**OFFICERS**

**Chair**
Niki Miller
JMT Technology Group

**Vice Chair**
Shawn Pickett
Century Engineering

**Past Chair**
Graham Twibell
Interagency Commission
on School Construction

**Secretary**
Christine Chang
AECOM

**Treasurer**
Jen Chadwick-Moore
MD Historical Trust

**CAUCUS CHAIRS**

**Education**
Andrew Bernish
KFH Group

**Federal Government**
Roger Barlow
USGS

**Local Government**
Joshua Thompson
Anne Arundel County
Varun Chudiwale
Montgomery County

**Private Industry**
Brad Spittel
WBCM
Harrison Bloom
Straughan Environmental

**Regional**
Erica McMaster
Washington College

**State Government**
JB Churchill
John Lesko
Maryland Dept of IT

**SUBCOMMITTEE CHAIRS**

**Data and Resources**
David McSpaden, DME

**Training**
Ryan Mello
ESRGC

**Advocacy**
Joe Weinstein
Baltimore City DOT

**Outreach**

# Executive Committee Meeting Notes

Wednesday, January 12, 2022  10:00 AM – 12:00 PM

**Conference Call-in Only** *(meeting info at the end of the agenda)*

## Executive Committee Attendees

| Name | Role | Quorum | Present |
|------|------|--------|---------|
| Niki Miller | Chair | x | x |
| Shawn Pickett | Vice Chair | x | x |
| Christine Chang | Secretary | x | x |
| Jen Chadwick-Moore | Treasurer | x | x |
| Andrew Bernish | Education Caucus Chair | x | x |
| Roger Barlow | Federal Government Caucus Chair | x | x |
| Joshua Thompson | Local Government Caucus Co-Chair | x | x |
| Varun Chudiwale | Local Government Caucus Co-Chair | | —– |
| Brad Spittell | Private Industry Caucus Co-Chair | x | —– |
| Harrison Bloom | Private Industry Caucus Co-Chair | | x |
| Erica McMaster | Region Caucus Chair | x | x |
| JB Churchill | State Government Caucus Co-Chair | x | x |
| John Lesko | State Government Caucus Co-Chair | | x |
| David McSpaden | Data and Resources Chair | x | x |
| Ryan Mello | Training Subcommittee Co-Chair | x | x |
| Joe Weinstein | Advocacy Subcommittee Chair | x | x |
| Sean Lynn | Outreach Subcommittee Chair | x | x |
| **Total Count** | | 14/14 | 14/17 |

Sean Lynn
Washington College

## Other Attendees

| Name | Organization |
|------|--------------|
| Patrick Callahan | Prince George's County Government |
| Mara Kaminowitz | Anne Arundel County Office of Planning and Zoning |
| Al Wainger | Axis Geospatial |
| Joseph Deluca | EBA Engineering |
| Luis Carrasco | National Geographic |
| Pat McLoughlin | State of Maryland |
| Julia Fischer | Maryland DoIT |

**Notes Legend**
Green highlighted text - Approved item
Yellow highlighted text - Low priority action item
Red highlighted text - High priority action item
Gray highlighted text - No updates

**Bolded topics will require a vote**.

# Open Meeting & Announcements

## Approve Prior Meeting Minutes
- Motion to Approve – David McSpaden
- Seconded – Jen Chadwick-Moore
- No objections

## New Topics & Open/General Discussion

## MSGIC Master Award – Niki Miller
- **Review nominations with EC and vote to approve**
  - Graham Twibell
  - Patrick Callahan
  - Sean Lynn

Motion to Approve – Andrew Bernish
Seconded – Ryan Mello
No objections

# MSGIC Business

## MSGIC Treasury Report – Jen Chadwick-Moore

- Newest expense is 1Password renewal
- Still at a balance of $30K going into 2022
- Next month we will start from scratch (new report)
- We received no special recommendations from Maryland Nonprofits regarding a credit card

## Strategic Goals - Niki Miller

- Niki updated the strategic goals for 2021-2023
  - Completed goals have a strike through them, goals we will focus on in 2022 are in bold, and new goals are highlighted in yellow
  - There is a new goal to create a page on the MSGIC website for each caucus and subcommittee and have the chair(s) take responsibility for maintaining their page
- Strategic goals will be reviewed in the Winter Quarterly

## MSGIC EC Positions - Niki Miller

- Status of position hand-off and review and update of goals
  - EC members should all have access to their Google accounts; sign in with this account in order to access Drive and MSGIC email account
  - EC members are encouraged to update their respective charters with their 2022 goals in Google Drive under Board > Positions > Officers https://drive.google.com/drive/folders/14oyREE7SLB1HsdSHOZsFZuL6mlA1kPrs?usp=sharing
- Subcommittees and working groups with only one chair/lead person
  - Did not receive any emails from anyone following last month's EC meeting
  - New co-chairs/co-leads:
    - Data & Resources Subcommittee - Peter Conrad, Howard County
    - Outreach Subcommittee - Brad Spittel, WBCM
    - Training Subcommittee - Joe DeLuca, EBA
    - HB 684 Working Group - Jonathan Dandois, Johns Hopkins
    - Emerging Professionals/Career Development Working Group - Mary Buffington

## Membership & Invoicing Update – Shawn Pickett

- Membee action items - None Pending
- Caucus membership lists
  - Exported full member list to a CSV (~600 members)
  - Manually updated Google Group membership (for notifications) based on associated organization
  - Created Python script to add members to Google Groups using Google Admin SDK
  - Code is being maintained in a public GitHub Repo
- Outreach to individual members whose membership has expired

## Quarterly Meeting Updates – Shawn Pickett

- Winter quarterly meeting - January 19, 2022
  - MSGIC business
  - Presentations
    - Dr. Johnny Finn (Christopher Newport University) - The Past is Never Dead: The Compounding Social, Environmental, and Health Impacts of a Century of Racial Segregation
    - Shawn Pickett (MSGIC Vice Chair) - Updating Your MSGIC Profile
  - Project updates from caucus chairs
  - Maryland GIO update

- Spring quarterly meeting planning - April 20, 2022
  - Vision Zero GIS Website - Zack Bishop, PG County DPW&T
  - Census 2020 Story Map - Shawn Wampler, City of Annapolis
  - Caucus breakout sessions

## Hiring an Intern – Sean Lynn

- Job posting - final push at quarterly meeting
- Selection committee - will put together a schedule for the review team, hoping to hire a new intern by the February Executive Committee meeting

## Geographic Name Proposal - Jen Chadwick-Moore

- **Vote on whether to approve Plummers Channel**
  - Motion to Approve – Niki Miller
  - Seconded – Dave McSpaden
  - No objections

# Conferences

## Delmarva Conference - May 12th - May 14th, 2022

- MSGIC was set to have a booth for the 2020 conference which was canceled
- Booth cost is $650 (includes 2 complimentary registrations and option to buy 2 more at a reduced rate of $65)
- We will get a $100 discount for planning to have a booth in 2020
- Need to decide this meeting as booths are expected to fill up by the end of January
- MSGIC EC members who are planning to attend the conference with their companies include: Roger Barlow, Shawn Pickett, Sean Lynn, and Rob Hayward. Andrew Bernish would like to take one of the two tickets that comes with the booth.
- **Vote on whether to have a booth**
    - Motion to Approve – Dave McSpaden
    - Seconded – Shawn Pickett
    - No objections

## TUgis Conference - August 4, 2022

- Towson would like to eliminate the training day due to the financial burden. It would require an extra day of renting space and getting support from TU staff. The price that attendees pay for training (based on historic pricing) would not come close to covering the cost.
- Niki, Shawn, Ryan, Joe Deluca, and Graham met with Ardys Russakis and Sharyn Grove from TU on 12/21.
- We discussed the possibility of MSGIC taking over TUgis training. MSGIC has played a significant role in identifying training and securing trainers in the past.
- Discussed spreading training out over several months starting in April
- Training sessions will vary in duration (½ hour, 1 hour, 2 hour, 3 hour, etc.)
- Training will need to be available to non-members

# Caucuses, Subcommittees, and Working Groups

## Subcommittees

### Advocacy – Joe Weinstein

- Joe needs to update the goals for the Advocacy Subcommittee

### Data and Resources Subcommittee – David McSpaden

- Dave is looking for examples of license agreements. Please share them if you have them.
  - Many agreements place limits on sharing and some claim ownership of products derived from that source.
  - Dave would like to review a sample of these licenses and possibly have a lawyer write a clear explanation of what these terms mean for those that have open data requirements or who need to share data with contractors.

- Best practices for organizing content on ArcGIS Online and Esri Portal

### Training Subcommittee – Ryan Mello

- Esri Hub training will take place on 2/3
  - Hands-on virtual training with a cap of 30 attendees
- The next monthly training working group meeting is on 1/20 at 3:00
- Ryan has prepared a master list of potential trainings and is looking for trainers

### Outreach Subcommittee – Sean Lynn

- Sean is working on finalizing the move of job postings website from Washington College to MSGIC; he's getting help from AECOM on this
- Quarterly newsletter - Sean and Patrick Callahan are working on this
- Sean would like to take some of the stories discussed in meetings and put them on the website and social media; want to get as much content as possible
  - Aiming for weekly or bi-weekly updates
- Member showcase - Would like to focus on emerging professionals

## Working Groups

### HB684 Working Group - David McSpaden

- Dave met with the Maryland Survey Board
- The law was written to be very broad
- Rules will be defined in COMAR (authoritative, precise, and accurate)
- Google groups for 8 members

### Maryland UAS Working Group - David McSpaden

- No updates

## Public Safety Working Group - Peter Hanna & Shelby Roberson
- No updates

## Maryland Elevation Working Group – Erin Silva & Roger Barlow
- Topographic Lidar for Allegeny, Washington, and Frederick counties was collected by USGS 3DEP contractor in December 2021. Data delivery should be in about a year. This data was funded by USGS in support of Chesapeake Bay Ecosystem Science activities.
- The above activity meshes well with the October 2021 topo/bathy collection for the Potomac River reach from Shepherdstown, WV to Hancock, MD. This data is in processing, pilot areas are being worked out now. Delivery to USGS and ICPRB expected in July 2022. USGS is formulating an estimate for the next upstream reach from Hancock, MD to Paw Paw, WV.
- Elevation Work Group is looking to meet in February-March to discuss the potential for a Broad Agency Announcement proposal for 3DEP lidar, possibly Dorchester, Caroline, Talbot counties.

## Geospatial Career Outreach Working Group – Christina Gladmon
- No updates

# Caucuses

## Federal Caucus – Roger Barlow
- Federal UC has been canceled due to rising cases of COVID
- Working with MDE
- EPA announcement: public access is migrating, scheduled to be completed Jan 13 (impacts login for users of EPA geospatial data)

## State Caucus – JB Churchill & John Lesko
- LiDAR processing for Anne Arundel is just about ready to be made public
- Meeting with ESRDC to discuss getting LiDAR derivative products for MoCo and PG County (end of May/June) – QL1 data
- New testing sites are being added daily to coronavirus site
- Things are slowly coming back online after incident with MD Dept of Health

**Maryland State Geographic Information Committee**

A commitment to excellence in the development and coordination of geographic information technologies.

### Regional Caucus – Erica McMaster

- Connected last quarter with Erin Bolton who will provide updates of small group going forward
- Refocus on branding, communication. Focus on the website and other feedback received about potentially promoting regional events, conferences, etc.

### Local Caucus – Joshua Thompson & Varun Chudiwale

- Put together a buddy system (connect young professionals to more experienced professionals for advice) – will send a Google form to gauge interest
- Would be interested in participating in Emerging Professionals group

### Education Caucus – Andrew Bernish

- Updated goals in Google drive
- Trying to get page up on MSGIC website about what the education caucus does

### Private Caucus – Harrison Bloom & Brad Spittel

- No updates
- Brad will helping Sean Lynn with outreach

# Closing

## Additional Topics

## Virtual Meeting Details

- Meeting Link: https://global.gotomeeting.com/join/211075565
- You can also dial in using your phone.United States: +1 (646) 749-3112
- Access Code: 211-075-565
- First GoToMeeting? Do a quick system check: https://link.gotomeeting.com/system-check

Next Meeting: Wed, February 9th, 2022 10 am - 12 pm (Conference Call only)