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Graham Twibell
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Vice Chair

Niki Miller
JMT Technology Group

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Shawn Pickett
Century Engineering

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Jen Chadwick-Moore
MD Historical Trust

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Education

Logan Hall
ESRGC

Federal Government

Roger Barlow
USGS

Local Government

Katy Maglio
Anne Arundel County
Varun Chudiwale
Montgomery County

Private Industry

Brad Spittel
KCI Technologies
Harrison Bloom
Straughan Environmental

Regional

Erica McMaster
Washington College

State Government

JB Churchill
John Lesko
Maryland Dept of IT

SUBCOMMITTEE CHAIRS

Data and Resources

David McSpaden, DME
Luis Carrasco, WSSC

Education

Anthony Dowell
AECOM
Ryan Mello
ESRGC

Advocacy

Charlie Wrenn
Snap, Inc.

Outreach

Sean Lynn
Washington College

Executive Committee Meeting

Wednesday, June 9, 2021 10:00 AM – 12:00 PM

Conference Call-in Only (meeting info at the end of the agenda)

Executive Committee Attendees

Name	Role	Present
Graham Twibell	Chair	---
Niki Miller	Vice Chair	x
Shawn Pickett	Secretary	x
Jen Chadwick-Moore	Treasurer	x
Logan Hall	Education Caucus Chair	x
Roger Barlow	Federal Government Caucus Chair	x
Katie Maglio	Local Government Caucus Co-Chair	x
Varun Chudiwale	Local Government Caucus Co-Chair	---
Brad Spittel	Private Industry Caucus Co-Chair	x
Harrison Bloom	Private Industry Caucus Co-Chair	x
Erica McMaster	Region Caucus Chair	x
JB Churchill	State Government Caucus Co-Chair	x
John Lesko	State Government Caucus Co-Chair	x
David McSpaden	Data and Resources Chair	x
Luis Carrasco	Data and Resources Chair	x
Anthony Dowell	Education Subcommittee Co-Chair	---
Ryan Mello	Education Subcommittee Co-Chair	x
Charlie Wrenn	Advocacy Subcommittee Chair	x
Sean Lynn	Outreach Subcommittee Chair	x
Total Count		14/18





Other Attendees

Name	Organization
Mara Kaminowitz	BMC
Al Wainger	Axis Geospatial
Patrick McLoughlin	JMT
Mike Loll	
Mike Herzberger	MES
Joseph DeLuca	

Notes Legend

Green highlighted text - Approved item

Yellow highlighted text - Low priority action item

Red highlighted text - High priority action item

Gray highlighted text - No updates

Bolded topics will require a vote.

Open Meeting & Announcements

Approve Prior Meeting Minutes

- **May 2021**
 - **Motion to Approve - David McSpadden**
 - **Seconded - Sean Lynn**
 - **Approved without Objections**

MSGIC Treasury Report – Jen Chadwick-Moore

- IRS Status Update
 - Resubmitted everything after we were informed that the original packet was lost, but the new check has been cashed, which is step in the right direction
 - Patty is still attempting to get ahold of the IRS to get an update
- Bank Update
 - Jen went to the bank with Tari Martin, former secretary, who was on the bank account.
 - Jen is now on our account and checks have been ordered
- Credit Card





- Bank recommended a credit card instead of a debit card, so that any fraudulent charges would be covered by VISA instead of coming directly out of our account
- Should we go forward with getting one?
 - Niki - Does someone's name need to go on the credit card?
 - Yes, and Jen said she was comfortable putting her name on the card
 - Al - Someone should read the credit card info to see who is liable if the card is not paid. I would suggest that the credit card number is NOT given out to people to pay for services/items.
 - Logan - Are there banks that provide non-profits line of credit instead of having it tied directly to a member? Also recommend that we have a separate policy on credit card use.
 - Jen brought up setting up alerts with the bank to ensure the treasurer is notified of every charge.
 - We will table discussion until a later point. Jen will look into the details and provide the EC with a plan / options.

New Topics & Open/General Discussion

- None

MSGIC Business

Membership Vote on Revised ByLaws – Niki Miller

- All but one vote was yes for the changes; The changes are now official.

August EC Meeting Date – Niki Miller

- Propose that we move the date to the following week. Asked for feedback
- No one raised any concerns.
- Niki will update the meeting

Quarterly Meeting Updates – Niki Miller

- Summer Quarterly (July 21st)
 - Call for presentations
 - Local government presentations
 - Stormwater App - Steve Long (tentative)
 - Idea was brought up of having an in-person happy hour after the virtual Quarterly
 - Mike H - Recommended using Port Covington Guinness Brewery
 - There were concerns about cicadas in central Maryland. No final decision was made.
- Fall Annual - October 20th (in person)
 - The Aviation Museum in College Park is available. Does anyone have any objections to moving to in-person
 - No objections noted





Membership Year & Invoicing Update – Shawn Pickett

- 2021 Membership Drive
 - David - Will be adding DME Consulting as an org of 4 people.
- Caucus Membership Lists

Intern Support – Sean Lynn & Shawn Pickett

- Working on a FAQ page for the website as well as How-To Guides for internal use
- TUGis discount information has been posted on the site
- Working with Washington College to set up intern job request / application process

TUGIS 2021 Planning - Charlie Wrenn

- TUGis MSGIC Working Group
 - Presentation
 - Booth
 - Emerging Professionals session
- Will be sending out some email updates shortly
- Attended a virtual walk-through of the software TUGis will be using
 - Open Chat session
 - Membership raffles
 - Downloadable Handouts
 - Digital backdrops
 - As far as manning the booth, we should reach out to members and create a schedule.
- Mike H - Emerging Professional Session
 - No updates, but have a meeting scheduled on June 16th to discuss what the group will be doing
 - Idea was to push out a virtual introduction to emerging professionals, such as “Jane Smith is...And here is her resume...Reach out for further information”.
 - Niki / Charlie liked the idea
 - Logan - What about students that can't attend? Are we able to accommodate them; Didn't want this to be restricted to only those that can attend
 - Niki pointed out that there are gratis tickets available by filling out a form on the conference website.
 - Shawn - Are we able to set up a “jobs” channel or chat for TUGis. Feedback was that this could be a good option
 - Logan - Recommended promoting the use of digital portfolios (Wix site, YouTube Channel, etc.) as a supplement to a traditional resume
 - Katy Maglio - Could we have a 'student gallery' much like the mapping competitions where employers can 'go in' and see the showcases?

Strategic Goals - Niki Miller

- Looking to have individuals take on some of the initiatives. Example given was the volunteer program to support local partners.





Tabled Topics

Standard Operating Procedures and Organizational Policies

- Purchasing, Internal Controls
- Personally Identifiable Information & Information Technology
- Good Governance Checklist
- Code of Ethics

MSGIC Scholarship Idea

- No updates

Conferences

URISA 2021 – Baltimore!

Open Source Summit + Embedded Linux Conference - Sep 27 - 30, 2021

- Seattle, Washington (in-person) AND virtual
- While not a geospatial-specific conference, GNU/Linux is an integral part of web application / server development and the use of embedded devices in the geospatial community is growing.
- <https://events.linuxfoundation.org/open-source-summit-north-america/>

Delmarva Conference

- <https://degis.org/>
- In Person
- Need to discuss whether there are any volunteers to attend / represent MSGIC

Caucuses, Subcommittees, and Working Groups

Federal Updates – Roger Barlow

- No Updates

Private Caucus – Harrison Bloom & Brad Spittel

- No Updates





State Caucus – JB Churchill & John Lesko

- Working on data agreements with each of the counties
- Working with counties on ensuring all of their open data can be shared in the iMap Open Data portal.
- Have a meeting coming up, recommended putting it on the calendar

Regional Caucus – Erica McMaster

- No Updates

Local Caucus – Katy Maglio & Varun Chudiwale

- No Updates

Education Caucus – Logan Hall

- No Updates

Advocacy – Charlie Wrenn

- HB 684 - Still showing a status of at the Governor's office:
<http://mgaleg.maryland.gov/mgaweb/site/Legislation/Details/HB0684>
- There is a similar bill in Pennsylvania that might have impacts.
 - Similar to Maryland
 - Came from a case where a company was hired to perform an asset inventory collecting GPS points in the field. The license board originally ruled that the company was performing services without a license, but it was eventually overturned.
- Key terms discussed that require “legal documents” and “authoritative”
- Logan recommended that someone pull together a presentation on how this impacts the industry
- Roger recommended that we should have somebody attend the MSS meetings, or review minutes.
- There was also a general recommendation that we should be more proactive when these bills come up including testifying on behalf of the GIS industry, sending out letters to lawmakers/Governor, and/or eliciting feedback from the community.
- John Lesko posted a link to a white paper on the topic:
https://www.urisa.org/clientuploads/directory/Documents/Advocacy/DefiningBoundaries_WhitePaperDec2018.pdf

Data and Resources Subcommittee – David McSpaden & Luis Carrasco

Maryland UAS Working Group - David McSpaden

- No Updates





Public Safety Working Group - Peter Hanna & Shelby Roberson

- No Updates

Maryland Elevation Working Group – Erin Silva & Roger Barlow

- Standards meeting on June 2nd for airborne LiDAR collection. There is a working draft available and Roger plans to present at TUGIS on the topic.
- Roger will be attending a conference in the first week of November at NASA's Stennis Space Center in Mississippi. The Conference is highly technical and Roger's interest in attending is a presentation on the use of Coastal Zone Mapping and Imaging LiDAR (CZMIL); Applies directly to Worcester County as this platform will be used to collect LiDAR next summer.

Geospatial Career Outreach Working Group – Mike Herzberger

- Asked if we could get more feedback on the website analytics of the last emerging professions video seminar.

Education Subcommittee – Ryan Mello & Anthony Dowell

- Upcoming meetings and they are all on the calendar for the next couple months.

Outreach Subcommittee – Sean Lynn

- No Updates (see Intern support for other updates)

Closing:

Additional Topics

- None

Next Meeting: Wed, June 9th, 2021 10 am - 12 pm (Conference Call only)

- Meeting Link: <https://global.gotomeeting.com/join/211075565>
- You can also dial in using your phone. United States: [+1 \(646\) 749-3112](tel:+16467493112)
- Access Code: [211-075-565](tel:211-075-565)
- First GoToMeeting? Do a quick system check: <https://link.gotomeeting.com/system-check>

