

Data and Resources

David McSpaden, DME
Luis Carrasco, WSSC

Education

Anthony Dowell
AECOM
Ryan Mello
ESRGC

Advocacy

Charlie Wrenn
Snap, Inc.

Outreach

Sean Lynn
Washington College

Executive Committee Meeting

Wednesday, April 14, 2021 10:00 AM – 12:00 PM

Conference Call-in Only (meeting info at the end of the agenda)

Executive Committee Attendees

Name	Role	Present
Graham Twibell	Chair	x
Niki Miller	Vice Chair	x
Shawn Pickett	Secretary	x
Jen Chadwick-Moore	Treasurer	x
Logan Hall	Education Caucus Chair	--
Roger Barlow	Federal Government Caucus Chair	x
Katie Maglio	Local Government Caucus Co-Chair	--
Varun Chudiwale	Local Government Caucus Co-Chair	x
Brad Spittel	Private Industry Caucus Co-Chair	--
Harrison Bloom	Private Industry Caucus Co-Chair	x
Erica McMaster	Region Caucus Chair	--
JB Churchill	State Government Caucus Co-Chair	x
John Lesko	State Government Caucus Co-Chair	x
David McSpaden	Data and Resources Chair	--
Luis Carrasco	Data and Resources Chair	x
Anthony Dowell	Education Subcommittee Co-Chair	x
Ryan Mello	Education Subcommittee Co-Chair	x
Charlie Wrenn	Advocacy Subcommittee Chair	x
Sean Lynn	Outreach Subcommittee Chair	--
Total Count		13/18





Other Attendees

Name	Organization
Charlene Howard	MWCOG
Patrick Callahan	Prince George's County
Al Wainger	Axis Geospatial
Joe DeLuca	EBA
Patrick McLoughlin	JMT
Mike Loll	
Mike Herzberger	MES

Notes Legend

- Green highlighted text - Approved item
- Yellow highlighted text - Low priority action item
- Red highlighted text - High priority action item
- Gray highlighted text - No updates

Bolded topics will require a vote.

Open Meeting & Announcements

Approve Prior Meeting Minutes

- **February 2021**
 - **Motion to Approve - Graham**
 - **Seconded - Charlie**
 - **Approved without Objections**
- **March 2021**
 - **Motion to Approve - Shawn P**
 - **Seconded - Jen Chadwick-Moore**
 - **Approved without Objections**

MSGIC Treasury Report – Jen Chadwick-Moore

- Shared report
- No member dues have come in, but that was expected
- Received bill for intern work





New Topics & Open/General Discussion

- None

MSGIC Business

Conflict of Interest Policy - Graham Twibell/Niki Miller

- Reminder that everyone needs to sign and return the conflict of interest document ASAP that was sent over via email

Quarterly Meeting Updates – Graham Twibell/Niki Miller

- Reminder for Caucus Chairs to prepare any updates
- Graham will confirm with Julia F about whether she will be able to do the GIO update
- Planning for Spring Quarterly (April 21st)
 - Bylaw Proposal
 - UAS - Dave McSpaden
 - Vexcel Imaging - Joe Kochendarfer
 - Stormwater App - Steve Long
- Peter - Wondering if there was a way to kick off the Public Safety survey during the quarterly?
- Niki - That sounds good
- Graham - Peter should send him an email to coordinate getting the QR Code into the presentation slides

Membership Year & Invoicing Update – Shawn Pickett

- 2021 Membership Drive
- Extending memberships
- Finish Caucus membership lists
- Coordinate with 1Password on the billing issue

Bylaw Working Group – Pat McLoughlin

- Working group met to go over the questions and changes
- Finalized Draft Review
- Did strike language related to the 3-year limit on officer positions
 - Already term limits on Chair and Vice Chair
 - Would have only impacted the Secretary and Treasurer
 - These 2 positions have benefited in the past with allowing the member serve a longer time and at this time there is no concern that serving longer terms will prevent others from filling this position (due to lack of volunteers for the positions)
- Discussion about how the co-chair affects quorum. Current language indicated “executive committee members”, but we had decided that each position should only get a single vote, even in the case of co-chairs.





- Discussed expansion of Advocacy Chair position to serve as coordinator with other groups in the geospatial community

Intern Support – Sean Lynn & Shawn Pickett

- Proposed New Intern Program with Washington College - GIS Department has the ability to do their own invoicing and hire outside of Washington College; Details are still being worked out
- Julia has been concentrating on creating How-To-Guides for all of the tasks she regularly completes for the Website, Membee, etc. How-To-Guides have been consolidated
- Shawn has been creating templates for some common documents (EC Meeting Minutes, EC Agenda, etc.)
- Geospatial Career Working Group has some tasks for Julia to complete; details TBD

TUGIS 2021 Planning

- Trainings
- Call for Presentations ends April 26th
- Agreement and Gratis Tickets
 - Graham will need to coordinate with Shawn/Sean to update the website to show member IDs under their profile
 - Members will use their ID to receive discounts

Strategic Goals - Niki Miller

- Shared slides with our 3 primary goals with green, yellow, red “scores” for how well we are doing on each sub initiative
- Slides will be added

Tabled Topics

Standard Operating Procedures and Organizational Policies

- Purchasing, Internal Controls
- Personally Identifiable Information & Information Technology
- Good Governance Checklist
- Code of Ethics

MSGIC Scholarship Idea

- No Updates





Conferences

URISA 2021 – Baltimore!

ESRI Mid-Atlantic User Group - April 22nd

Delmarva Conference

- <https://degis.org/>
- Need to discuss whether there are any volunteers to attend / represent MSGIC

Upcoming FME (ETL tool) training events

- [FME Training](#)

Caucuses, Subcommittees, and Working Groups

Federal Updates – Roger Barlow

- Topo-bathymetric data for Potomac will be available within the next 30 days
- Another project within Dorchester County is being planned
- Meeting - April 22nd at 11am that will look to:
 - Develop minimum LiDAR standards
 - MDE has done a good bit of work on West River; Trying to match criteria for CUSP (Continually Updated Shoreline Project) and MDE
 - Develop standards for shoreline updates
- Contact Erin Silva if you would like to get the information on the meeting

Private Caucus – Harrison Bloom & Brad Spittel

- No Updates

State Caucus – JB Churchill & John Lesko

- John - AGOL was updated last night by Esri; Should double check applications to see if there are any issues; DoIT has been reviewing their applications, but has not seen any issues yet

Regional Caucus – Erica McMaster

- Currently working with Sean Lynn on website updates and content update for the Regional Caucus page(s)





Local Caucus – Katy Maglio & Varun Chudiwale

- No Updates

Education Caucus – Logan Hall

- Was on a call with Geospatial Career Working Group and higher education staff to coordinate on current programs (BA/BS, Certificates, courses, and content);

Advocacy – Charlie Wrenn

- Bill information:
<http://mgaleg.maryland.gov/mgaweb/Legislation/Details/HB0684>
- Bill Signing: <https://governor.maryland.gov/bill-signings/>
- Al Wainger - What is the impact to the industry
- Charlie - They are updating the definition of professional land surveyors. This is endorsed by the surveying community. The

Data and Resources Subcommittee – David McSpaden & Luis Carrasco

Maryland UAS Working Group - David McSpaden

- No Updates

Public Safety Working Group - Peter Hanna & Shelby Roberson

- No Updates

Maryland Elevation Working Group – Erin Silva & Roger Barlow

- No Further Updates (see Federal Caucus updates above)

Geospatial Career Outreach Working Group – Mike Herzberger

- Doing a 5-part series of pre-recordings that will be posted on the website. Will be holding a panel session as a follow-up on April 28th.
- Working on virtual flyer to promote the event
- Imposing a deadline for Friday for content submission; Will require updates to website
- Christina Gladmon will be reaching out for social media support
- Will be pivoting in the first week of May to TUGis content; If anyone is interested in contributing reach out to Mike

Education Subcommittee – Ryan Mello & Anthony Dowell

- Met with Diversity and Equity trainer; Looking at 2 training sessions in the summer:
 - General training for all members
 - Training targeted at the Executive Committee
- Results of Art Lembo Training Survey
 - Overall positive reviews





- Recommended that the session is either longer or less details; Some felt it was overwhelming
- Richard Ort - DATUM/National Spatial Reference System updates
 - Training coming up
 - Will be sending out details soon

Outreach Subcommittee – Sean Lynn

- Meeting last week was primarily focused on delegating tasks to volunteers in Website/Outreach Working Group
- Job posting site will be posted soon
- Shawn will add all executive committee emails to Trello account

Closing:

Additional Topics

- None

Next Meeting: Wed, May 12th, 2021 10 am - 12 pm (Conference Call only)

- Meeting Link: <https://global.gotomeeting.com/join/211075565>
- You can also dial in using your phone. United States: [+1 \(646\) 749-3112](tel:+16467493112)
- Access Code: [211-075-565](https://link.gotomeeting.com/system-check)
- First GoToMeeting? Do a quick system check: <https://link.gotomeeting.com/system-check>

