Executive Committee Meeting Notes

Wednesday, April 13, 2022 10:00 AM – 12:00 PM

Conference Call-in Only *(meeting info at the end of the agenda)*

Executive Committee Attendees

Name	Role	Quorum	Present
Niki Miller	Chair	X	X
Shawn Pickett	Vice Chair	X	X
Christine Chang	Secretary	X	X
Jen Chadwick-Moore	Treasurer	X	X
Andrew Bernish	Education Caucus Chair		
Roger Barlow	Federal Government Caucus Chair	X	X
Joshua Thompson	Local Government Caucus Co-Chair	X	X
Varun Chudiwale	Local Government Caucus Co-Chair		
Brad Spittell	Private Industry Caucus Co-Chair	X	X
Harrison Bloom	Private Industry Caucus Co-Chair		X
Erica McMaster	Region Caucus Chair		
JB Churchill	State Government Caucus Co-Chair	X	X
John Lesko	State Government Caucus Co-Chair		X
David McSpaden	Data and Resources Chair	X	X
Ryan Mello	Training Subcommittee Co-Chair	X	X
Joe Weinstein	Advocacy Subcommittee Chair		

Sean Lynn	Outreach Subcommittee Chair		
Total Count		10/14	12/17

Other Attendees

Name	Organization
Graham Twibell	Interagency Commission on School Construction
Joseph Deluca	EBA / GeographIT
Rob Hayward	Esri
Charles Wrenn	PG County
Pat McLoughlin	State of Maryland

Notes Legend
Green highlighted text - Approved item
Yellow highlighted text - Low priority action item
Red highlighted text - High priority action item
Gray highlighted text - No updates
Bolded topics will require a vote.

Open Meeting & Announcements

Approve Prior Meeting Minutes

- **March Meeting Minutes**
  Motion to Approve - Shawn Pickett
  Seconded - Ryan Mello
  No objections

New Topics & Open/General Discussion

Maryland Chief Data Officer Update - Pat McLoughlin

- Working to establish principles for data government
- A lot of this was included in the Executive Order that created Pat's new position

- Working on a statewide data inventory
- Working to establish a process for managing data assets across the state
- Have a federated environment -- no central organization is responsible for managing data
- Statewide strategic plan for next two years - will be released to the public shortly on a website
- Strategic plan focuses on organization and governance, looking at overall maturity using CMMI, working with agencies to establish data strategies based on business strategies of those orgs, working on collaboration through MOUs, data sharing, and data use agreements
- Does not impact local governments, but could be used as a model
- Establishing a working group
- Would like to release a statewide standard in August
- Working to establish a statewide literacy program: intro to data course, data management professional course that follows DAMA/DMBOK, and executive level training course
- Will be putting together content on how to convey effective messages
- Looking to establish a data catalog across the state
- Will be a bridge between the business data and the operational/metadata -- make it more easy to search/discover
- Executive order made each state agency identify a single point of contact; this has been very helpful
- Have a roadmap and RACI matrix
- Pat welcomes feedback about the position and what's being done since it is brand new
- No requirement for the local governments to participate, but would like input/feedback from them
- A lot of states and counties have merged the GIO in with the CDO; silos are coming down

MSGIC Business

MSGIC Treasury Report – Jen Chadwick-Moore
- Had more income from PayPal through memberships.
- Have to follow up with Delmarva again (they said they had found the check but haven't cashed in yet).
- Negative net income will change in the coming months.
- Still have a healthy account balance of $29K.
- Working with the tax folks (we've changed from private foundation to public charity) to get the new forms that needed to be filled out. The goal is to have them prepared and paid for this year, so we won't have to pay for these services going forward. These specific tax forms have a longer filing time so they will be filed after April 15. (Draper & McGinley in Frederick, MD).

MSGIC Master Award - Niki Miller

- Review of nominations
1. **Approve nomination of Jen Chadwick-Moore**
Motion to Approve - Niki
Seconded - Shawn Pickett
No objections

- Members are encouraged to nominate any other MSGIC member; it doesn't have to be someone within your organization

Strategic Goals - Niki Miller

- Review of goals - no changes from January meeting
  - ➢ Work on overall participation in MSGIC
  - ➢ Planning to review these in the Spring Quarterly

Training - Ryan Mello

- TUgis Training Series - starting in about 2 weeks
- First up is the GISP intro section + exam section (7 registrations). Then next week is Intro to Power BI (7 registrations) + Advanced Power BI. - Most of the other trainings are below 7 registrations.
- All of these are in the calendar and emails have been sent. Sean Lynn has updated the MSGIC website (training tab).
- Looking for one more detailed, hands-on training for August. - Please let Ryan know.
- Next Thursday at 3 PM is the monthly training meeting.

Membership & Invoicing Update – Shawn Pickett

- Membership Year
  - We switched the email that notifications are sent to from secretary@msgic.org to support@msgic.org
  - Membership invoices will be sent out on 5/17 and will come from support@msgic.org
- Calendar
  - Have established three calendars: MSGIC Events, MSGIC Finance, and MSGIC Membership.
  - Plan to use these calendars for planning as well as to ease the transition between EC members moving forward

Quarterly Meeting Updates – Shawn Pickett

Spring Quarterly Meeting - April 20, 2022
- 2 presenters (Shawn Wampler from City of Annapolis + Zack Bishop and Sydney Walker from PG County's Vision Zero)
- Caucus breakout
- Local - Katy Maglio will be filling in for Josh
- Happy hour - week of April 25th in Frederick
  - ➢ Suggestion for locations - Niki will probably reach out to Peter Hanna

Summer Quarterly Meeting
- Week of July 18th at Salisbury University?
  - Inquired about their concerns with large in-person gatherings.
  - Based on past years, expecting 50-70 people in attendance.
- Happy hour
  - Have gone to (and liked) Specific Gravity in the past

Privacy Policy - Shawn Pickett
- Started doing research on marylandnonprofits.org
- Plan for next meeting is to present some templates and get feedback - Shawn welcomes help on this

MSGIC Website Content - Sean Lynn
- Absent from meeting

Conferences

Delmarva Conference - May 12-13, 2022
- Plan for exhibiting - Charlie Wrenn
- May 14th (3rd day) has been canceled, so it is now May 12-13.

TUgis Conference - August 4, 2022
- TUgis booth
- Need to identify items we need to order, like stickers or other swag
- Start planning a schedule once we get something more definitive from Towson, but we don't want to wait too long
- Resume review has been popular in the past.

Council of Geographic Names Authorities Annual Conference (CoGNA) - September 2022
- More info from Jen to come

Caucuses, Subcommittees, and Working Groups

Subcommittees

Advocacy – Joe Weinstein
- No new updates

Data and Resources Subcommittee – David McSpaden
- No new updates

Training Subcommittee – Ryan Mello
- See Training update above

Outreach Subcommittee – Sean Lynn
- Absent from meeting

Working Groups

HB684 Working Group - David McSpaden
- The bill passed and the Survey Board is writing regulations and they stated they don't want to regulate all of the GIS. Have not heard anything from them in ~2 months and there are no updates on their site. Will have to reach out to them.
- Getting closer to a presentation on buying data. Maxar has all their license agreements online.

Maryland UAS Working Group - David McSpaden
- No new updates

Public Safety Working Group - Peter Hanna & Shelby Roberson
- They are holding quarterly working group meetings
- No new updates

Maryland Elevation Working Group – Erin Silva & Roger Barlow

- Making some headway: support/promote the z access component and requirements for spatial data, which they hope to leverage into funding for next-gen 911 response.
- Hoping for delivery next month of Wicomico dataset
- USGS reqs for LIDAR, most interested in NOVA suburbs

Geospatial Career Outreach Working Group – Christina Gladmon & Mary Buffington

- Tips & Tricks to Acing an Interview - May 3rd
- The working group is meeting on the last Friday of each month; the meetings are on the MSGIC calendar

Caucuses

Federal Caucus – Roger Barlow

- Roger will be presenting on TopoBuilder

State Caucus – JB Churchill & John Lesko

- Eastern shore imagery 100% complete (6-inch ortho imagery, 2 areas of 3-inch ortho imagery).
- Vendor will be working on the AT, anticipate distribution of new ortho imagery around Nov/Dec 2022.
- Scott from 911 board and Motorola - investa (local mapping software) had issues loading some of the JPEG files we delivered back in 2019, addressed with Scott and Geocom (writing software for Motorola) to fix it.
- ESRGC is currently completing lidar derivative products for Montgomery and PG County, and the final county this year will be Cecil. Mid-June/July: all 3 counties will be available on MDI map.
- JB: The most recent meeting was productive.

Regional Caucus – Erica McMaster

- Absent from meeting

Local Caucus – Joshua Thompson & Varun Chudiwale

- No new updates

Education Caucus – Andrew Bernish

- Absent from meeting

Private Caucus – Harrison Bloom & Brad Spittel

- Thinking about the GISP endorsement designation program and how that will affect the private industry. What sort of certifications, if any, are looked upon as required or favorable? Harrison plans to bring this up in the caucus breakout session at the Spring Quarterly.

Closing

Additional Topics

Virtual Meeting Details

- Meeting Link: https://global.gotomeeting.com/join/211075565
- You can also dial in using your phone.United States: +1 (646) 749-3112
- Access Code: 211-075-565
- First GoToMeeting? Do a quick system check: https://link.gotomeeting.com/system-check

Next Meeting: Wed, May 11th, 2022 10 am - 12 pm (Conference Call only)