Maryland State Geographic Information Committee

A commitment to excellence in the development and coordination of geographic information technologies.

Executive Committee Meeting Agenda

Wednesday, March 9, 2022   10:00 AM – 12:00 PM

Conference Call-in Only *(meeting info at the end of the agenda)*

Executive Committee Attendees

Name	Role	Quorum	Present
Niki Miller	Chair	x	x
Shawn Pickett	Vice Chair	x	x
Christine Chang	Secretary	x	x
Jen Chadwick-Moore	Treasurer	x	x
Andrew Bernish	Education Caucus Chair	x	x
Roger Barlow	Federal Government Caucus Chair	x	x
Joshua Thompson	Local Government Caucus Co-Chair		
Varun Chudiwale	Local Government Caucus Co-Chair		
Brad Spittell	Private Industry Caucus Co-Chair	x	
Harrison Bloom	Private Industry Caucus Co-Chair		x
Erica McMaster	Region Caucus Chair	x	x
JB Churchill	State Government Caucus Co-Chair	x	x
John Lesko	State Government Caucus Co-Chair		x
David McSpaden	Data and Resources Chair		
Ryan Mello	Training Subcommittee Co-Chair	x	x
Joe Weinstein	Advocacy Subcommittee Chair	x	x
Sean Lynn	Outreach Subcommittee Chair	x	x
Total Count		12/14	13/17

Other Attendees

Name	Organization
Al Wainger	Axis Geospatial
Patrick Callahan	PG County
Julia Fischer	Maryland DoIT
Peter Hanna	Montgomery County Police Department
Charlene Howard	TPB/COB
Graham Twibell	Interagency Commission on School Construction
Joe Deluca	EBA Engineering
Katelyn Tack	Intern, Washington College
Christina Gladmon	Spatial Systems Associates
Katy Maglio	Anne Arundel County
Charlie Wrenn	SNAP Inc. at UMCP (PG County OIT-GIS)
Pat McLoughlin	State of Maryland

Notes Legend
Green highlighted text - Approved item
Yellow highlighted text - Low priority action item
Red highlighted text - High priority action item
Gray highlighted text - No updates
Bolded topics will require a vote.

Open Meeting & Announcements

Approve Prior Meeting Minutes

- **January Meeting Minutes**
  Motion to approve – Andrew Bernish
  Seconded – Shawn Pickett
  No objections

- **February Meeting Minutes**
  Motion to approve – Sean Lynn
  Seconded – John Lesko
  No objections

New Topics & Open/General Discussion

Unfunded GIS Position at Maryland Department of Emergency Management (Peter Hanna)

- The GIS positions at MDEM are not funded and not being filled. This is an important job and most if not all other state emergency management organizations have this position. Joanie Appell from Anne Arundel County is asking that MSGIC send an open letter to the State of Maryland on the importance of this position and the impact of leaving it unfilled.
- There is at least one GIS person at MDEM, but it is unclear what their role is. Joanie should articulate what is lacking so that MDEM can respond as to whether they have someone who is supposed to be attending to those responsibilities.

Update from Maryland's Chief Data Officer (Pat McLoughlin)

- Pat was going to provide an update, but he was only able to join the meeting for a few minutes and then he had to drop off.

GISCI Announces GISP Endorsement Designation (Harrison Bloom)

- GISCI, the organization responsible for GISP certification, has a new endorsement designation program for companies
- Harrison would like to gauge interest in this new program that was announced last week
- MSGIC members are encouraged to read about it and we can bring it up as a topic at the next quarterly meeting
- https://www.gisci.org/News/IssuesNewsPolicy/TabId/121/ArtMID/809/ArticleID/7/GISCI-Announces-GISCI-Endorsement-Designation.aspx

MSGIC Business

Intern – Sean Lynn

- MSGIC hired a new intern: Katelyn Tack

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- Katelyn is a sophomore at Washington College and is an Environmental Studies major
- She will be focusing on providing support with the MSGIC website and social media accounts.

MSGIC Treasury Report – Jen Chadwick-Moore

- We've received payment for memberships, which will be deposited into the bank account in the next day or two
- Paid for the exhibitor fee for the Delmarva GIS conference
- GoTo meeting annual fee - reimbursed Graham Twibell
- Membee annual fee - reimbursed Niki Miller
- MSGIC awards and materials - reimbursed Niki Miller
- Current expenses exceed income, however account balance as of 3/8/22 (after pending transactions) is $29,485

Strategic Goals - Niki Miller

- No change in goals for the 2021/2022 year since the last meeting
- Asked members of the executive committee to make an effort to reach out to underrepresented groups to get them more involved in MSGIC by participating in executive committee meetings and working groups, giving presentations at quarterlies, and providing instruction for upcoming trainings

Training - Ryan Mello

- TUgis Training Series
  - There will not be a dedicated day of training at TUgis this year due to the cost, and Towson asked MSGIC if they would offer training outside of TUgis
  - The Training Subcommittee has been meeting to prepare for the launch of the TUgis Training Series
    - Create website content
    - Prepare email announcement
    - Set up calendar events
    - Figure out registration for members vs. non-members
  - Training sessions will occur from April to August and will be free to members
  - Non-members will pay a $50 fee for one training session and they will receive a free 1-year membership (June 2022 to June 2023)
  - Training sessions that will be released on go-live date:
    - April 27 | 2:00 PM - 3:00 PM. GISCI's GISP Certification: An overview of the application, portfolio, and exam processes (Shannon Doyle, PMP, GISP)

- ■ May 4 | 2:00 PM - 3:00 PM. The GISP Certification Exam: Tips and tricks for studying and exam preparation (Shannon Doyle, PMP, GISP)
- ■ May 18 | 12:00 PM - 1:30 PM. Intro to Power BI (Anastassiya Suprunova, GISP)
- ■ May 25 | 12:00 PM - 1:30 PM. Advanced Power BI (Anastassiya Suprunova, GISP)
- ■ June 9 | 9:00 AM - 4:00 PM. Intro to Watershed Modeling and Data Management using PostGIS and QGIS Open Source Tools (John Buckley)
- ■ LIDAR training (date and time TBD) (Logan Hall)

  ○ Additional Training Sessions
  - ■ Looking for half-hour to hour info sessions on soft skills, PM skills, mapping; if you have any ideas please contact Ryan Mello
  - ■ Looking for a trainer for geographic names information system GIS training – Jen will reach out to GNIS.

  ○ Payment
  - ■ Will pay trainers $100/hour, which aligns with payment for past MSGIC training sessions
  - ■ In the past, Towson paid trainers for an hour of prep time, so 3-hour trainings would cost $400 total; 6-hour trainings would cost $700 total ($600 course + $100 prep), etc.
  - ■ Shorter trainings may be low or now cost
  - ■ We may be able to reduce our TUgis contribution since we are hosting the training series; Niki and Shawn have a meeting scheduled with Towson later this week to discuss

  ○ **Vote to authorize MSGIC to pay trainers up to $2,500 total for the TUgis Training Series**

    Motion to Approve: Niki Miller
    Seconded: Shawn Pickett
    No objections

- Training for Emerging Professionals: Initial thoughts are to offer this outside of the TuGIS Training Series

- Training Page on MSGIC Website: Ryan is asking Sean Lynn to make some changes to the existing training page to make it easier to access past training materials and move certain items behind the paywall

Membership & Invoicing Update – Shawn Pickett

Membership Year
- Membership year is June to June with a grace period from July 1 - July 31
- Shawn is preparing to send out emails to organizations with invoice for the coming year
- MDEM is officially a Tier 2 organization through 2023
- Calvert County (Lionell Sewell, GISP) is interested in becoming a Tier 2 org as well
- Shawn will reach out to KCI and Baltimore City DPW; both organizations' memberships went unpaid in 2021

Caucus, Subcommittee, and Working Group Membership Lists
- Would like groups to avoid sharing items out via folder/drive level as users will need a Google-linked email

Membership Dues
- Shawn would like to decouple memberships and sponsorships
- Need to talk about how granular we want to get, maybe more tiers to align with the number of members (5, 10, and 20-member tiers may be too broad)
- Would like to finalize changes before the fall as members need to vote on this so we can have the new structure in place before the next membership drive.

Internal MSGIC Calendar - Shawn Pickett

- Shawn would like to implement a calendar of internal initiatives to track when invoices should be sent out from Membee, when to send email notifications out prior to a quarterly meeting, when to start election activities, etc.
- He is leaning toward a Google calendar

Quarterly Meeting Updates – Shawn Pickett

Spring Quarterly Meeting - April 20, 2022
- Vision Zero Website -   Zack Bishop, Prince George's County Department of Public Works and Transportation
- Anyone else interested in presenting at the Spring Quarterly should contact Shawn
- Although the quarterly meeting will be virtual, we may want to consider holding a happy hour
    - Organize it for the same week as the Spring Quarterly
    - Suggested location is the Guinness brewery, but it is only open on some weekdays
    - Plan to send details to the committee first, then to members

Summer Quarterly Meeting - Week of July 18, 2022
- Goal is to hold Summer Quarterly in-person
- Typically held at Salisbury
- Usually host a happy hour in conjunction with the quarterly
- Ryan suggested talking to Lauren McDermott about whether Salisbury can host

Privacy Policy - Shawn Pickett
- We have personal identifiable information in our databases (i.e. name, email, home addresses, etc.)
- Would like to prepare a privacy policy/agreement similar to the conflict of interest

MSGIC Website Content - Sean Lynn
- Working on scheduling monthly Outreach Subcommittee meetings from now until September minus July, when Sean will be out on paternity leave

Conferences

VAMLIS - March 29-30, 2022
- MSGIC isn't contributing but many members are attending, so we should put it up on the events calendar.

Delmarva Conference - May 12-14, 2022
- MSGIC will have a booth at the conference
- Charlie Wrenn and Andrew Bernish will be using the free registrations
- Charlie is organizing booth coverage
- Need to get pull-ups, giveaways, etc. from Niki

TUgis Conference - August 4, 2022
- Tour of University Union on 3/17 at 9:30am - others are welcome to attend
- MSGIC's monetary contribution to TUgis (*refer to aforementioned Training section*)
  - We typically give $4,000 to Towson for the conference
- Call for presentations is open
- MSGIC will be working with Towson to get the word out about the TUgis Training Series

Caucuses, Subcommittees, and Working Groups

Subcommittees

Advocacy – Joe Weinstein
- No new updates

Data and Resources Subcommittee – David McSpaden
- No new updates, but plan to have a meeting soon

Training Subcommittee – Ryan Mello
- No other updates other than the aforementioned

Outreach Subcommittee – Sean Lynn
- No new updates

Working Groups

HB684 Working Group - David McSpaden
- Absent from meeting

Maryland UAS Working Group - David McSpaden
- Absent from meeting

Public Safety Working Group - Peter Hanna & Shelby Roberson
- There is a meeting on Friday

Maryland Elevation Working Group – Erin Silva & Roger Barlow
- Pilot data has been approved
- Montgomery and PG County Lidar shipped
- Feb 24th meeting attendance was good
- David Black from Cecil County leveraged contours

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- Working on USGS Chesapeake bay Lidar acquisition for 2022-2023

Geospatial Career Outreach Working Group – Christina Gladmon & Mary Buffington

- EP working group is planning to host a session on Interviewing Skills at the end of April. It will be an in person event but we will allow others to virtually join in. This event will go through interviewing skills while also showing tips on advocating for yourself as an interviewee.
- Looking for a location to host the event.

Caucuses

Federal Caucus – Roger Barlow

- USGS is putting up a Topo Builder (custom map building tool).
- Has asked the City of Baltimore's Dept of Public Works for a portion of the stormwater network to help the Baltimore Flood Team. Catonsville is also interested in this data.

State Caucus – JB Churchill & John Lesko

- Imagery acquisition for Eastern Shore is underway; Sanborn is 40-50% complete
- Howard County is complete

Regional Caucus – Erica McMaster

- No new updates

Local Caucus – Joshua Thompson & Varun Chudiwale

- Josh has been developing geospatial tools for the restoration/stormwater community using R and R Shiny
- He is interested to hear if anybody else is doing this and whether they have experience using Docker

Education Caucus – Andrew Bernish

- No new updates

Private Caucus – Harrison Bloom & Brad Spittel

- No new updates

MSGIC **Maryland State Geographic Information Committee**

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Closing

Additional Topics

- No new updates

Virtual Meeting Details

- Meeting Link: https://global.gotomeeting.com/join/211075565
- You can also dial in using your phone.United States: +1 (646) 749-3112
- Access Code: 211-075-565
- First GoToMeeting? Do a quick system check: https://link.gotomeeting.com/system-check

Next Meeting: Wed, April 13th, 2022 10 am - 12 pm (Conference Call only)