



## OFFICERS

### Chair

Graham Twibell  
AECOM

### Vice Chair

Niki Miller  
JMT Technology Group

### Past Chair

VACANT

### Secretary

Shawn Pickett  
Century Engineering

### Treasurer

Jen Chadwick-Moore  
MD Historical Trust

## CAUCUS CHAIRS

### Education

Logan Hall  
ESRGC

### Federal Government

Roger Barlow  
USGS

### Local Government

Katy Maglio  
Anne Arundel County  
Varun Chudiwale  
Montgomery County

### Private Industry

Brad Spittel  
KCI Technologies  
Harrison Bloom  
Straughan Environmental

### Regional

Erica McMaster  
Washington College

### State Government

JB Churchill  
John Lesko  
Maryland Dept of IT

## SUBCOMMITTEE CHAIRS

### Data and Resources

David McSpaden, DME  
Luis Carrasco, WSSC

### Education

Anthony Dowell  
AECOM  
Ryan Mello  
ESRGC

### Advocacy

Charlie Wrenn  
Snap, Inc.

### Outreach

Sean Lynn  
Washington College

# Executive Committee Meeting

Wednesday, October 13, 2021 10:00 AM – 12:00 PM

**Conference Call-in Only** (meeting info at the end of the agenda)

## Executive Committee Attendees

Name	Role	Quorum	Present
Graham Twibell	Chair	x	x
Niki Miller	Vice Chair	x	x
Shawn Pickett	Secretary	x	x
Jen Chadwick-Moore	Treasurer	x	x
Logan Hall	Education Caucus Chair	--	--
Roger Barlow	Federal Government Caucus Chair	--	--
Katie Maglio	Local Government Caucus Co-Chair	x	x
Varun Chudiwale	Local Government Caucus Co-Chair		x
Brad Spittel	Private Industry Caucus Co-Chair	x	--
Harrison Bloom	Private Industry Caucus Co-Chair		x
Erica McMaster	Region Caucus Chair	x	x
JB Churchill	State Government Caucus Co-Chair	x	x
John Lesko	State Government Caucus Co-Chair		x
David McSpaden	Data and Resources Chair	x	--
Luis Carrasco	Data and Resources Chair		x
Anthony Dowell	Education Subcommittee Co-Chair	x	--
Ryan Mello	Education Subcommittee Co-Chair		x
Charlie Wrenn	Advocacy Subcommittee Chair	x	x
Sean Lynn	Outreach Subcommittee Chair	x	x
<b>Total Count</b>		--12	13/18





## Other Attendees

Name	Organization
Charlene Howard	MWCOG
Joe Weinstein	DC
Joshua Thompson	AA County
Rob Hayward	Esri
Andrew Bernish	KFH
Al Wainger	Axis Geospatial

### Notes Legend

Green highlighted text - Approved item

Yellow highlighted text - Low priority action item

Red highlighted text - High priority action item

Gray highlighted text - No updates

**Bolded topics will require a vote.**

## Open Meeting & Announcements

### Approve Prior Meeting Minutes

- **September 2021**
  - **Motion to Approve - Graham Twibell**
  - **Seconded - Charlie Wrenn**
  - **Approved without Objections**

### MSGIC Treasury Report – Jen Chadwick-Moore

- Treasurer's report
- IRS Status update - Not heard back from Patty or the IRS
- Credit card - No Updates
- Need to renew TierraNet; Decide who is paying

### New Topics & Open/General Discussion

- None





## MSGIC Business

### 2021 Elections - Graham Twibell

- Election Results review
  - Overall good feedback

### New Committee Processes – Graham Twibell & Shawn Pickett

- Conflict of Interest Agreement
  - Reminder that this must be updated annually for all sitting members of the board, including those remaining in their same positions
- 1Password & GSuite Accounts
  - Brief over of procedure for transition
  - Shawn will coordinate with incoming/outgoing EC Members to schedule switching accounts out
- Bylaws, Strategic Goals, Roles & Responsibilities, Attendance

### Quarterly Meeting Updates – Niki Miller

- Draft Agenda Review
  - Annual summary of budget
  - Each new EC member will introduce
  - Strategic Goal goals review by Niki
  - Training review by Anthony & Ryan
  - Outreach review by Sean Lynn
- Caucus Breakout Sessions
- One presentation by Cheryl Knott

### Membership Year & Invoicing Update – Shawn Pickett

- Membee Action Items
  - Testing on issue where members are being deleted when an organization admin removes them from their organization via the website
  - Assist MSS with adding new member
- Caucus Membership Lists
- Outreach to Past Individual Members

### Intern Support – Sean Lynn & Erica McMaster

- MOU Update
- Review of the work done Julia Kwedi, the former intern, and Graham will be reaching out to her directly to thank her.
- Job Posting Flyer
- Selection Committee





## MSGIC Awards – Niki Miller

- Have received nominees, still going through them
- Graham - Are there any plans to list out the nominees on the website?
- Niki - Would like to add something to the website on information on the award along with a link for nomination form, need to work with Sean Lynn
  - We should develop some policies around the award and what information we share

## GIS Day PLans - November 17th

- Charlene - We usually do something, usually make “GIS” cookies, but that hasn't happened with COVID. Personally, wears map-themed clothing during the entire geography awareness week.
- No other input received

## HB684 Working Group

- Niki - Last update from David McSpadden was he was trying to find a lawyer that was not also a lawyer
- Graham - Reminder that we have a forum set up for the working group
- Niki - General reminder for the caucus break out groups during the quarterly that we have this capability.

## Tabled Topics

### Strategic Goals - Niki Miller

### Standard Operating Procedures and Organizational Policies

- Purchasing, Internal Controls
- Personally Identifiable Information & Information Technology
- Good Governance Checklist
- Code of Ethics

### MSGIC Scholarship Idea

## Conferences

### Open Source Summit – September 27th - September 30th

- <https://events.linuxfoundation.org/open-source-summit-north-america/>
- Hybrid conference (online and in-person)





## FOSS4G – September 27th - October 2nd

- <https://2021.foss4g.org/>
- Hybrid conference (online and in-person)

## URISA GIS Pro 2021 – Baltimore! - October 3rd - October 6th

- Doug Adams - Formerly sat on the board of URISA, term ended at the end of this conference.
- Did a review of the workshops
- Gave a shout out to the local participation from universities and companies
- Attendance was down from previous years
- Gave a run-down of the keynotes for each of the days
- Discussed some of the benefits offered by URISA:
  - Working group that examines laws/policies that could impact GIS
  - Leadership academy

## Delmarva Conference - May 12th - May 14th, 2022

- <https://degis.org/>
- Working on solidifying keynote speaker
- Will be able to offer more presentations than previous years

## Caucuses, Subcommittees, and Working Groups

### Subcommittees

#### Advocacy – Charlie Wrenn

- No Updates

#### Data and Resources Subcommittee – David McSpaden & Luis Carrasco

- No Updates

#### Education Subcommittee – Ryan Mello & Anthony Dowell

- 2nd of 2 DEI training session last week focused on leadership
  - Got good feedback and discussion
- December training with rep from census bureau
- After fall quarterly, will send out training survey
- Ryan just found out he will not be there, Anthony will be there to present
- Niki - There are only meetings through September on the calendar
  - Ryan - the meetings have been attended by a small group
  - Ryan - will get the upcoming meetings added to the calendar





## Outreach Subcommittee – Sean Lynn

- No Updates

## Working Groups

### Maryland UAS Working Group - David McSpaden

- No Updates

### Public Safety Working Group - Peter Hanna & Shelby Roberson

- Graham - They held a meeting in September that sounded like it went well

### Maryland Elevation Working Group – Erin Silva & Roger Barlow

- No Updates

### Geospatial Career Outreach Working Group – Christina Gladmon

- Christina is looking for a co-chair
- The group has been very active in the past

## Caucuses

### Federal Caucus – Roger Barlow

- No Updates

### Private Caucus – Harrison Bloom & Brad Spittel

- No Updates

### State Caucus – JB Churchill & John Lesko

- Had a caucus conference call this past week. Will be presenting an update next week.

### Regional Caucus – Erica McMaster

- No Updates

### Local Caucus – Katy Maglio & Varun Chudiwale

- No Updates







## Education Caucus – Logan Hall

- No Updates

## Closing:

### Additional Topics

- 

Next Meeting: Wed, Nov 10th, 2021 10 am - 12 pm (Conference Call only)

- Meeting Link: <https://global.gotomeeting.com/join/211075565>
- You can also dial in using your phone. United States: [+1 \(646\) 749-3112](tel:+16467493112)
- Access Code: [211-075-565](https://link.gotomeeting.com/system-check)
- First GoToMeeting? Do a quick system check: <https://link.gotomeeting.com/system-check>

